

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
P. O. Box 340497 Ft Sam Houston, Texas 78234  
(210) 228-9955

## MINUTES OF STAFF MEETING Thursday, February 7, 2013

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Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

**Attendees:** Col Irene Collier, Col Al Cote, Col Janice Edgerson, Col Stu Myers, LTC Bill Goforth, LTC Randy Hoff, LtCol Fred Koechley, LTC Jim Webb, MAJ Jim Cunningham, Pat Shecter, Susie Tolman, Trish Meserve.

Invocation given and pledge led by Jim Cunningham.

**Secretary:** Col David Patrick (Absent) – Minutes from January were reviewed and approved for filing.

**President:** Maj Jim Cunningham – Met with TVC Communications Committee and encouraged all lottery ticket buyers to purchase the Veterans Cash, where all proceeds are used for Veterans programs. Have over 700 registrants for the 3 day Texas Veterans Summit next week. Monday will be seminars, Tuesday panels discussing proposed legislation related to veterans. TCC meeting at 3:30pm on Wednesday and Austin Advocacy on Thursday.

Meeting is set for tomorrow with LTG Steve Speakes, President of AUSA and MG Chuck Rodriguez, Military Affairs at UTSA to discuss joint beneficial opportunities.

Meeting also set tomorrow with Jim Webb and the director of the 5<sup>th</sup> Army ROTC Brigade to discuss working together.

**Treasurer:** Col Vaughn Caudill – Absent. Financials were reviewed for January and approved for filing. Received over \$2300 in donations for the Outreach account.

### Outreach Account:

<b>INCOME</b>	<b>January</b>	<b>YTD</b>	<b>2013 Budget</b>	<b>Variance</b>
Donations	-	-	\$ 6,000.00	(6,000.00)
Other		-		-
Golf Tournament				-
In		-	\$ 13,000.00	(13,000.00)
Out		-	\$ 4,000.00	(4,000.00)
Sub Total Golf	-	-	\$ 9,000.00	(9,000.00)
<b>TOTAL INCOME</b>	-	-	\$ 15,000.00	(15,000.00)
<b>OUTFLOWS</b>				
Charity				
Wounded Warrior		-	\$ 4,150.00	(4,150.00)
Red Cross		-	\$ 500.00	(500.00)
Undesignated Charities		-	\$ 100.00	(100.00)
Total	-	-	\$ 4,750.00	(4,750.00)
Scholarships		-		
Torrey 1K			\$ 2,000.00	(2,000.00)
Torrey 2K			\$ 2,000.00	(2,000.00)
Gen Herring (JROTC #1)			\$ 2,000.00	(2,000.00)
McCarthy (JROTC #2)			\$ 2,000.00	(2,000.00)
Marvin (Chapter)			\$ 2,000.00	(2,000.00)
Total	-	-	\$ 10,000.00	(10,000.00)
<b>TOTAL OUTFLOW</b>	0.00	0.00	\$ 14,750.00	(14,750.00)
Decrease/Increase	-	-	\$ 250.00	(250.00)

**Operating Account – Income:**

	<u>January</u>	<u>YTD</u>	<u>2013 Budget</u>	<u>Variance</u>
<b>Membership Dues</b>				
MOAA National	3,180.00	\$3,180.00	\$ 1,500	\$1,680.00
New Aux		\$0.00	\$ 30	-\$30.00
New Retired		\$0.00	\$ 60	-\$60.00
New Active Duty		\$0.00	\$ -	\$0.00
New Former		\$0.00	\$ 30	-\$30.00
Renewal Aux	524.32	\$524.32	\$ 1,400	-\$875.68
Renewal Retired	3,602.64	\$3,602.64	\$ 7,500	-\$3,897.36
Renewal Active Duty	201.91	\$201.91	\$ 500	-\$298.09
Total	\$ 7,508.87	\$7,508.87	\$ 11,020	-\$3,511.13
<b>Non-Dues Revenue</b>				
Interest		\$0.00	\$ -	\$0.00
Shirt Sales		\$0.00	\$ -	\$0.00
Merchandise		\$0.00	\$ -	\$0.00
Advertising/Lariat		\$0.00	\$ 17,000	-\$17,000.00
Corporate Partnership	100.00	\$100.00	\$ 1,500	-\$1,400.00
Donations to Chapter	1,090.85	\$1,090.85	\$ 3,000	-\$1,909.15
Donations to Outreach	2,340.47	\$2,340.47	\$ 6,000	-\$3,659.53
Social Events	759.15	\$759.15	\$ 12,500	-\$11,740.85
Total	\$ 4,290.47	\$4,290.47	\$ 40,000	-\$35,709.53
<b>TOTAL INCOME</b>	\$11,799.34	\$11,799.34	\$ 51,020	-\$39,220.66

**Operating Account – Outflows:**

<u>Category</u>	<u>January</u>	<u>YTD</u>	<u>2013 Budget</u>	<u>Variance</u>
Bank Charge/Int	184.97	184.97	\$ 50	(134.97)
Board & Staff Mtg		-	\$ -	-
D&O Insurance		-	\$ 500	500.00
Dues & Subscription	450.00	450.00	\$ 1,250	800.00
Focus/Advisory Groups		-	\$ 50	50.00
Independent Contr	1,112.50	1,112.50	\$ 13,500	12,387.50
Lariat Postage	190.00	190.00	\$ 3,000	2,810.00
Lariat Printing	592.85	592.85	\$ 8,200	7,607.15
Liability Insurance		-	\$ 450	450.00
Marketing		-	\$ 100	100.00
Membership Recruiting		-	\$ 300	300.00
Miscellaneous		-	\$ 50	50.00
Office	383.50	383.50	\$ 2,300	1,916.50
Personal Affairs		-	\$ -	-
Postage & Delivery		-	\$ 1,250	1,250.00
ROTC		-	\$ 200	200.00
Social Events	748.00	748.00	\$ 12,500	11,752.00
Solitaires		-	\$ 125	125.00
Special Activities		-	\$ 600	600.00
Telephone	257.15	257.15	\$ 1,400	1,142.85
Trans To Outreach		-	\$ 6,000	6,000.00
Volunteer Recogn		-	\$ 100	100.00
<b>TOTAL OUTFLOWS</b>	3,918.97	3,918.97	\$ 51,925	48,006.03
<b>Surplus/(Deficit)</b>	7,880.37	7,880.37	(905.00)	8,785.37

**Reserve Balances:**

<u>RESERVE BALANCES</u>	31-Jan-13
Outreach	
RBCU	
Savings	\$306.17
Money Market	\$14,728.23
Checking	\$800.20
Certificates	\$9,243.21
Total	\$25,077.81
Chapter Operations	
Broadway	\$18,558.10
USAA	15,686.29
Total	\$34,244.39

**Executive VP Operations:** LTC Bill Goforth – Provided example of survey to be sent out via Survey Monkey – will do test for chapter leaders once finalized to see how it looks before being sent out to the membership. Also provided folder of communications pertaining to the Joint Base San Antonio Budgetary issues. Advised the San Antonio Credit Union would be closing their Ft Sam location at the end of the month.

**Vice President Administration:** LTC Jim Webb – Had productive meeting with the 5<sup>th</sup> Army ROTC Brigade and following up with another tomorrow with Jim Cunningham. Aim is for both entities to become more involved with the JROTC units in the community. Jim W now being assisted by Peter Hunt (who worked in the Air Force ROTC office before his retirement and still works there). Jim Cunningham sees the chapter becoming more involved with the JROTC units by chapter leaders being available to teach a class. Will be distributing updated award presentation schedule.

**VP Membership:** LTC Randy Hoff – Reviewed Membership chart: Active Duty 309, Auxiliary 234, Former 12, Retired 732 for a total of 1287 members. Received \$3180 from MOAA national for the last 6 mos of GMT submitted. Thanked Dave Padden for helping him at this month's Extravaganza. Distributed the new application forms from MOAA, 2 types Free Basic membership and Premium membership.

**VP Programs:** (Open) - Jim Cunningham advised that this month's speaker, Sig Christenson, is lined up unless he has to cover a story on the court marshallsmarshals at Lackland AFB.

**Buddy Program Status** – Jim Webb will be working with Peter Hunt (Col, USAF Ret).

### **Staff Reports**

**Advertising Coordinator:** (Open). No report.

**Volunteer Coordinator:** Mavis Cleary – Absent. An update was given on Mavis, sending prayers and positive thoughts her way.

**Solitaires:** Pat Shecter – New Auxiliary coordinator in Las Vegas is organizing an SBC/DIC offset meeting in Washington to lobby the Hill. Open to Gold Star and NAUS spouses. Will provide an article for the Lariat. Has updated the Solitaires active membership roster. Lynn Carter to organize a Harlequin theatre trip for April. Other field trips include the Sandy Oaks Olive Orchard, Rackspace, Bulverde Playhouse, horoscope reading, Personal safety briefing to include Identity theft and car jacking. Free lunch giveaway seems popular as attendance has been up.

**VP Personal Affairs:** Col Stu Myers – 2 deaths in December and 2 in January. Many prominent military personnel are not members of the chapter.

**Chaplain:** Chaplain Taylor – Absent. No report.

**VP Public Relations/Marketing:** Open. No report.

**VP Legislative Affairs:** Col Al Cote – Attended Volunteer Appreciation dinner for the local Republican party. Lamar Smith is no longer on the military finance committee and replacement not yet known. Political activities will be minimal until the fall so might be possible to engage as a meeting speaker.

**VP Logistics:** LtCol Fred Koechley – Only \$60-70 has been spent, mainly on storage boxes. Will cull through existing decorations.

**Duty Officer:** Col Irene Collier – Two Duty officers who have been out sick are now back at their post and Randy Hoff volunteered to take the remaining open day. Due to macular degeneration Irene will be unable to continue manning the registration table and will need a replacement from March onwards.

**Editor/VGSAA Rep:** Col Kerry Green – Absent.

**Webmaster:** Col Bill Hudson – Absent. A legislative update for State and Federal items was added to the webpage.

**Administration:** Trish Meserve – Requested calendar updates. Advised the Ft Sam validation requirements for 2013 have been submitted. ROTC cadet looking for an officer with a PhD to act as a reader/advisor for his thesis. Interested parties should contact Trish.

**Historian:** Col Janice Edgeron – Nothing to report

**ARC Satellite Chapter:** MG Chuck Honore – Absent. No report.

**TOPS:** Col David Patrick – Absent. No report.

**Special Activities Representative:** Susie Tolman – Nothing to report.

**AFV Satellite:** (Open) No report.

**Old Business:**

- 1) Survey Update – covered in Exec VP report.
- 2) TCVO & TCC Meeting – covered in President's report.

**New Business:**

- 1) United Way Volunteer of the Year – members unanimously voted for a certain candidate.

Next regular staff meeting scheduled for Thursday, March 7 at MOAA-AC Offices at 0900.

**MEETING ADJOURNED at 10:56am.**

A handwritten signature in black ink, appearing to read "David Patrick". The signature is written in a cursive, flowing style.

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Col David Patrick, USAF (Ret), Secretary