

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
 P. O. Box 340497 Ft Sam Houston, Texas 78234  
 (210) 228-9955

## MINUTES OF STAFF MEETING Thursday, March 5, 2015

Meeting was called to order by President Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

**Attendees:** Col Irene Collier, Col Kerry Green, Col Peter Hunt, CAPT Bill Knehans, Col David Patrick, Col Barbara Ramsey, LTC Jerry Gonzales, LtCol Ed Marvin, LtCol Kitty Meyers, LTC Charles Poole, LTC Jim Webb, Maj Fernando Carreon, MAJ Jim Cunningham, Susie Tolman, Trish Meserve.

Invocation and pledge led by Jim Cunningham.

Additions to the agenda: None  
 Introduced new members LTC Charles Poole (Public Relations), and Maj Fernando Carreon (Advertising Coordinator).

**Secretary:** Col David Patrick – Minutes from the February meeting were reviewed and approved for filing.

**Treasurer:** Vaughn Caudill (absent) – February financials were reviewed and approved for filing.

### Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2015 Budget	Variance
Donations	375.00	5,055.00											5,430.00	\$ 7,000.00	(1,570.00)
Other													-		-
Golf Tournament															
In	5,000.00	5,000.00											10,000.00		10,000.00
Out													-		-
Sub Total Golf	5,000.00	5,000.00	-	-	-	-	-	-	-	-	-	-	10,000.00	\$ 14,000.00	(4,000.00)
<b>TOTAL INCOME</b>	<b>10,375.00</b>	<b>10,055.00</b>											<b>15,430.00</b>	<b>\$ 21,000.00</b>	<b>(5,570.00)</b>
<b>OUTFLOWS</b>															
Charity															
Wounded Warrior													-	\$ 9,000.00	(9,000.00)
Red Cross													-	\$	
Undesignated Charities													-	\$ 200.00	(200.00)
VA Hospice													-	\$	
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 9,200.00	(9,200.00)
Scholarships															
Col Torrey													-	\$ 2,500.00	(2,500.00)
Gen Herring (JROTC)													-	\$ 2,500.00	(2,500.00)
Col McCarthy (JROTC)													-	\$ 2,500.00	(2,500.00)
LtCol & Mrs. Manin (Chapter)													-	\$ 2,500.00	(2,500.00)
ROTC Army #1														\$ 1,000.00	
ROTC Army #2														\$ 1,000.00	
ROTC Air Force #1														\$ 1,000.00	
ROTC Air Force #2														\$ 1,000.00	(1,000.00)
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 14,000.00	(14,000.00)
<b>TOTAL OUTFLOW</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 23,200.00</b>	<b>(23,200.00)</b>
Decrease/Increase	10,375.00	10,055.00	-	-	-	-	-	-	-	-	-	-	15,430.00	\$ (2,200.00)	17,630.00

### Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2015 Budget	Variance
<b>Membership Dues</b>															
MOAA National		5,015.00												\$ 3,000	-\$3,000.00
New Aux														\$	\$0.00
New Retired														\$	\$0.00
New Active Duty														\$	\$0.00
New Former														\$	\$0.00
Renewal Aux	460.00	190.00												\$ 1,200	-\$1,200.00
Renewal Retired	2,595.00	955.00												\$ 9,000	-\$9,000.00
Renewal Active Duty	70.00	15.00												\$ 800	-\$800.00
Renewal Former														\$	\$0.00
Total	\$ 3,125.00	\$ 6,175.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,300.00	\$ 14,000	-\$4,700.00
<b>Non-Dues Revenue</b>															
CFC														\$	
Trip Rewards													\$ 0.00	\$ 1,000	-\$1,000.00
Golf Tournament													\$ 0.00	\$ 1,300	
Shirt Sales													\$ 0.00	\$	\$0.00
Merchandise	5.00												\$ 5.00	\$	\$5.00
Advertising Lanat		6,500.00											\$ 6,500.00	\$ 19,000	-\$12,500.00
Corporate Partnership		100.00											\$ 100.00	\$ 1,500	-\$1,400.00
Donations to Chapter	1,260.00	405.00											\$ 1,665.00	\$ 6,000	-\$4,335.00
Donations to Outreach	5,055.00	485.00											\$ 5,540.00	\$ 7,000	-\$1,460.00
Social Events	1,200.00	1,120.00											\$ 2,320.00	\$ 16,000	-\$13,680.00
Total	\$ 7,520.00	\$ 8,610.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,130.00	\$ 51,800	-\$35,670.00
<b>TOTAL INCOME</b>	<b>\$10,645.00</b>	<b>\$14,785.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,430.00</b>	<b>\$ 65,800</b>	<b>-\$40,370.00</b>

**Operating Account – Outflow:**

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2015 Budget	Variance
Bank Charge/Int													-	\$ 100	100.00
Board & Staff Mtg													-	\$ -	-
Building Costs (rent)													-	\$ 2,400	-
Copier MnIn Agreement													-	\$ 400	400.00
Square Service Fee	15.62	18.13											33.75	\$ 300	266.25
PayPal Service Fee	28.00	8.59											36.59	\$ 500	463.41
D&O Insurance														\$ 600	600.00
Dues & Subscription	726.00	50.00											776.00	\$ 1,200	424.00
Focus/Advisory Groups													-	\$ -	-
Independent Contr	595.84	1,191.68											1,787.52	\$ 14,300	12,512.48
Lariat Postage													-	\$ 3,000	3,000.00
Lariat Printing	490.35	486.55											976.90	\$ 8,500	7,523.10
Liability Insurance		425.00											425.00	\$ 500	75.00
Marketing													-	\$ 1,000	1,000.00
Membership Recruiting													-	\$ 100	100.00
Miscellaneous													-	\$ 100	100.00
Office													-	\$ 2,300	2,300.00
Personal Affairs													-	\$ -	-
Postage & Delivery	148.85	197.85											346.70	\$ 1,750	1,403.30
ROTC													-	\$ 350	350.00
Satellite Chapters													-	\$ 300	300.00
Social Events	942.60												942.60	\$ 16,000	15,057.40
Solitaires													-	\$ 100	100.00
Special Activities													-	\$ 1,200	1,200.00
Telephone	119.90	251.09											370.99	\$ 1,800	1,429.01
Trans To Outreach	375.00	5,055.00											5,430.00	\$ 7,000	1,570.00
Volunteer Recogn													-	\$ 100	100.00
													-	\$ -	-
<b>TOTAL OUTFLOWS</b>	<b>3,442.16</b>	<b>7,683.89</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,126.05</b>	<b>\$ 63,900</b>	<b>52,773.95</b>
<b>Surplus/(Deficit)</b>	<b>7,202.84</b>	<b>7,101.11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,303.95</b>	<b>1,900.00</b>	<b>12,403.95</b>

**Reserve Balances:**

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
Outreach												
RBFCU												
Savings	\$307.42	\$ 307.47										
Money Market	\$19,184.22	\$ 24,244.34										
Checking	\$232.69	\$ 232.70										
Certificates		\$ 9,427.50										
<b>Total</b>	<b>\$19,724.33</b>	<b>\$34,212.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Chapter Operations												
Broadway	\$37,356.81	\$47,394.94										
USAA	15,934.43	15,944.04										
<b>Total</b>	<b>\$53,291.24</b>	<b>\$63,338.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TVC In</b>		<b>\$2,467.95</b>										
<b>TVC Out</b>		<b>\$4,530.93</b>										
<b>Balance to be transferred</b>		<b>\$2,062.98</b>										

**Golf:**

3/5/15	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD
<b>Income:</b>													
Sponsorship		5000											5,000.00
Donation	5000												5,000.00
Entry Fee Player													-
Entry Fee Donation													-
Super Tickets													-
Silent Auction													-
<b>Total</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Expenses:</b>													
Ron Inselmann													
Lunch													
Green Fees													
Awards Dinner													
Drink Tickets													
Gift Certificates													
Catering Staff Tip													
Plaques/Signage													
Super Tickets													
Golf Balls													
Poker Chip Markers													
Charity Auctions of TX													
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Profit:</b>													<b>\$ 10,000.00</b>
													<b>\$ 10,000.00</b>
													<b>\$ 1,000.00</b>
													<b>\$ 9,000.00</b>
													<b>\$ 2,700.00</b>
													<b>\$ 6,300.00</b>

**Executive VP Operations:** LTC Bill Goforth – Absent. No report.

**Vice President Administration:** Jim Webb – All schools have been contacted regarding JROTC award availability, medals are on back order at MOAA but have enough for now. Currently support 130 JROTC units. Jim will coordinate the Army and Peter to coordinate the Air Force, Navy and Marine JROTC's. Using Dropbox to store the document. Working with Jerry Gonzales, Volunteer Coordinator, and using the database of members sorted by zip provided by Trish to recruit presenters for the award ceremonies.

**VP Membership:** LTC Randy Hoff – Absent. Reviewed the Membership chart: Active Duty 396, Auxiliary 197, Former 30, Retired 842 for a total of 1462 members. Received a check for \$5,015 from MOAA national for last year's recruitment incentives.

**VP Programs:** (Open) – March Mayoral panel has received green light from JBASA. So far 6 candidates have confirmed their participation, and the moderator will be from the Express News. The subject of the panel will be what the Mayor will do for the military community and how the city will be involved. Still working on speaker for April at Blue Skies. Kerry Green suggested ROTC brigade commander for Scholarship luncheon in May.

**President:** Maj Jim Cunningham – Recently drove to Wichita Falls chapter to speak on military legislation, and returned via Austin to participate in Advocating on the Hill on Feb 25-26. Assisting TVCO to be set up as a non-profit and creating by laws etc. Busy with March 19 Job Fair, response has exceeded last year's Fair. Continues to be involved in the San Antonio Chamber and the Military Affairs Committee. Submission to JBASA has been made nominating LTC Jim Webb as the chapter's Volunteer of the Year – congrats Jim! From legislative meetings in Austin it is clear there is a great need for education about the military to the new Chair of the VAMI committee, but fortunately the Attorney General and the new governor are pro military.

**Buddy Program Status** – No updates.

### **MOAA National Update**

Ed Marvin – Soon there will be 4 of the 36 MOAA national Board members in the chapter catchment area, plus 2 past Board members. Recently attended the Eastern Leader's Conference in Delaware – approx 80 chapter leaders attended. Western Leaders Conference will be in Kansas City in September. As chair of Chapter & Council Affairs Committee concern is with recruitment, retention and leadership. As a member of the Finance and Audit committee their concerns are the current investment returns.

Barbara Ramsey – Working on preparing the narrative for the upcoming Storming The Hill in terms of healthcare and the possibility of moving the newly retired military to the Government Employee Plan. Uphill battle as the committee chairs are not 100% MOAA friendly.

### **Staff Reports**

**Solitaires:** Pat Shecter – Absent. Irene mentioned a need for a laptop projector for an upcoming meeting. New member Lyle Jackson is a veterinarian and has offered to be a speaker.

**VP Personal Affairs:** Col Stu Myers – Absent. Reported one officer's passing during the month of February.

**Consultant:** Maj Len Mull – Absent. No report.

**Chaplain:** Chaplain Taylor – Absent. No report.

**VP Public Relations/Marketing:** LTC Charles Poole – No report. Chapter President encouraged all to sign up for the newsletter "The Affiliate" from MOAA national as it provides interesting and useful chapter news.

**VP Legislative Affairs:** LTC Bob Blake – Absent. Jim advised Bob participated in Austin's Advocating on the Hill and is working on a plan for chapter members to contact their representatives. Bob and Ed Marvin met with Congressman Castro on Feb 20<sup>th</sup> and found him to be very attentive and it was felt to be a very effective meeting. The TVCO has come up with suggestions on how to modify the wording of the Hazelwood Act to safeguard it against further lawsuits and not violate the 14<sup>th</sup> amendment.

**VP Logistics:** LtCol Fred Koechley – Absent. No report.

**Duty Officer:** Col Irene Collier – Duty Officer Ed Waggoner has resigned, so need a new Thursday person.

**Editor/VGSAA Rep:** Col Kerry Green – Communications award has been submitted to MOAA national.

**Webmaster:** Col Bill Hudson – Absent. Nothing to report.

**Administration:** Trish Meserve – Reviewed calendar.

**Historian:** LTC Kerry Reyna – Absent. Reported 80% of the office has been sorted. Will be back on March 13 to review items in the storage room.

**ARC Satellite Chapter:** MG Chuck Honore – Absent. No report.

**Scholarship:** Col Peter Hunt – Does not intend to make any changes to the JROTC Scholarship program this year but has incorporated some additions to the new ROTC scholarship. Will need to assemble the Scholarship Committee the first weekend in May to review the scholarships.

**Transition Liaison Officer:** LtCol Kitty Meyers – Moderated panel for San Antonio Human Resources Management Assoc on business reasons for hiring veterans on Feb 10. Continuing to work on participation in Mar 19 Job Fair by encouraging employers and job seekers to attend. Attending MVCC meeting tomorrow at San Antonio Area Foundation. Wounded Warrior Career Fair set for 19-20 May.

**Special Activities Representative:** Susie Tolman – Will be attending VA Volunteers meeting today at 1pm and hopes to find out more about the missing Christmas items.

**Blue Skies Satellite:** CAPT Bill Knehans – Attended Joaquin Castro's Open House gala as is in his district. Blue Skies MOAA member luncheon was held in February. 25 members attended despite competition with bus trip to Austin to attend opening day of Texas Legislature. Thanked Barbara Ramsey for a great job as speaker. Chapter luncheon in April will also be at Blue Skies and hope to encourage more residents to participate. Not sure if Marketing will offer a tour – their team is currently in transition.

**Advertising Coordinator:** Maj Fernando Carreon. No report.

**Volunteer Coordinator:** LTC Jerry Gonzales – Thanked Charles Poole and Fernando Carreon for stepping up. Will work with Peter and Jim with his list of JROTC volunteers.

#### **Old Business:**

1) Relocation: Still working Broadway Bank location. Mike Rowland waiting to hear back from the Banking Liaison officer on JBSA to sanction our co-location. Heard nothing from the engineers though impression was that they would recommend demolition of the building.

#### **New Business:**

1) Golf Tournament – signed the contract with Ron Inselmann for him to continue as Tournament Coordinator.

#### **MEETING ADJOURNED at 12:12pm.**

Next staff meeting scheduled for Thursday, April 2<sup>nd</sup> at 10am.  
Next Board meeting Wednesday, April 8<sup>th</sup> at 10am



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Col David Patrick, USAF (Ret), Secretary