

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER

P.O. Box 340497, Ft Sam Houston, TX 78234

MINUTES OF BOARD MEETING - WEDNESDAY, 18 JANUARY 2012

The Meeting was called to order by President Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Mac McDonald, Col David Patrick, Col Lisa Skopal, LTC Bill Goforth, LTC Jim Finch, LTC John Gibbs, LtCol Ed Marvin, LTC Rodney Takahashi, MAJ Jim Cunningham and Trish Meserve.

Unable to attend: Col Ed McCarthy, Col Frank Rohrbough, COL Vaughn Caudill, LTC Randy Hoff, LTC Jim Webb, Susie Tolman.

Invocation given Pledge of Allegiance led by Maj Jim Cunningham.

Additions to Agenda: None

Secretary: Col David Patrick

Minutes from 17 Nov 2011 were accepted as written and will be filed as a matter of chapter record.

Exec VP: LTC Bill Goforth

Working with Rodney Takahashi regarding issues of growing the membership and providing programs of interest for Active Duty. Having ongoing discussions with Army North.

VP Administration: LTC Jim Webb (absent)

Jim C reported that Jim Webb is moving forward with the JROTC and ROTC presentations for 2012. Has contacted the Senior Instructors regarding the awards and the scholarship opportunities. Both ROTC scholarships now are named, one is for General Herring and the other is for Colonel McCarthy. Trying to get volunteers more involved in ROTC, not just at awards ceremonies but other activities too. Must get more interest in the scholarships.

VP Programs: LTC Rodney Takahashi

Has speakers scheduled for the chapter luncheons through March. Canseco likely won't be available on 23rd but his District Director, a retired Navy Commander will be in his place.

Working on ideas of what to offer Active Duty, plan to meet with exec staff to discuss putting a framework together, how to brief command staff, and a preferred location. May start with AMEDD, and pertinent since Commands will now be responsible for some type of transition program. Focus may need to be narrowed to those getting out within the next 6 months.

Discussed whether the Summer Celebration should be Friday night or a Thursday. Lisa Skopal offered Air Force Village Sky lounge as location for the Christmas Party, does have 10-12 rooms that can be blocked off for overnight stays. Oktoberfest to be held indoors, or somewhere with optional patio in case of inclement weather. April speaker slot still open, suggestion was a past Rey Feo as it is Fiesta month.

VP Membership: LTC Randy Hoff (absent)

Jim Cunningham thanked Randy Hoff in absentia for the fantastic job of recruiting he is doing. Ed Marvin is assisting him with cold calling the leads sent from MOAA national re folks who have recently joined or transferred into the area. This pilot program is only occurring in Texas and Virginia and will end April 1st. Challenged Board members to distribute membership applications.

Treasurer: Col Vaughn Caudill (absent)

David Patrick reviewed the end of year financial report and the 2012 Budget. Motion made by Lisa Skopal to approve the new budget, seconded by John Gibbs. Motion approved.

Outreach Account (Scholarship):

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2011 Budget	Variance
Donations	2,900.00	500.00	200.00	20.00	50.00	200.00	50.00	510.00	225.00	105.00	300.00	240.00	5,300.00	\$ 4,000	\$ 1,300.00
Other					500.00								500.00	\$ -	\$ 500.00
Golf Tournament															
In	-	2,040.00	5,175.00	3,444.40	-								10,659.40		
Out	-		(150.00)	(4,166.05)									(4,316.05)		
Total		2,040.00	5,025.00	(721.65)									6,343.35	\$ 8,000	\$ (1,656.65)
TOTAL INCOME	2,900.00	2,540.00	5,225.00	(701.65)	550.00	200.00	50.00	510.00	225.00	105.00	300.00	240.00	12,143.35	\$ 12,000	\$ 143.35
OUTFLOWS															
Charity															
Wounded Warrior					2,855.00								2,855.00	\$ 4,000	\$ 1,145.00
Red Cross										500.00			500.00	\$ 500	\$ -
Undesignated Charities									125.93				125.93	\$ 1,000	\$ 874.07
Total	-	-	-	-	2,855.00	-	-	-	125.93	500.00	-	-	3,480.93	\$ 5,500	\$ 2,019.07
Scholarships															
Torrey #1								2,000.00					2,000.00	\$ 2,000	\$ -
Torrey #2									2,000.00				2,000.00	\$ 2,000	\$ -
Torrey Runners Up (Cash)														\$ 400	\$ 400.00
Gen Herring (JROTC #1)												2,000.00		\$ 2,000	\$ 2,000.00
Ed & Sue McCarthy (JROTC #2)														\$ 2,000	\$ 2,000.00
Marvin (Chapter)									2,000.00				2,000.00	\$ 2,000	\$ -
Total	-	-	-	-				2,000.00	4,000.00	-	-	2,000.00	6,000.00	\$ 10,400	\$ 4,400.00
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	2,855.00	0.00	0.00	2,000.00	4,125.93	500.00	0.00	2,000.00	9,480.93	\$ 15,900	\$ 6,419.07
Decrease/Increase	2,900.00	2,540.00	5,225.00	(701.65)	(2,305.00)	200.00	50.00	(1,490.00)	(3,900.93)	(395.00)	300.00	(1,760.00)	2,662.42	\$ (3,900)	\$ (6,562.42)

Operations Account (Income):

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	CY 11 Budget	Variance
Membership Dues															
MOAA National		970.00						920.00					\$ 1,890.00	\$ 3,300.00	(1,410.00)
New Aux													\$ 0.00	\$ 300.00	(300.00)
New Retired	15.00	50.00	40.00	15.00		25.00						25.00	\$ 170.00	\$ 1,800.00	(1,630.00)
New Active Duty			15.00			15.00							\$ 30.00	\$ 600.00	(570.00)
Renewal Aux	750.00	195.00	135.00	15.00	30.00	15.00	30.00		45.00	15.00	40.00	90.00	\$ 1,360.00	\$ 1,200.00	160.00
Renewal Retired	5,740.00	925.00	300.00	130.00	90.00	305.00	365.00	410.00	325.00	70.00	255.00	340.00	\$ 9,255.00	\$ 4,500.00	4,755.00
Renewal Active Duty	50.00	30.00	55.00	15.00	165.00	155.00	30.00	70.00	90.00	145.00	200.00	40.00	\$ 1,045.00	\$ 300.00	745.00
Total	\$ 6,555.00	\$ 2,170.00	\$ 545.00	\$ 175.00	\$ 285.00	\$ 515.00	\$ 425.00	\$ 1,400.00	\$ 460.00	\$ 230.00	\$ 495.00	\$ 495.00	\$ 13,750.00	\$ 12,000.00	1,750.00
Non-Dues Revenue															
Interest															\$ 75.00
Shirt Sales								20.00		20.00					\$ 250.00
Merchandise				25.00											\$ 200.00
Advertising/Lariat		1,350.00			4,800.00	1,320.00	4,320.00								\$ 11,790.00
Corporate Partnership						100.00	300.00								\$ 800.00
Donations to Chapter	1,605.00	255.00	220.00			45.00		50.00	45.00	14.95	50.00	105.00	\$ 2,389.95	\$ 2,000.00	389.95
Donations to Outreach						85.00	25.00						\$ 915.00	\$ 0.00	915.00
Social Events	690.00	1,085.00	950.00		660.00	930.00		1,220.00	3,730.00			920.00	\$ 2,170.00	\$ 12,355.00	10,185.00
Total	\$ 2,295.00	\$ 2,690.00	\$ 1,170.00	\$ 25.00	\$ 5,460.00	\$ 2,480.00	\$ 4,645.00	\$ 1,515.00	\$ 3,880.00	\$ 69.95	\$ 1,475.00	\$ 2,710.00	\$ 28,414.95	\$ 16,325.00	12,089.95
TOTAL INCOME	\$ 8,850.00	\$ 4,860.00	\$ 1,715.00	\$ 200.00	\$ 5,745.00	\$ 2,995.00	\$ 5,070.00	\$ 2,915.00	\$ 4,340.00	\$ 299.95	\$ 1,970.00	\$ 3,205.00	\$ 42,164.95	\$ 27,325.00	14,839.95

Operations Account (Outflow):

Category	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	Budget	Variance
Bank Charge/Int	179.53	10.50	2.80		(82.71)								110.12	\$ 100.00	10.12
Board & Staff Mtg														\$ 50.00	(50.00)
D&O Insurance											472.00		472.00	\$ 500.00	(28.00)
Dues & Subscription	81.00	474.00	-									25.00	580.00	\$ 350.00	230.00
Focus/Advisory Groups														\$ 100.00	(100.00)
Independent Contr	1,020.00	1,080.00	1,604.00	480.00	1,500.00	540.00	1,440.00	360.00	1,560.00	480.00	1,620.00	1,460.00	13,144.00	\$ 12,000.00	1,144.00
Lariat Postage	1,185.00					1,000.00				500.00	190.00		2,875.00	\$ 2,750.00	125.00
Lariat Printing	621.93	614.80	611.75	603.16	592.05	590.26	1,659.74	597.06	584.88	576.90	570.92	572.72	8,196.17	\$ 9,600.00	(1,403.83)
Liability Insurance		425.00											425.00	\$ 350.00	75.00
Marketing														\$ 250.00	(250.00)
Membership Recruiting		25.00	25.00	25.00	38.00	25.00	25.00	50.00	55.00	25.00	175.00	85.00	553.00	\$ 500.00	53.00
Miscellaneous				831.25									831.25	\$ 100.00	731.25
Office	12.50	368.93	28.49	45.28	130.49	140.42	199.06	344.74	110.24	566.93	274.65	413.76	2,635.49	\$ 1,750.00	885.49
Personal Affairs														\$ 100.00	(100.00)
Postage & Delivery		174.85	53.80	45.00	89.00	89.00	88.00	86.00	178.00				803.65	\$ 1,250.00	(446.35)
ROTC			77.45		156.75								234.20	\$ -	234.20
Social Events	783.96	1,088.00	1,022.88	30.00	840.84	736.25	-	923.70	3,652.68		908.75	2,021.66	12,008.72	\$ 1,000.00	11,008.72
Solitaires											57.81		57.81	\$ 100.00	(42.19)
Special Activities														\$ 100.00	(100.00)
Telephone	-	103.26	194.80		118.47	194.85	-	205.65	105.77	105.95		214.04	1,242.79	\$ 1,200.00	42.79
Volunteer Recogn														\$ 250.00	(250.00)
TOTAL OUTFLOWS	3,883.92	4,364.34	3,620.97	2,059.69	3,382.89	3,315.78	3,411.80	2,567.15	6,246.57	2,254.78	4,269.13	4,792.18	39,377.02	\$ 32,400.00	6,977.02
Surplus/(Deficit)	4,966.08	495.66	(1,905.97)	(1,859.69)	2,362.11	(320.78)	1,658.20	347.85	(1,906.57)	(1,954.83)	(2,299.13)	(1,587.18)	2,787.93	\$ (5,075.00)	

Social Events:

Social Events	Expenses	Income	Profit/Deficit	Budget
January	783.96	690.00	(93.96)	
February	1,088.00	1,085.00	(3.00)	
March	1,022.88	950.00	(72.88)	
April	30.00		(30.00)	
May	840.84	660.00	(180.84)	
June	736.25	930.00	193.75	
July	-	-	-	
August	923.70	1,260.00	336.30	
September	3,692.68	3,690.00	(2.68)	
October	-	-	-	
November	783.75	920.00	136.25	
December	2,106.66	2,170.00	63.34	
Total	12,008.72	12,355.00	346.28	-\$1,000.00

Budget 2012:

Outreach:		Operations Income:		Operations Outflow:	
2012 Budget	INCOME	2012 Budget		2012 Budget	
\$ 5,000.00	Donations	\$ 2,000.00	Membership Dues	\$ 100.00	Bank Charge/Int
\$ -	Other	\$ -	MOAA National	\$ 50.00	Board & Staff Mtg
	Golf Tournament	\$ -	New Aux	\$ 500.00	D&O Insurance
\$ 11,000.00	In	\$ 200.00	New Retired	\$ 575.00	Dues & Subscription
\$ (4,500.00)	Out	\$ -	New Active Duty	\$ 50.00	Focus/Advisory Groups
\$ 6,500.00	Total	\$ 1,200.00	Renewal Aux	\$ 13,200.00	Independent Contr
		\$ 9,000.00	Renewal Retired	\$ 2,800.00	Lariat Postage
\$11,500.00	TOTAL INCOME	\$ 1,000.00	Renewal Active Duty	\$ 8,000.00	Lariat Printing
		\$ 13,400.00	Total	\$ 450.00	Liability Insurance
				\$ 200.00	Marketing
			Non-Dues Revenue	\$ 700.00	Membership Recruiting
	OUTFLOWS	\$ -	Interest	\$ 100.00	Miscellaneous
	Charity	\$ 150.00	Shirt Sales	\$ 1,800.00	Office
\$ 2,925.00	Wounded Warrior	\$ 100.00	Merchandise	\$ -	Personal Affairs
\$ 500.00	Red Cross	\$ 14,000.00	Advertising/Lariat	\$ 1,000.00	Postage & Delivery
\$ 100.00	Undesignated Charities	\$ 1,500.00	Corporate Partnership	\$ 250.00	ROTC
\$ 3,525.00	Total	\$ 2,250.00	Donations to Chapter	\$ 12,500.00	Social Events
		\$ 650.00	Donations from Golf Tournament	\$ 125.00	Solitaires
	Scholarships	\$ 12,500.00	Social Events	\$ 50.00	Special Activities
\$ 2,000.00	Torrey #1	\$ 31,150.00	Total	\$ 1,200.00	Telephone
\$ -	Torrey #2	\$ 44,550.00	TOTAL INCOME	\$ 100.00	Volunteer Recogn
\$ -	Torrey Runners Up (Cash)				
\$ 2,000.00	Herring (JROTC)			\$ 43,750.00	TOTAL OUTFLOWS
\$ 2,000.00	McCarthy (JROTC)				
\$ 2,000.00	Marvin (Chapter)			\$ 800.00	Surplus/(Deficit)
\$8,000.00	Total				
\$11,525.00	TOTAL OUTFLOW				
-\$25.00	Surplus/Deficit				

President: Maj Jim Cunningham – Major concern is with advertising revenue for the chapter. Will be talking to Broadway Bank regarding the reinstatement of their ad. Encouraged all Board members to become ambassadors and provide leads from the people they do business with. Trish will send out the ad rates to each Board member.

Is honored to have been appointed to the Army Chief of Staff's Retiree Committee and will be absent fulfilling that capacity most of the month of April.

Thanked Rodney Takahashi and David Patrick for their recent and continuing efforts.

Will be attending the 14th Annual Veterans Summit in Austin Jan 31-Feb 1 sponsored by the Texas Veterans Commission preparing for the next legislative session in 2013.

Discussions & Review:

- a) **Strategic Plan Update:** Col David Patrick briefly reviewed the 2012 edition of Plan's action items that was born out of the planning session held in December. A 5th priority was added, and that was to increase the chapter's non dues revenue. The ability to accept credit cards is now a reality and work will soon begin to add Paypal to the chapter website. Finding Rodney Takahashi & Mavis Cleary as Programs VP and Volunteer coordinator respectively will be a great improvement.
- b) **Legislative Update:** Working with AVF, TVC and TCVO to prepare state legislative proposals.
- c) **Scholarship Naming:** Motion was made by David Patrick to name an ROTC Scholarship in honor of Colonel Edmond McCarthy for his commitment to the chapter as a current Board member and Chapter President for 9 years. Seconded by John Gibbs. Motion carried.
- d) **ARC Satellite Chapter:** Sandra Hicks, an ARC resident, has volunteers to research the possibility in forming a satellite chapter at the ARC. An initial meeting with interested prospective member will occur soon.

Meeting adjourned at 12.13pm. NEXT BOARD MEETING – April 11, 2012 Chapter offices.



Col David Patrick USAF (Ret) Secretary