

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
 P. O. Box 340497 Ft Sam Houston, Texas 78234  
 (210) 228-9955

## MINUTES OF STAFF MEETING

Thursday, January 3, 2013

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

**Attendees:** Col Irene Collier, Col Al Cote, Col Kerry Green, Col Stu Myers, Col David Patrick, LTC Randy Hoff, LtCol Fred Koechley, MAJ Jim Cunningham, Pat Shecter, Susie Tolman, Trish Meserve.

Invocation given and pledge led by Jim Cunningham.

**Secretary:** Col David Patrick – Minutes from November were reviewed and approved for filing.

**President:** Maj Jim Cunningham – Attempting to set up a meeting with MG Rodriguez and LTG Speakes from AUSA to investigate the possibility of working Soldier Professional Development together. Will also attempt same with AFA leadership. Army Retiree Council has submitted 3 issues to the Pentagon for their consideration – 1) widows to be allowed to fly SpaceA, 2) spouses to have permanent ID cards at age 65 instead of 75; 3) propose a study for veterans to have the option of continuing to see their military physicians rather than having to automatically transferring to civilian doctors at age 65.

**Treasurer:** Col Vaughn Caudill – Absent. Financials were reviewed for November and December and approved for filing.

### Outreach Account:

<u>INCOME</u>	<u>September</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
Donations		455.00		552.02	6,078.14	\$ 5,000.00	1,078.14
Other					-		-
Golf Tournament							-
In	7,425.00	60.00			13,135.00	\$ 11,000.00	2,135.00
Out	3,782.57				3,932.57	\$ 4,500.00	(567.43)
Sub Total Golf	3,642.43	60.00	-	-	9,202.43	\$ 6,500.00	2,702.43
<b>TOTAL INCOME</b>	11,207.57	515.00	-	552.02	15,280.57	\$ 11,500.00	3,780.57
<b>OUTFLOWS</b>							
Charity							
Wounded Warrior				4,150.00	4,150.00	\$ 2,925.00	1,225.00
Red Cross			381.00		500.00	\$ 500.00	-
Undesignated Charities				200.00	275.00	\$ 100.00	175.00
Total	-	-	381.00	4,350.00	4,925.00	\$ 3,525.00	1,400.00
Scholarships							
Torrey 1K	1,000.00				1,000.00	\$ -	1,000.00
Torrey 2K					-	\$ 2,000.00	(2,000.00)
Gen Herring (JROTC #1)					2,000.00	\$ 2,000.00	-
McCarthy (JROTC #2)					-	\$ 2,000.00	(2,000.00)
Marvin (Chapter)	2,000.00				2,000.00	\$ 2,000.00	-
Total	3,000.00	-	-	-	5,000.00	\$ 8,000.00	(3,000.00)
<b>TOTAL OUTFLOW</b>	3,000.00	0.00	381.00	4,350.00	5,194.00	\$ 11,525.00	(6,331.00)
Decrease/Increase	8,207.57	515.00	(381.00)	(3,797.98)	10,086.57	\$ (25.00)	10,111.57

**Operating Account – Income:**

	<u>September</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
<b>Membership Dues</b>							
MOAA National				675.00	\$4,149.00	\$ 2,000	\$2,149.00
New Aux				15.00	\$30.00		\$30.00
New Retired		15.00		14.32	\$44.32	\$ 200	-\$155.68
New Active Duty					\$0.00		\$0.00
New Former					\$14.32	\$ -	\$14.32
Renewal Aux		30.00	44.26	44.32	\$1,416.18	\$ 1,200	\$216.18
Renewal Retired	228.47	391.81	315.00	254.26	\$7,793.97	\$ 9,000	-\$1,206.03
Renewal Active Duty	69.32	55.00	159.32	25.00	\$492.61	\$ 1,000	-\$507.39
Total	\$297.79	\$491.81	\$518.58	\$1,027.90	\$12,810.40	\$ 13,400	-\$589.60
<b>Non-Dues Revenue</b>							
Interest					\$0.00	\$ -	\$0.00
Shirt Sales					\$0.00	\$ 150	-\$150.00
Merchandise				-	\$0.00	\$ 100	-\$100.00
Advertising/Lariat				-	\$15,870.00	\$ 14,000	\$1,870.00
Corporate Partnership	100.00		100.00	296.35	\$896.35	\$ 1,500	-\$603.65
Donations to Chapter		65.50	105.00	58.25	\$2,981.95	\$ 2,250	\$731.95
Donations to Outreach	410.00	153.05	398.97	73.25	\$5,916.39	\$ 650	\$5,266.39
Social Events	635.35		2,111.71	1,870.03	\$12,706.15	\$ 12,500	\$206.15
Total	\$ 1,145.35	\$ 218.55	\$ 2,715.68	\$ 2,297.88	\$38,370.84	\$ 31,150	\$7,220.84
<b>TOTAL INCOME</b>	<b>\$1,443.14</b>	<b>\$710.36</b>	<b>\$3,234.26</b>	<b>\$3,325.78</b>	<b>\$51,181.24</b>	<b>\$ 44,550</b>	<b>\$6,631.24</b>

**Operating Account – Outflows:**

<u>Category</u>	<u>September</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
Bank Charge/Int	63.10	(40.00)		10.50	49.10	\$ 100	50.90
Board & Staff Mtg					-	\$ 50	50.00
D&O Insurance					477.00	\$ 500	23.00
Dues & Subscription					557.20	\$ 575	17.80
Focus/Advisory Groups					-	\$ 50	50.00
Independent Contr	1,100.00	1,100.00	1,100.00	1,600.00	13,150.00	\$ 13,200	50.00
Lariat Postage		800.00			2,800.00	\$ 2,800	-
Lariat Printing	767.00	583.09	580.70	581.89	8,306.46	\$ 8,000	(306.46)
Liability Insurance					425.00	\$ 450	25.00
Marketing					-	\$ 200	200.00
Membership Recruiting	450.00	120.00	260.00	55.00	1,805.00	\$ 700	(1,105.00)
Miscellaneous					-	\$ 100	100.00
Office		185.00	193.99	303.72	2,275.34	\$ 1,800	(475.34)
Personal Affairs					-		-
Postage & Delivery		183.50		280.75	1,102.00	\$ 1,000	(102.00)
ROTC					183.83	\$ 250	66.17
Social Events	681.00	1,986.80	680.00	1,735.70	12,318.21	\$ 12,500	181.79
Solitaires					-	\$ 125	125.00
Special Activities					-	\$ 50	50.00
Telephone	116.54	129.17	118.27		1,255.73	\$ 1,200	(55.73)
Trans To Outreach		5,454.17		552.02	6,006.19	\$ -	(6,006.19)
Volunteer Recogn					-	\$ 100	100.00
<b>TOTAL OUTFLOWS</b>	<b>3,177.64</b>	<b>10,501.73</b>	<b>2,932.96</b>	<b>5,119.58</b>	<b>50,711.06</b>	<b>\$ 43,750</b>	<b>(6,961.06)</b>
<b>Surplus/(Deficit)</b>	<b>(1,734.50)</b>	<b>(9,791.37)</b>	<b>301.30</b>	<b>(1,793.80)</b>	<b>470.18</b>	<b>\$ 800</b>	<b>(329.82)</b>

**Reserve Balances:**

<b><u>RESERVE BALANCES</u></b>	30-Sep-12	31-Oct-12	30-Nov-12	31-Dec-12
Outreach				
RBFCU				
Savings	\$ 305.87	\$ 306.02	\$ 306.02	\$ 306.02
Money Market	\$10,103.48	\$14,712.35	\$14,717.16	\$14,722.60
Checking	\$ 828.86	\$ 829.08	\$ 448.08	\$ 800.10
Certificates	<u>\$ 9,213.41</u>	<u>\$ 9,220.52</u>	<u>\$ 9,227.88</u>	<u>\$ 9,235.00</u>
Total	\$20,451.62	\$25,067.97	\$24,699.14	\$25,063.72
Chapter Operations				
Broadway	\$27,846.82	\$18,516.50	\$18,817.80	\$10,677.73
USAA	<u>\$15,672.61</u>	<u>\$15,672.61</u>	<u>\$15,686.29</u>	<u>\$15,686.29</u>
Total	\$43,519.43	\$34,189.11	\$34,504.09	\$26,364.02

The Budget for 2013 was also reviewed.

**Outreach**

<b><u>INCOME</u></b>	<b><u>2013 Budget</u></b>
Donations	\$ 6,000.00
Other	
Golf Tournament	
In	\$ 13,000.00
Out	<u>\$ 4,000.00</u>
Sub Total Golf	\$ 9,000.00
<b>TOTAL INCOME</b>	\$ 15,000.00
<b><u>OUTFLOWS</u></b>	
Charity	
Wounded Warrior	\$ 4,150.00
Red Cross	\$ 500.00
Undesignated Charities	\$ 100.00
Total	\$ 4,750.00
Scholarships	
Torrey 1K	\$ 2,000.00
Torrey 2K	\$ 2,000.00
Gen Herring (JROTC #1)	\$ 2,000.00
McCarthy (JROTC #2)	\$ 2,000.00
Marvin (Chapter)	\$ 2,000.00
Total	\$ 10,000.00
<b>TOTAL OUTFLOW</b>	\$ 14,750.00
Decrease/Increase	\$ 250.00

Operations Inflow:

	<b>2013 Budget</b>
<b>Membership Dues</b>	
MOAA National	\$ 1,500
New Aux	\$ 30
New Retired	\$ 60
New Active Duty	\$ -
New Former	\$ 30
Renewal Aux	\$ 1,400
Renewal Retired	\$ 7,500
Renewal Active Duty	\$ 500
Total	\$ 11,020
<b>Non-Dues Revenue</b>	
Interest	\$ -
Shirt Sales	\$ -
Merchandise	\$ -
Advertising/Lariat	\$ 17,000
Corporate Partnership	\$ 1,500
Donations to Chapter	\$ 3,000
Donations to Outreach	\$ 6,000
Social Events	\$ 12,500
Total	\$ 40,000
<b>TOTAL INCOME</b>	<b>\$ 51,020</b>

Operations Outflow:

1/3/13	
<b>Category</b>	<b>2013 Budget</b>
Bank Charge/Int	\$ 50
Board & Staff Mtg	\$ -
D&O Insurance	\$ 500
Dues & Subscription	\$ 1,250
Focus/Advisory Groups	\$ 50
Independent Contr	\$ 13,500
Lariat Postage	\$ 3,000
Lariat Printing	\$ 8,200
Liability Insurance	\$ 450
Marketing	\$ 100
Membership Recruiting	\$ 300
Miscellaneous	\$ 50
Office	\$ 2,300
Personal Affairs	\$ -
Postage & Delivery	\$ 1,250
ROTC	\$ 200
Social Events	\$ 12,500
Solitaires	\$ 125
Special Activities	\$ 600
Telephone	\$ 1,400
Trans To Outreach	\$ 6,000
Volunteer Recogn	\$ 100
<b>TOTAL OUTFLOWS</b>	<b>\$ 51,925</b>
<b>Surplus/(Deficit)</b>	<b>(905.00)</b>

Challenges will be to increase the Non Dues revenue, especially the advertising.

**Executive VP Operations:** LTC Bill Goforth – Absent. No report.

**Vice President Administration:** LTC Jim Webb – Absent. Advised he would be contacting the local schools re scholarship and JROTC medals, order materials from MOAA national and send out an awards presentation schedule as soon as some dates are known.

**VP Membership:** LTC Randy Hoff – Reviewed Membership chart: Active Duty 414, Auxiliary 236, Former 13, Retired 754 for a total of 1417 members. The year's tactical goal of 1350 was surpassed!! Received \$675 from MOAA national from the coverwrap campaign, check for GMT is still to come. GMT program has ended and information on new program has not yet been received. Message from Ed Marvin indicated the program was finalized and details are being distributed. The chapter will continue to give out free one year local memberships to current MOAA national members.

**VP Programs:** LTC Jerry Gonzales – absent. Jim Cunningham advised all dates and menus were set for Ft Sam Golf Club, and Jerry has approached Senator Uresti about speaking at the February meeting. Feedback from the Christmas Party was that there wasn't enough interaction between senior staff and each of the tables, plus there was a complaint that there wasn't enough dance music.

**Buddy Program Status** – No report.

**Action Plan Scorecard Review**

David Patrick reviewed the revised draft document resulting from the December Planning meeting.

**Staff Reports**

**Advertising Coordinator:** (Open). No report.

**Volunteer Coordinator:** Mavis Cleary – All positive thoughts and prayers are headed to Mavis for a speedy recovery.

**Solitaires:** Pat Shecter – Has prepared a new roster for their first meeting to map out the rest of the year. Hoping to include a monthly drawing for a free luncheon. Although no longer on the MOAA Board Pat is still the Auxiliary Representative for the chapter and the Texas Council of Chapters.

**VP Personal Affairs:** Col Stu Myers – No deaths in November and 2 in December. No news on the HCAC meetings.

**Chaplain:** Chaplain Taylor – Absent. No report.

**VP Public Relations/Marketing:** Open. No report.

**VP Legislative Affairs:** Col Al Cote – Noted the Republican's efforts to bolster their ranks in Texas and nationally.

**VP Logistics:** LtCol Fred Koechley – \$200 requested and approved at the December Planning meeting is being used to purchase storage boxes and Christmas Decorations on sale. Unused funds will be returned to the Outreach account. Commented that the turn out for the VA decorating was poor.

**Duty Officer:** Col Irene Collier – Duty for the month of January is covered. Recommended installing greeters prior to each luncheon – Fred Koechley volunteered for January, and Susie would approach Sue McCarthy and Lolly Orłowski.

**Editor/VGSAA Rep:** Col Kerry Green – Nothing to report. Jim Cunningham advised the Communication Award should be prepared for submission by Feb 1<sup>st</sup>.

**Webmaster:** Col Bill Hudson – Absent. No report.

**Administration:** Trish Meserve – Requested calendar updates. Advised a thank you letter and certificate had been received from the Warrior and Family Support Center for the \$4150 presented in November. Determined it was fiscally better to use Square than PayPal if there was a choice and \$22 payment netted the chapter \$21.39 from Square and only \$21.06 from PayPal.

**Historian:** Col Janice Edgerson – Absent. No report

**ARC Satellite Chapter:** MG Chuck Honore – Absent. No report.

**TOPS:** Col David Patrick – No report.

**Special Activities Representative:** Susie Tolman – Reminded all of the taking down of the decoration scheduled for Friday Jan 4<sup>th</sup> at 9am. Discovered chapter no longer represented on PX/Commissary Board, Jim to research reinstatement. Susie is now on the Board of the Ft Sam Spouses Club.

**AFV Satellite:** (Open) No report.

**Old Business:**  
None.

**New Business:**  
None.

Next regular staff meeting scheduled for Thursday, February 7 at MOAA-AC Offices at 0900.

**MEETING ADJOURNED at 10:08am.**



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Col David Patrick, USAF (Ret), Secretary