

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday, Mar 6, 2014

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Janice Edgerson, Col Kerry Green, Col Peter Hunt, CAPT Bill Knehans, Col Stu Myers, Col Barbara Ramsey, LTC Randy Hoff, LtCol Fred Koechley, LtCol Ed Marvin, LTC Jim Webb, MAJ Jim Cunningham, Pat Shecter, Susie Tolman, Trish Meserve.

Invocation given and pledge led by Jim Cunningham.

Additions to the agenda: a) New Business - Budget Revision JROTC - Jim Webb
b) New Business - Access to MOAA Leadership - Ed Marvin

Secretary: Col David Patrick (absent) - Minutes from February were reviewed and approved for filing.

President: Maj Jim Cunningham

Chapter coins were distributed to each member present. Will be given as token thanks to active volunteers, and those helping to reach the chapter's mission. They will be cost \$5 for anyone else.

Currently working on the Military Job Fair and Veterans Village on March 20 at the Freeman Coliseum, Exhibit Hall A from 9-3pm. 70 employers signed up so far, aiming for 100.

TVC has requested the Chapter's help in getting ASO's and VSO's to attend the Annual Veterans Summit. This year it is to be held in the downtown Omni on May 14-15. Medical Summit is being held just prior.

Preparing for the Army Retiree Council meeting in May. 5 of the 7 proposed issues have been accepted and will be considered by the Army Chief of Staff.

Treasurer: Vaughn Caudill (absent) – February financials were not reviewed but are included in these minutes.

Outreach Account:

<u>INCOME</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Donations	1,771.00			1,771.00	\$ 8,000.00	(6,229.00)
Other				-		-
Golf Tournament						
In				-		-
Out				-		-
Sub Total Golf	-	-	-	-	\$ 15,000.00	(15,000.00)
TOTAL INCOME	1,771.00	-	-	1,771.00	\$ 23,000.00	(21,229.00)
OUTFLOWS						
Charity						
Wounded Warrior		-		-	\$ 10,500.00	(10,500.00)
Red Cross				-	\$ 500.00	(500.00)
Undesignated Charities				-	\$ 200.00	(200.00)
VA Hospice				-	\$ 300.00	
Total	-	-	-	-	\$ 11,500.00	(11,500.00)
Scholarships						
Torrey 2K					\$ 2,500.00	(2,500.00)
Gen Herring (JROTC #1)					\$ 2,500.00	(2,500.00)
McCarthy (JROTC #2)					\$ 2,500.00	(2,500.00)
JROTC #3					\$ 2,500.00	(2,500.00)
Marvin (Chapter)					\$ 2,500.00	(2,500.00)
Total	-	-	-	-	\$ 12,500.00	(12,500.00)
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	\$ 24,000.00	(24,000.00)
Decrease/Increase	1,771.00	-	-	1,771.00	\$ (1,000.00)	2,771.00

Operating Account – Income:

	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Membership Dues						
MOAA National	4,120.00			\$4,120.00	\$ 3,000	\$1,120.00
New Aux				\$0.00	\$ -	\$0.00
New Retired	50.00	15.00		\$65.00	\$ -	\$65.00
New Active Duty		25.00		\$25.00	\$ -	\$25.00
New Former				\$0.00	\$ -	\$0.00
Renewal Aux	585.00	210.00		\$795.00	\$ 1,500	-\$705.00
Renewal Retired	2,920.00	1,460.00		\$4,380.00	\$ 8,000	-\$3,620.00
Renewal Active Duty		60.00		\$60.00	\$ 800	-\$740.00
Renewal Former				\$0.00	\$ -	\$0.00
Total	\$ 7,675.00	\$ 1,770.00	\$0.00	\$9,445.00	\$ 13,300	-\$3,855.00
Non-Dues Revenue						
Trip Rewards				\$0.00	\$ -	\$0.00
Shirt Sales				\$0.00	\$ -	\$0.00
Merchandise	70.00			\$70.00	\$ -	\$70.00
Advertising Lariat				\$0.00	\$ 18,000	-\$18,000.00
Corporate Partnership				\$0.00	\$ 1,000	-\$1,000.00
Donations to Chapter	1,955.00	685.00		\$2,640.00	\$ 4,000	-\$1,360.00
Donations to Outreach	2,730.00	1,155.00		\$3,885.00	\$ 8,000	-\$4,115.00
Golf Tournament				\$0.00	\$ 1,500	-\$1,500.00
Social Events	2,010.00	1,040.00		\$3,050.00	\$ 12,500	-\$9,450.00
Total	\$ 6,765.00	\$ 2,880.00	\$ -	\$9,645.00	\$ 45,000	-\$35,355.00
TOTAL INCOME	\$14,440.00	\$4,650.00	\$0.00	\$19,090.00	\$ 58,300	-\$39,210.00

Operating Account – Outflows:

<u>Category</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Bank Charge/Int		-		-	\$ 100	100.00
Board & Staff Mtg				-	\$ 50	50.00
Copier Mntn Agreement				-	\$ 400	400.00
Square Service Fee	43.61	10.33		53.94	\$ 400	346.06
PayPal Service Fee	36.41	27.59		64.00	\$ 200	136.00
D&O Insurance				-	\$ 500	500.00
Dues & Subscription	527.00			527.00	\$ 1,400	873.00
Focus/Advisory Groups				-	\$ -	-
Independent Contr	579.16	1,158.32		1,737.48	\$ 13,900	12,162.52
Lariat Postage	200.00			200.00	\$ 3,000	2,800.00
Lariat Printing	537.65	535.26		1,072.91	\$ 8,500	7,427.09
Liability Insurance		425.00		425.00	\$ 500	75.00
Marketing				-	\$ 100	100.00
Membership Recruiting		25.00		25.00	\$ 300	275.00
Miscellaneous				-	\$ 100	100.00
Office	107.04	6.00		113.04	\$ 2,300	2,186.96
Personal Affairs				-	\$ -	-
Postage & Delivery	377.58			377.58	\$ 1,250	872.42
ROTC				-	\$ 200	200.00
Satellite Chapters		175.10		175.10	\$ 300	124.90
Social Events	1,743.18	886.14		2,629.32	\$ 12,500	9,870.68
Solitaires				-	\$ 125	125.00
Special Activities				-	\$ 600	600.00
Telephone	143.02	69.95		212.97	\$ 1,800	1,587.03
Trans To Outreach	1,771.00			1,771.00	\$ 8,000	6,229.00
Volunteer Recogn				-	\$ 100	100.00
						-
TOTAL OUTFLOWS	6,065.65	3,318.69	-	9,384.34	\$ 56,625	47,240.66
Surplus/(Deficit)	8,374.35	1,331.31	-	9,705.66	1,675.00	8,030.66

Reserve Balances:

RESERVE BALANCES	Jan	Feb
Outreach		
RBFCU		
Savings	\$306.77	\$ 306.77
Money Market	\$15,979.16	\$17,093.22
Checking	\$8,676.63	\$ 130.96
Certificates	<u>\$9,327.76</u>	<u>\$ 9,334.98</u>
Total	\$34,290.32	\$26,865.93
Chapter Operations		
Broadway	\$21,594.02	\$23,412.73
USAA	<u>15,802.96</u>	<u>\$15,831.26</u>
Total	\$37,396.98	\$39,243.99

Executive VP Operations: LTC Bill Goforth – Absent. No report.

Vice President Administration: LTC Jim Webb – Introduced Col Peter Hunt who has volunteered to help him with administering the JROTC and ROTC Awards. Currently works at AF ROTC Unit at Randolph. Will also assist Randy with recruiting as the opportunity arises. Welcome aboard!

All award packets have been mailed to the known High Schools wishing to participate. Peter Hunt will cull the lists from USAF and USN and contact the remaining for their correct contact person and explain the program.

Additional medals have been ordered from MOAA national. Jim will be following up this week re the Gold Bars requirements for the local university ROTC units.

Initial awards schedule has been emailed to those volunteers who have shown an interest in presenting.

VP Membership: LTC Randy Hoff – Reviewed Membership chart: Active Duty 365, Auxiliary 209, Former 16, Retired 798 for a total of 1388 members.

Recruiting events are more prevalent during the latter part of the year, and we're currently hitting the annual dip. David Patrick is participating in an ETAP event today and should have some membership applications to submit, and the Job Fair on March 20 should produce more. A list was provided of the recent 72 members who were deleted from the roster for non-payment and if any are known to any of the staff they are encouraged to call and persuade them to rejoin.

VP Programs: (Open) – Next luncheon is Mar 27 with Senator Van de Putte. Her speaking topic will be on past present and future objectives as Chair of the Veterans Affairs & Military Installations Committee. It will not be a platform for her political race for Lt Governor. April's speaker at Air Force Village will be Cassandra Matej, Executive Director of the Convention & Visitor's Bureau.

Request has been submitted to MOAA national for a speaker at the May Scholarship Awards luncheon – either Admiral Ryan or Randy Rigsby.

Buddy Program Status – No updates. Again welcomed Peter Hunt and encouraged all staff to secure a helper or a buddy as part of the chapter succession planning.

Task Review

Updates were given by the points of contact:

Coins have arrived. Item to be removed.

AFV meeting involving Solitaires is a work in progress.

Identifying Kerrville & surrounding area JROTC units is still pending.

Contacting Chris Hegle re article in MOAA national publications has been revised to contacting MOAA editorial staff.

Investigating El Paso's virtual job fair is a work in progress.

Investigating chapter changing to 501(c) 19 will be referred to Dana Jacobson for his assistance.

Kerrville Chapter decision is still pending.

Changing date of Christmas party is still pending.

Staff Reports

Editor/VGSAA Rep: Col Kerry Green – Nothing to report. Irene advised she had polled some ARC residents on the electronic version of the Lariat and concluded few read it thoroughly or print it out for their spouses to read.

Webmaster: Col Bill Hudson (absent) – Nothing to report.

Administration: Trish Meserve – Requested calendar updates. Reported new phone in office with answering machine thereby cancelling the \$31 monthly charge for Call Notes. Received Certificate of Thanks from WFSC for the \$8,500+ donation. Received \$10,200 in advertising monies from USAA and ARC.

Historian: Col Janice Edgeron – Podium move at Ft Sam Golf Club was an improvement but still needs to be against the wall. Encouraged all to send her their pictures, preferably with names to the faces.

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

Transition Liaison Officer: Col David Patrick – Absent. No report.

Special Activities Representative: Susie Tolman – Veterans Administration Volunteers meeting today. Susie and Ed Waggoner to attend as well as Fred Koechley to broach the subject of the missing and moved decorations. Per Jim the Volunteer of the Year has been submitted to Ft Sam Houston Volunteer Services for Chaplain Taylor.

AFV Satellite: CAPT Bill Knehans – Wine & cheese event was held on Feb 19th at AFV II. Disappointing response, but the three who attended have agreed to man the recruiting table on March 19-20-21. AFV I recruiting table will be set up on March 10-11-12.

Advertising Coordinator: (Open). Jim encouraged all to get their service companies to advertise.

Volunteer Coordinator: (Open).

Solitaires: Pat Shecter – Tour of Rackspace was very successful with 22 attending, and 18 attended the luncheon that followed. Linda Gayer will be hosting the pot luck in May. Pat will work on the Solitaires and AFV widows now that she has received information from Bill Knehans. A speaker on Elder Fraud from the Bexar County DA's office was suggested for the group.

VP Personal Affairs: Col Stu Myers – Reported 3 retiree deaths in February and one in March already. No word on when HCAC meetings will resume.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: (Open). No report.

VP Legislative Affairs: Col Al Cote – Absent. Barbara Ramsey and Jim Cunningham highlighted the Defense Health Agency's possible new rules that would be put in place regarding TriCare. Details of recent testimonies on Capitol Hill can be found on the HASC website. Veteran Service Organizations are storming the Hill this week and both Ed Marvin & Barbara are preparing for their Storming event in early April.

MOAA National Update: Ed Marvin/Barbara Ramsey – covered in Legislative.

VP Logistics: LtCol Fred Koechley – Nothing report.

Duty Officer: Col Irene Collier – Nothing to report.

Old Business:

- 1) None.

New Business:

- 1) JROTC Budget – Jim Webb. Kerry Green made a motion to increase the budget by \$200 to \$400. Seconded by Randy Hoff. Approved unanimously.
- 2) Digital Affiliate – Ed Marvin. Can go on website and "opt in" to receive MOAA's newsletters. The Affiliate this month advised how to get member's concerns to the MOAA leadership for their consideration and action.

MEETING ADJOURNED at 11:21am.

Next regular staff meeting scheduled for Thursday, Apr 3rd at MOAA-AC Offices at **10am**.

Next Board meeting April 16th or 17th @10am.



Col David Patrick, USAF (Ret), Secretary