

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING Thursday January 5, 2017

Meeting was called to order by President Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: BG Jim Doty, Col Irene Collier, Col Kerry Green, Col Peter Hunt, Col Stu Myers, Col David Patrick, Col Barbara Ramsey, LTC Bob Blake, LtCol Ed Marvin, LtCol Kitty Meyers, Maj Jim Cunningham, 1Lt Rebekah Emery, Susie Tolman, Trish Meserve.

Invocation by Ed Marvin, pledge led by Jim Cunningham.

Secretary: Col David Patrick, USAF (Ret) – Minutes from the November meeting were reviewed and approved for filing.

Treasurer: Col Vaughn Caudill, USA (Ret) – Absent. David Patrick reviewed financials. Ended the year on a positive fiscal note with a surplus of \$4400+. More subscribers than expected choosing the discounted 3 year option. Kerry Green surfaced whether we should revisit the amortization accounting. Trish to provide David Patrick with best estimate of those renewing multiple years. Ed Marvin advised the reserve balances and CD's should be carefully monitored as interest rates rise. Three Year comparison and proposed budget for upcoming Board meeting were reviewed. Clarified for Peter Hunt the reason for the reduction in projected monies from MOAA national. The financials were approved for filing, and proposed budget approved.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2016 Budget	Variance
Donations	2,025.00	1,515.00	1,155.00	1,001.00	210.00	297.00		370.00	250.00	520.00	50.00	50.00	7,443.00	\$ 7,000.00	443.00
Other													-		-
Golf Tournament															
In									27,391.00				27,391.00		27,391.00
Out				1,000.00					12,856.70				13,856.70		13,856.70
Sub Total Golf	-	-	-	(1,000.00)	-	-	-	-	14,534.30	-	-	-	13,534.30	\$ 15,000.00	(1,465.70)
TOTAL INCOME	2,025.00	1,515.00	1,155.00	1.00	210.00	297.00	-	370.00	14,784.30	520.00	50.00	50.00	20,977.30	\$ 22,000.00	(1,022.70)
OUTFLOWS															
Charity															
Warrior & Family Support Ctr											8,550.00		8,550.00	\$ 7,500.00	1,050.00
MOAA MFI												125.00	125.00	\$ 125.00	-
Undesignated Charities						100.00							100.00	\$ -	100.00
Total	-	-	-	-	-	100.00	-	-	-	-	8,550.00	125.00	8,775.00	\$ 7,625.00	1,150.00
Scholarships															
Col Torrey							2,500.00						2,500.00	\$ 2,500.00	-
Gen Herring (JROTC)							500.00						500.00	\$ 500.00	-
Col McCarthy (JROTC)							500.00						500.00	\$ 500.00	-
Chapler							500.00						500.00	\$ 500.00	-
ROTC Army				5,000.00	4,000.00								9,000.00	\$ 10,000.00	(1,000.00)
ROTC Air Force					1,000.00								1,000.00	\$ 1,000.00	-
ROTC Air Force (Col Ed & Ruby Manin)						1,000.00							1,000.00	\$ -	1,000.00
Total	-	-	-	5,000.00	5,000.00	1,000.00	4,000.00	-	-	-	-	-	15,000.00	\$ 15,000.00	-
TOTAL OUTFLOW	0.00	0.00	0.00	5,000.00	5,000.00	1,100.00	4,000.00	0.00	0.00	0.00	8,550.00	125.00	23,775.00	\$ 22,625.00	1,150.00
Decrease/Increase	2,025.00	1,515.00	1,155.00	(4,999.00)	(4,790.00)	(803.00)	(4,000.00)	370.00	14,784.30	520.00	(8,500.00)	(75.00)	(2,797.70)	\$ (625.00)	(2,172.70)

Operating Account – Inflow:

January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2016 Budget	Variance
	480.00	50.00										\$530.00	\$ 3,000	-\$2,470.00
								15.00				\$15.00	\$ -	\$15.00
	15.00	15.00		25.00			15.00					\$70.00	\$ -	\$70.00
	15.00	-										\$15.00	\$ -	\$15.00
	25.00											\$25.00	\$ -	\$25.00
	420.00	180.00	75.00		30.00	45.00	60.00	90.00	55.00	15.00	45.00	\$1,060.00	\$ 1,200	-\$140.00
	2,460.00	1,115.00	455.00	300.00	445.00	525.00	1,050.00	815.00	445.00	910.00	1,710.00	\$10,795.00	\$ 8,000	\$2,795.00
	30.00	70.00	75.00	30.00	30.00		25.00	65.00	110.00	70.00		\$505.00	\$ 700	-\$195.00
			25.00			15.00	15.00	50.00	40.00			\$145.00	\$ -	\$145.00
\$ 2,910.00	\$ 1,900.00	\$ 695.00	\$ 330.00	\$ 530.00	\$ 570.00	\$ 650.00	\$ 1,175.00	\$ 1,025.00	\$ 610.00	\$ 995.00	\$ 1,755.00	\$ 13,160.00	\$ 12,900	\$ 260.00
												\$0.00	\$ -	\$ -
	373.80	-							1,353.42			\$373.80	\$ -	-\$373.80
					50.00							\$1,353.42	\$ 1,700	-\$350.00
	105.00	10.00						10.00				\$50.00	\$ -	\$50.00
		175.00									10.00	\$135.00	\$ 120	-\$15.00
	100.00		7,325.00		5,400.00		275.00	1,200.00	4,060.00	275.00	275.00	\$18,985.00	\$ 19,000	-\$15.00
	860.00	870.00	100.00	100.00		100.00	100.00			200.00	100.00	\$800.00	\$ 1,000	-\$200.00
	1,515.00	1,155.00	905.00	35.00	90.00	85.00	1,400.00	545.00	35.00	425.00	1,065.00	\$6,315.00	\$ 5,000	\$1,315.00
	1,950.00	1,225.00	1,001.00	210.00	297.00	240.00	130.00	250.00	50.00	140.00	2,100.00	\$7,608.00	\$ 7,000	\$608.00
			660.00	1,152.00	1,393.00	2,370.00	120.00	1,180.00	878.00	2,350.00	610.00	\$14,450.81	\$ 15,000	-\$549.19
\$ 4,903.80	\$ 3,435.00	\$ 9,991.00	\$ 1,497.00	\$ 1,780.00	\$ 8,060.00	\$ 435.00	\$ 3,205.00	\$ 3,153.00	\$ 6,061.23	\$ 3,390.00	\$ 4,160.00	\$50,071.03	\$ 48,820	\$1,251.03
\$7,813.80	\$5,335.00	\$10,686.00	\$1,827.00	\$2,310.00	\$8,630.00	\$1,085.00	\$4,380.00	\$4,178.00	\$6,671.23	\$4,385.00	\$5,915.00	\$63,231.03	\$ 61,720	\$1,511.03

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2016 Budget	Variance
Bank Charge/Int	56.80												56.80	\$ 100	43.20
Board & Staff Mtg														\$ -	-
Building Costs (rent)														\$ 1,200	1,200.00
Copier Mntn Agreement				429.00									429.00	\$ 400	(29.00)
Square Service Fee	32.52	15.82	1.36		11.13	48.39	30.78	88.67	196.90	1.90	27.86	24.09	479.42	\$ 400	(79.42)
PayPal Service Fee	41.75	26.96	16.33		22.39	58.87	20.82	41.75	35.92	11.16	28.80	46.15	350.90	\$ 500	149.10
D&O Insurance								667.00					667.00	\$ 650	(17.00)
Dues & Subscription	586.00			25.00	537.20			48.00					1,196.20	\$ 1,350	153.80
Golf Tournament Contr									650.00				650.00	\$ 500	(150.00)
Independent Contr	613.54	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,227.08	1,840.62	14,724.96	\$ 14,725	0.04
Lariat Postage	225.00				1,000.00					1,000.00			2,225.00	\$ 3,000	775.00
Lariat Printing	463.64	332.74	460.81		960.33	494.74	1,639.20	676.35	443.47			447.65	7,136.03	\$ 8,000	863.97
Liability Insurance		425.00											425.00	\$ 500	75.00
Marketing														\$ 1,000	1,000.00
Membership Recruiting											125.00		125.00	\$ 100	(25.00)
Miscellaneous (Move)														\$ 100	100.00
Office	326.39	148.37	7.40	230.32	334.93	430.51	216.35	114.81		178.06	470.75	292.53	2,750.42	\$ 2,300	(450.42)
Personal Affairs														\$ -	-
Postage & Delivery	196.00			262.05		471.75	250.45		283.75		236.75	236.75	1,937.50	\$ 1,900	(37.50)
ROTC					399.36								399.36	\$ 350	(49.36)
Satellite Chapters														\$ -	-
Social Events		2,793.18	40.00	1,787.22	214.71	350.00	2,477.62		1,758.62	2,080.82	1,652.18	2,377.14	15,531.49	\$ 15,000	(531.49)
Solitaires				52.35									52.35	\$ 100	47.65
Special Activities												500.00	500.00	\$ 1,200	700.00
Telephone		632.18					399.65	147.59	144.09	143.77	137.19	137.02	1,741.49	\$ 1,800	58.51
Trans To Outreach	2,025.00	1,515.00	1,155.00	1,001.00	210.00	297.00		370.00	250.00	520.00	50.00	50.00	7,443.00	\$ 7,000	(443.00)
Volunteer Recogn														\$ 100	100.00
TOTAL OUTFLOWS	4,566.64	7,116.33	2,907.98	5,014.02	4,917.13	3,378.34	6,261.95	3,381.25	4,989.83	5,923.55	4,403.26	5,960.64	58,820.92	\$ 62,275	3,454.08
Surplus/(Deficit)	3,247.16	(1,781.33)	7,778.02	(3,187.02)	(2,607.13)	5,251.66	(5,176.95)	998.75	(811.83)	747.68	(18.26)	(45.64)	4,410.11	(555.00)	4,965.11

Reserve Balances & Social Events:

Outreach	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90	\$ 7.90
Money Market	\$ 19,994.40	\$ 21,516.07	\$ 22,678.76	\$ 12,685.30	\$ 12,899.64	\$ 13,200.91	\$ 9,204.82	\$ 9,574.82	\$ 9,831.27	\$ 22,537.99	\$ 14,037.99	\$ 13,973.57	\$ 13,973.57
Checking	\$ 108.48	\$ 108.48	\$ 108.48	\$ 6,108.72	\$ 1,108.86	\$ 8.86	\$ 8.91	\$ 8.91	\$ 8.91	\$ 8.91	\$ 8.91	\$ 8.91	\$ 9.04
Certificates	\$ 9,512.15	\$ 9,520.75	\$ 9,530.10	\$ 9,539.15	\$ 9,548.51	\$ 9,557.58	\$ 9,566.97	\$ 9,566.97	\$ 9,585.46	\$ 9,594.87	\$ 9,594.87	\$ 9,613.42	\$ 9,613.42
Total	\$29,622.93	\$31,153.20	\$32,325.24	\$28,341.07	\$23,564.91	\$22,775.25	\$18,788.60	\$16,158.60	\$19,433.54	\$32,149.67	\$23,649.67	\$23,603.93	
Chapter Operations													
Broadway	\$34,677.88	\$39,689.95	\$43,972.16	\$35,713.30	\$33,202.02	\$50,698.68	\$48,681.73	\$55,070.44	\$47,729.91	\$34,943.30	\$34,128.32	\$34,879.40	\$34,879.40
USAA	\$16,047.93	\$16,057.58	\$16,066.62	\$16,066.62	\$16,085.63	\$16,085.63	\$16,104.67	\$16,114.36	\$16,125.45	\$16,125.45	\$16,125.45	\$16,158.03	\$16,158.03
Total	\$50,725.81	\$55,747.53	\$60,038.78	\$51,779.92	\$49,287.65	\$66,784.31	\$64,786.40	\$71,184.80	\$63,855.36	\$51,068.75	\$50,253.77	\$51,037.43	
Job Fair In	\$ 870.87	\$ 7,544.84	\$ 4,513.00		\$ -				9.96				
Job Fair Out	\$ 227.27	\$ 108.36	\$ 571.81	\$ 75.29	\$ 9.96								
Balance to be transferred	\$ 643.60	\$ 7,436.48	\$ 3,941.19	\$ (75.29)	\$ (9.96)	\$ -	\$ -	\$ -					
Social Events													
Income	\$1,975.00	\$1,220.00	\$1,020.00	\$860.00	\$1,140.00	\$2,535.00	\$0.00	\$1,300.00	\$700.00	\$700.81	\$780.00	\$2,180.00	\$14,410.81
Outgo	\$1,855.62	\$977.56	\$1,076.28	\$710.94	\$1,050.71	\$2,827.62	\$0.00	\$1,098.50	\$660.12	\$2,080.82	\$816.18	\$2,377.14	\$15,531.49
Variance	\$119.38	\$242.44	-\$56.28	\$149.06	\$89.29	-\$292.62	\$0.00	\$201.50	\$39.88	-\$1,380.01	-\$36.18	-\$197.14	-\$1,120.68

Three Comparison – Outreach December YTD

INCOME	Dec	2016 YTD	2015 YTD	2014 YTD
Donations	-	\$ 7,443.00	\$ 8,125.00	\$ 7,821.00
Other				\$ 5,000.00
Golf Tournament				
In		\$27,391.00	\$ 30,437.00	\$ 26,810.00
Out		\$13,856.70	\$ 13,590.75	\$ 13,417.55
Sub Total Golf		\$13,534.30	\$ 16,846.25	\$ 13,392.45
TOTAL INCOME	-	\$20,977.30	\$ 24,971.25	\$ 26,213.45
OUTFLOWS				
Charity				
Wounded Warrior		\$ 8,550.00	\$ 10,625.00	\$ 8,415.00
MOAA Military Family Initiative		\$ 125.00		
Red Cross				\$ 500.00
Undesignated Charities		\$ 100.00	\$ 100.00	\$ 100.00
Total	-	\$ 8,775.00	\$ 10,725.00	\$ 9,015.00
Scholarships				
Torrey		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Torrey			\$ 500.00	
Gen Herring (JROTC #1)		\$ 500.00	\$ 2,500.00	\$ 2,500.00
McCarthy (JROTC #2)		\$ 500.00	\$ 2,500.00	\$ 2,500.00
JROTC #3				\$ 2,500.00
Chapter		\$ 500.00	\$ 2,500.00	\$ 2,500.00
ROTC Army		\$ 9,000.00	\$ 1,000.00	
ROTC Air Force (Marvin)		\$ 1,000.00	\$ 2,500.00	
ROTC Air Force		\$ 1,000.00		
Chapter			\$ 2,500.00	
Total	-	\$15,000.00	\$ 14,000.00	\$ 12,500.00
TOTAL OUTFLOW	0.00	\$23,775.00	\$ 24,725.00	\$ 21,515.00
Decrease/Increase	-	(\$ 2,797.70)	\$ 246.25	\$ 4,698.45

Three Comparison – Inflows December YTD

	<u>2016 YTD</u>	<u>2015 YTD</u>	<u>2014 YTD</u>
Membership Dues			
MOAA National	\$ 530.00	\$ 5,065.00	\$ 4,370.00
New Aux	\$ 15.00	\$ 30.00	
New Retired	\$ 70.00	\$ 45.00	\$ 145.00
New Active Duty	\$ 15.00		\$ 25.00
New Former	\$ 25.00		
Renewal Aux	\$ 1,060.00	\$ 1,955.00	\$ 1,155.00
Renewal Retired	\$ 10,795.00	\$ 8,745.00	\$ 9,755.00
Renewal Active Duty	\$ 505.00	\$ 695.00	\$ 785.00
Renewal Former	\$ 145.00	\$ 115.00	
Total	\$13,160.00	\$ 16,650.00	\$ 16,235.00
Non-Dues Revenue			
Interest			
Trip Rewards	\$ 373.80	\$ 87.17	\$ 1,623.28
Shirt Sales	\$ 50.00		
Merchandise	\$ 135.00	\$ 133.00	\$ 241.00
Advertising Lariat	\$ 18,985.00	\$ 21,220.00	\$ 17,710.00
Corporate Partnership	\$ 800.00	\$ 1,200.00	\$ 600.00
Donations to Chapter	\$ 6,315.00	\$ 5,023.00	\$ 6,782.00
Donations to Outreach	\$ 7,608.00	\$ 9,775.00	\$ 6,545.00
Golf Tournament	\$ 1,353.42	\$ 1,684.63	\$ 1,356.46
Social Events	\$ 14,450.81	\$ 14,168.16	\$ 15,823.00
Total	\$50,071.03	\$ 53,290.96	\$ 50,680.74
TOTAL INCOME	\$63,231.03	\$ 69,940.96	\$ 66,915.74

Three Comparison – Outflows December YTD

<u>Category</u>	<u>2016 YTD</u>	<u>2015 YTD</u>	<u>2014 YTD</u>
Bank Charge/Int	\$ 56.80	\$ 0.26	\$ 63.78
Board & Staff Mtg			\$ 200.00
Copier Mntn Agreement	\$ 429.00	\$ 390.00	\$ 390.00
Credit Card Fee Square	\$ 479.42	\$ 352.03	\$ 245.03
Credit Card Fee PayPal	\$ 350.90	\$ 386.18	\$ 470.61
D&O Insurance	\$ 667.00	\$ 618.00	\$ 558.00
Dues & Subscription	\$ 1,196.20	\$ 1,342.40	\$ 1,163.20
Focus/Advisory Groups			
Golf Tournament Contractor	\$ 650.00	\$ 500.00	
Independent Contr	\$ 14,724.96	\$ 14,204.32	\$ 14,399.84
Lariat Postage	\$ 2,225.00	\$ 2,000.00	\$ 3,000.00
Lariat Printing	\$ 7,136.03	\$ 7,427.87	\$ 7,810.79
Liability Insurance	\$ 425.00	\$ 425.00	\$ 425.00
Marketing			\$ 828.58
Membership Recruiting	\$ 125.00	\$ 37.00	\$ 100.00
Miscellaneous		\$ 1,091.55	
Office	\$ 2,750.42	\$ 2,436.40	\$ 2,212.54
Personal Affairs			
Postage & Delivery	\$ 1,937.50	\$ 1,727.10	\$ 1,535.48
ROTC	\$ 399.36	\$ 332.85	\$ 316.25
Satellite Chapters			\$ 216.10
Social Events	\$ 15,531.49	\$ 14,930.16	\$ 16,249.29
Solitaires	\$ 52.35	\$ 65.45	\$ 35.10
Special Activities	\$ 500.00	\$ 1,200.00	\$ 600.00
Telephone	\$ 1,741.49	\$ 1,717.45	\$ 1,469.48
Trans To Outreach	\$ 7,443.00	\$ 8,125.00	\$ 11,426.00
Volunteer Recogn			
TOTAL OUTFLOWS	\$58,820.92	\$ 59,309.02	\$ 63,715.07

Proposed Budget 2017 – Outreach

2017 Budget	
Donations	\$ 7,000.00
Other	
Golf Tournament	
In	
Out	
Sub Total Golf	\$ 15,000.00
TOTAL INCOME	22,000.00
OUTFLOWS	
Charity	
Warrior & Family Support Ctr	\$ 7,500.00
MOAA Military Family Initiative	\$ 125.00
Undesignated Charities	\$ 100.00
501 (c)3 Application	\$ 850.00
Total	\$ 8,575.00
Scholarships	
Col Torrey	\$ 500.00
Gen Herring (JROTC)	\$ 500.00
Col McCarthy (JROTC)	\$ 500.00
Chapter	\$ 500.00
ROTC Army	\$ 10,000.00
ROTC Air Force	\$ 2,000.00
ROTC Air Force (Col Ed & Ruby Marvin)	\$ 1,000.00
Total	\$ 15,000.00
TOTAL OUTFLOW	\$ 23,575.00
Decrease/Increase	\$ (1,575.00)

Proposed Budget 2017 – Inflows

Budget	2017
Membership Dues	
MOAA National	\$ 1,000
New Aux	\$ -
New Retired	\$ -
New Active Duty	\$ -
New Former	\$ -
Renewal Aux	\$ 1,200
Renewal Retired	\$ 8,000
Renewal Active Duty	\$ 700
Renewal Former	\$ 150
Total	\$ 11,050
Non-Dues Revenue	
CFC	\$ -
Trip Reimbursements	\$ 500
Golf Tournament	\$ 3,000
Merchandise(Coins Shirts)	\$ 750
ROTC Medals (Garza)	\$ 1,000
Advertising Lariat	\$ 20,000
Corporate Partnership	\$ 1,000
Donations to Chapter	\$ 6,000
Donations to Outreach	\$ 7,000
Social Events	\$ 15,000
Total	\$ 54,250
TOTAL INCOME	\$ 65,300

Proposed Budget 2017 – Outflows

Category	2017
Bank Charge/Int	\$ 100
Board & Staff Mtg	\$ -
Building Costs (rent)	\$ -
Copier Mntn Agreement	\$ 450
Square Service Fee	\$ 475
PayPal Service Fee	\$ 400
D&O Insurance	\$ 675
Dues & Subscription *	\$ 1,300
Golf Tournament Admin	\$ 650
Independent Contr	\$ 18,408
Lariat Postage	\$ 2,500
Lariat Printing	\$ 7,500
Liability Insurance	\$ 500
Marketing	\$ -
Membership Recruiting	\$ 100
Merchandise (Coins, Shirts)	\$ 500
Miscellaneous	\$ 100
Office Supplies/Website	\$ 2,500
Personal Affairs	\$ -
Postage Stamps	\$ 2,000
ROTC	\$ 400
ROTC Medals	\$ 1,000
Satellite Chapters	\$ 600
Social Events	\$ 15,000
Solitaires	\$ 100
Special Activities	\$ 600
Telephone	\$ 1,900
Trans To Outreach	\$ 7,000
Volunteer Recogn	\$ 100
TOTAL OUTFLOWS	\$ 64,858
	442.00

Vice President Administration/ROTC: LTC Jim Webb, USA (Ret) – Absent. Peter Hunt advised of the need to lock down the order for the JROTC medals, and suggested 200.

VP Membership: LTC Randy Hoff, USA (Ret) – Absent. Membership chart reviewed: Active Duty 207, Auxiliary 181 Former 36, Retired 1026 totaling 1414. Recruiting possibilities over the next couple of months per Kitty Meyers include Job Fair on March 9, a National Guard convention and mojo event.

VP Programs: BG Jim Doty, USA (Ret) – 2017 programs still undecided. General consensus was that the Program Committee should meet in November to decide the following year.

President: MAJ Jim Cunningham – State legislature opens up next week. Changes to Hazlewood may or may not be discussed. Property tax change for partially disabled vets will hopefully be addressed. State has requested agencies cut their budget by at least 4%, possible 10% in some cases. Together with Kitty Meyers and David Patrick working with MVCC to produce entity that will assist military in the San Antonio. It will involve licensed social workers who can triage and engage the agencies that can help. Such an entity has already been set up in North Carolina and New York so knowledge of the pros and cons experienced has been very helpful. Current issue is with funding for this project, first 2 years are covered but it is estimated it will need \$400k per year to run. United Way is not interested.

President Elect: LtCol Kitty Meyers, USAF (Ret) – Has a new email address – kamconsulthr@gmail.com. Looking for an assistant in the Transition Liaison area.

Buddy Program Status: No update.

MOAA National Update: Col Barbara Ramsey, USA (Ret) – The 2017 MOAA Legislative goals are posted on the MOAA website as well as the MOAA 2016-2020. The National Defense Authorization Act was signed by the President on 23 December and the Continuing Resolution extends to until the end of April. The threat of sequestration still exists and may include increasing Tricare fees and pay and allowances cutbacks. Storming the Hill and Board of Directors meeting is currently scheduled for April 1-5. The actual date for Storming the Hill is April 5.

MOAA has approved a new travel vendor starting in January, listed as MOAA vacations on the MOAA website with a 3 year contract with fixed royalties and incentives for chapters. Chapter incentive is 1%, but only if purchaser mentions their chapter. A promotional give away is being planned as well as a marketing blitz. A template for Chapter newsletter is available for chapter activities.

Dues will be increased for Voices.

Scorecard Review: Col David Patrick, USAF (Ret) – reviewed draft priorities discussed at December's planning meeting. Motion to approve made by Kitty Meyers, seconded by Jim Doty. Motion approved unanimously. It will be submitted to the Board next week.

Staff Reports

Scholarship: Col Peter Hunt, USAF (Ret) – Scholarship budget (\$15,000) remained the same but have shifted monies and reduced Torrey Scholarship and added 2 more ROTC Scholarships. Scholarship meeting scheduled for Jan 11 at 1:30pm in Chapter office. Current attendees include Kerry Green, Ed Marvin, David Patrick, Jim Cunningham and Felix Santiago.

Intends to step up marketing efforts for the Scholarship luncheon, will produce an article for the next Lariat.

Transition Liaison Officer: LtCol Kitty Meyers USAF (Ret) – Will be in attendance at Mar 9 Job Fair hosted by the Texas Veterans Commission; participating in ETAPS, and attending USO luncheon later today.

Also working on networking at the Hiring Our Heroes Summit on July 12-13 and National Guard Convention Mar 31 to April 1.

Attending Transition meetings at Ft Sam and Lackland. Next TIP (Transition Information Program) set for Mar 20.

Special Activities Representative: Susie Tolman (Auxiliary) – No report.

Blue Skies West Liaison: LtCol Jim Conner, USAF (Ret) – Absent. No report.

Advertising Coordinator: (Open). No report.

Volunteer Coordinator: (Open). No report

Solitaires: Pat Shecter (Auxiliary) – Absent. Irene Collier reported the Golf Club was closed for renovations so met at Crumpets instead.

VP Personal Affairs: Col Stu Myers, USAF (Ret) – Only one officer and one auxiliary death in December.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LTC Charles Poole, USA (Ret) – Absent. No report.

VP Legislative Affairs: LTC Bob Blake, USA (Ret) – MOAA 2017 Goals similar to previous years.

VP Logistics: 1LT Rebekah Emery, USA (Ret) – Has a lead on where and how to get the Chapter road signage made.

The Chapter could be part of Amazon Smiles it were a 501 (c) 3.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Attends The ARC's newcomer Meet n Greet and encourages local chapter membership.

Editor/VGSAA Rep: Col Kerry Green, USAF (Ret) – No report.

Webmaster: Col Bill Hudson, USAF (Ret) – Absent. Jim Cunningham reported the MOAA-AC website has been renewed for three years. Trish Meserve advised Communications Award specifies certain scoring criteria for a website. Could use a Legislative tab. David Patrick to discuss with webmaster.

Administration: Trish Meserve – Reviewed calendar for updates. Sent out snail mails of 235 renewals for Jan; 30 second notices for Dec; 27 third requests for Nov and 19 Final Final email requests (list attached) for Oct. Will be removing 156 recipients from Sept.

Red Cross building has been demolished; Janice Edgerson (former Public Affairs Officer) now living (temporarily?) in Mazatlán.

Chapter Member Col Thomas Tredici sent letter with \$50 to help defray cost of the printed Lariat. Does not want it done away with! Will include in Letters to The Editor.

Historian: LTC Kerry Reyna USA (Ret) – Absent. No report.

ARC Satellite Chapter: MG Chuck Honore, USA (Ret) – Absent. No report.

Old Business: Task List:

- 1) Jim Cunningham to provide MajGen Garza with cost of medals
- 2) Remove Donkey Ball fundraising option
- 3) Outdoor signage – work in progress
- 4) Still need Legislative Liaison for Doggett

5) Email addresses in Membership Directory – pending .

New Business:

1. VOYA Nomination – enthusiastic consensus was to nominate Kitty Meyers.

MEETING ADJOURNED at 11:41am.

Next Board meeting Wednesday 11 January 10:00am.

Next staff meeting Thursday 2 February 10am.

A handwritten signature in black ink, appearing to read "David Patrick". The signature is fluid and cursive, with a large initial "D" and "P".

Col David Patrick, USAF (Ret), Secretary