

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
 P. O. Box 340497 Ft Sam Houston, Texas 78234
 (210) 228-9955

MINUTES OF STAFF MEETING

Thursday February 1, 2018

Meeting was called to order by President Kitty Meyers at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Kerry Green, Col Peter Hunt, Col Stu Myers, Col Rafael Paredes, Col David Patrick, COL Barbara Ramsey, LTC Robert Blake, LtCol Ed Marvin, LtCol Kitty Meyers, Maj Jim Cunningham, Peggy Marchbanks, Susie Tolman, Trish Meserve.

Invocation by Jim Cunningham and pledge by Kitty Meyers.
 Introduction made for the benefit of the newer members.

Secretary: Col David Patrick, USAF (Ret) – Minutes from the January meeting were reviewed and approved for filing.

Treasurer: Col Vaughn Caudill, USA (Ret) – Absent. David Patrick reviewed the financials from January. Noted Golf Tournament sponsorships and membership donations submitted in December for the Outreach Account. MOAA national stipend for our results from the Chapter Recruiting Competition was over \$1400, and membership donations to the chapter and scholarship combined were over \$2700. January social event provided a \$70 profit.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2018 Budget	Variance
Donations	1,915.00												1,915.00	\$ 8,000.00	(6,085.00)
Other													-		-
Golf Tournament													-		-
In	6,000.00												6,000.00		6,000.00
Out	1,000.00												1,000.00		1,000.00
Sub Total Golf	5,000.00	-	-	-	-	-	-	-	-	-	-	-	5,000.00	\$ 15,000.00	(10,000.00)
TOTAL INCOME	13,915.00	-	-	-	-	-	-	-	-	-	-	-	6,915.00	\$ 23,000.00	(16,085.00)
OUTFLOWS															
Charity															
Warrior & Family Support Ctr													-	\$ 7,500.00	(7,500.00)
MOAA Heritage													-	\$ 125.00	(125.00)
Undesignated Charities													-	\$ 100.00	(100.00)
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,725.00	(7,725.00)
Scholarships															
Col Torrey													-	\$ 500.00	(500.00)
Gen Herring (JROTC)													-	\$ 500.00	(500.00)
Col McCarthy (JROTC)													-	\$ 500.00	(500.00)
Chapter													-	\$ 500.00	(500.00)
ROTC Army													-	\$ 10,000.00	(10,000.00)
ROTC Air Force													-	\$ 2,000.00	(2,000.00)
ROTC Air Force (Col Ed & Ruby Marvin)													-	\$ 1,000.00	(1,000.00)
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 15,000.00	(15,000.00)
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 22,725.00	(22,725.00)
Decrease/Increase	13,915.00	-	-	-	-	-	-	-	-	-	-	-	6,915.00	\$ 275.00	6,640.00

Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2018 Budget	Variance
Membership Dues															
MOAA National	1,465.00												\$1,465.00	\$ 500	\$965.00
New Aux													\$0.00	\$ -	\$0.00
New Retired													\$0.00	\$ -	\$0.00
New Active Duty													\$0.00	\$ -	\$0.00
New Former													\$0.00	\$ -	\$0.00
Renewal Surviving Spouses	370.00												\$370.00	\$ 900	-\$530.00
Renewal Retired	1,430.00												\$1,430.00	\$ 5,000	-\$3,570.00
Renewal Active Duty													\$0.00	\$ 650	-\$650.00
Renewal Former													\$0.00	\$ 200	-\$200.00
Total	\$ 3,265.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,265.00	\$ 7,250	-\$3,985.00
Non-Dues Revenue															
CFC													\$0.00	\$ -	\$0.00
Travel Rewards													\$0.00	\$ -	\$0.00
Golf Tournament													\$0.00	\$ 3,000	-\$3,000.00
Merchandise (Coins/Shirts)													\$0.00	\$ -	\$0.00
JROTC Medals (Garza)													\$0.00	\$ 1,000	-\$1,000.00
Advertising Lariat													\$0.00	\$ 12,000	-\$12,000.00
Corporate Partnership													\$0.00	\$ 1,000	-\$1,000.00
Donations to Chapter	1,020.00												\$1,020.00	\$ 6,000	-\$4,980.00
Donations to Outreach	1,715.00												\$1,715.00	\$ 8,000	-\$6,285.00
Social Events	1,914.00												\$1,914.00	\$ 15,000	-\$13,086.00
Total	\$ 4,649.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,649.00	\$ 46,000	-\$41,351.00
TOTAL INCOME	\$7,914.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,914.00	\$ 53,250	-\$45,336.00

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2018 Budget	Variance
Bank Charge/Int													-	\$ 50	50.00
Board & Staff Mtg													-	\$ -	-
Building Costs (rent)													-	\$ -	-
Copier Mntr Agreement													-	\$ 475	475.00
Square Service Fee	23.77												23.77	\$ 575	551.23
PayPal Service Fee	38.65												38.65	\$ 475	436.35
D&O Insurance													-	\$ 675	675.00
Dues & Subscription	793.00												793.00	\$ 1,200	407.00
GT Contractor Incentive													-	\$ 650	650.00
Independent Contr	790.00												790.00	\$ 19,460	18,670.00
Lariat Postage													-	\$ 2,500	2,500.00
Lariat Printing	451.30												451.30	\$ 7,000	6,548.70
Liability Insurance													-	\$ 450	450.00
Marketing													-	\$ 300	300.00
Membership Recruiting													-	\$ -	-
Merchandise (Coins/Shirts)													-	\$ -	-
Miscellaneous													-	\$ -	-
Office	295.21												295.21	\$ 3,200	2,904.79
Personal Affairs													-	\$ -	-
Postage & Delivery													-	\$ 1,500	1,500.00
ROTC													-	\$ 300	300.00
JROTC Medals													-	\$ 1,000	1,000.00
Satellite Chapters													-	\$ 600	600.00
Social Events	1,422.48												1,422.48	\$ 15,000	13,577.52
Solitaires													-	\$ 75	75.00
Special Activities													-	\$ 600	600.00
Telephone	157.78												157.78	\$ 1,800	1,642.22
Trans To Outreach	1,915.00												1,915.00	\$ 7,000	5,085.00
Volunteer Recogn													-	\$ 100	100.00
TOTAL OUTFLOWS	5,887.19	-	-	-	-	-	-	-	-	-	-	-	5,887.19	\$ 64,985	59,097.81
Surplus/(Deficit)	2,026.81	-	-	-	-	-	-	-	-	-	-	-	2,026.81	(11,735.00)	13,761.81

Reserve Balances & Social Events:

Outreach	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 7.90												
Money Market	\$15,278.55												
Checking	\$ 379.53												
Certificates	\$ 9,738.40												
Total	\$25,404.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$36,082.65												
USAA	\$16,300.60												
Total	\$52,383.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Social Events	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Income	\$1,494.00	\$120.00	\$300.00										\$1,914.00
Outgo	\$1,422.48												\$1,422.48
Variance	\$71.52	\$120.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$491.52

Vice President Operations: Col Peter Hunt, USAF (Ret) – No report.

Vice President Administration: Lt Rebekah Emery, USA (Fmr) – Absent. No report.

VP Membership: Maj Jim Cunningham, USA (Ret) – Membership chart was reviewed: Active Duty 191, Auxiliary 182, Former 30, Retired 711 Totaling 1114. David Patrick obtained 20 new memberships from the January ETAP event. Jim to visit Newcomers Welcome folks and obtain their meeting schedule. Plans to recruit the area JROTC instructors and obtain General Garza’s assistance in setting up satellite chapters in the Valley and Corpus area. Encouraged all to carry one or two membership applications at all times. Upcoming recruiting events include Feb 21 at Wayland Baptist University.

VP Programs: Col David Patrick, USAF (Ret) – The January event with Leslie Mouton was very successful. February is inaugural Happy Hour event with speaker Gary McAlum. LtGen Jeffrey Buchanan has just been confirmed for April and will speak to today’s army, its soldiers and families. All attendees of an event will receive an opportunity to complete a short survey through Survey Monkey and results from January were reviewed and will be tracked over time.

VP Legislative Affairs: LTC Robert Blake, USA (Ret) – MOAAs Military Officer Magazine published the 2018 goals with which he asks everyone to become familiar. Locally the March primary’s are looming and statewide a new speaker of the house will be elected.

President: LtCol Kitty Meyers, USAF (Ret) – Reminder of the Golf Meeting on Monday at 2pm. Participating in the planning of the June 12th citywide event honoring the 75th anniversary of President Truman authorizing women to join the military. Similar events are planned in Austin, Houston and Dallas. Will be attending the Chamber Military Affairs Committee meeting for an update on the recent SA to DC trip where sequestration and BRAC were topics of discussion. Attended the quarterly Texas Council of Chapters meeting in Waco. Property Tax issues were discussed and path to achieving the goals of reduced taxes for disabled vets. Sequestration also discussed and how chapters should support the efforts. Check out new TCC website produced by and maintained by our webmaster www.texas-moaa.org. Chapter can have up to 4 representatives accompany the President at TCC meetings, if you have an interest please let Kitty know.

Buddy Program Status: Kitty Meyers encouraged all to bring a buddy to the Leadership Team meeting to get more members involved.

MOAA National Update: Col Barbara Ramsey, USA (Ret) – Legislative Alerts are distributed weekly by MOAA which encourages members to send in notices to their representatives. Data is captured by National and during last quarter 4700+ folks sent 31,000 messages. Included in that were 211 folks sending 2900 messages from Texas and only 12 identified themselves as chapter members. Military Officer Magazine has been revamped to cater to more diverse audience. MOAA is looking at cost of gaining members. MOAA Board continues to seeking applicants for the 12 positions becoming vacant in November. Instructions available on MOAA website www.moaa.org or in January issue of the Military Officer Magazine.

Staff Reports

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LTC Charles Poole, USA (Ret) – Absent. No report.

VP Logistics: (Open) - No report.

Editor/VGSAA Rep: Col Kerry Green, USAF (Ret) – No report. David Patrick suggested Kerry create an article for The Lariat describing the new Board of Directors. Attends monthly meetings of VGSAA (Veterans of Greater San Antonio Area) – relevancy of this was discussed.

Webmaster: Col Bill Hudson, USAF (Ret) – Absent. No report.

Administration: Trish Meserve – Reviewed calendar for updates. Stats for renewals not produced except for pending deletions on list provided. Discussion was held on the merits of offering free memberships versus renewal of such freebies. David Patrick suggested sending a tailored letter to those renewing freebies and will create such a letter. Bulleted points highlighting What Has The Chapter Done For You Lately will be added as an agenda item to flesh out The Lariat article.

Historian: LTC Kerry Reyna USA (Ret) – Absent.

Chapter Affairs Officer/ARC Representative: Col Irene Collier, USAF (Ret) – ARC has 3 finalists for the CEO position and should be announced in May.

Transition Liaison Officer: LtCol Kitty Meyers USAF (Ret) – Will be providing resume assistance at the Job Fair at Wayland Baptist University on Feb 21st.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Reminders to JROTC units regarding award ceremonies and scholarships have been sent but little response so far. Currently have an inventory of 70 medals so will only need approximately 40 more. Found folders at Office Depot for \$1.00 – Kitty will use her SHRM (Society for Human Resources Management) 10% discount and work with Peter to procure them. To date no scholarship applications have been received – will allow deadline to be postponed by one week. Will schedule Scholarship Committee meeting for March 1 immediately following the next staff meeting to review and choose finalists.

Special Activities Representative: Susie Tolman (Auxiliary) – Need additional Cookie Angels for the WFSC.

Blue Skies West Liaison: LtCol Jim Conner, USAF (Ret) – Absent. No report.

Blue Skies West Liaison: (Open). No report.

VS&V: Lt Mary Priddy, USN (Frmr) – Absent. No report.

Advertising Coordinator: Col Rafael Paredes, USA (Ret) – Met with Chapter President to discuss goals & procedures and is having Trish send him contact info on both current and past advertisers/Corporate Partners.

Volunteer Coordinator: Col Pete Schaub – Absent. Food Bank Volunteer event is full with 15 volunteers.

Solitaires: Pat Shecter (Auxiliary) – Absent. Irene Collier advised they met again at the Longhorn Café on the corner of Rittiman and Harry Wurzbach which has a private room. Still no program or speaker scheduled.

VP Personal Affairs: Col Stu Myers, USAF (Ret) – One spouse and one officer passed in January.

Old Business:

- 1) Task List was reviewed and updated.
- 2) VOYA (Volunteer Of the Year Award) – nominations submitted included Jim Cunningham, David Patrick (both of whom declined to be included) plus Stu Myers and Frank Rohrbough. Winner announced at Col Stu Myers – congratulations!
- 3) Revamp of ad sizing page was approved.

New Business: None

MEETING ADJOURNED at 11:37am.

Next Golf Planning Cmte meeting Monday 5 Feb 2pm
Next staff meeting Thursday 1 Mar 10am
Next Board meeting April - TBD

A handwritten signature in black ink, appearing to read "David Patrick". The signature is fluid and cursive, with a large initial "D" and "P".

Col David Patrick, USAF (Ret), Secretary