

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday, April 4, 2013

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Al Cote, Col Kerry Green, Col David Patrick, LTC Randy Hoff, LtCol Fred Koehchley, MAJ Jim Cunningham, Pat Shecter, Susie Tolman, Trish Meserve.

Invocation given and pledge led by Jim Cunningham.

Secretary: Col David Patrick – Minutes from March were reviewed and approved for filing.

President: Maj Jim Cunningham – Has submitted the Volunteer of the Year nomination to the Ft Sam Houston Volunteer Council, and is putting the finishing touches to the United Way version that is due on 12th. Testified at the Capitol in Austin yesterday regarding the Texas Veterans Scratch-Off Lottery tickets. Sales are going down but sales on comparable \$2 tickets are going up. Testified that advertising and marketing is poor. Has received the major issues to be discuss at the upcoming Army Retiree Council in Washington, mainly Tricare. Will be out of town attending this meeting from April 17-27. Will be participating in San Antonio Chamber of Commerce “Got Your Six” job fair program for veterans.

Treasurer: Col Vaughn Caudill – Absent. Financials were reviewed for March and approved for filing. Received \$1,000 for scholarship fund as a bequest from Lucille Shean as part of her estate. One time chapter Scholarship will be awarded in the name of her late husband John P. Shean Col USAF Ret.

Outreach Account:

<u>INCOME</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2013 Budget</u>	<u>Variance</u>
Donations	-	2,413.72	-	2,413.72	\$ 6,000.00	(3,586.28)
Other		1,000.00		1,000.00		1,000.00
Golf Tournament						-
In				-	\$ 13,000.00	(13,000.00)
Out			600.00	600.00	\$ 4,000.00	(3,400.00)
Sub Total Golf	-	-	(600.00)	(600.00)	\$ 9,000.00	(9,600.00)
TOTAL INCOME	-	3,413.72	(600.00)	2,813.72	\$ 15,000.00	(12,186.28)
OUTFLOWS						
Charity						
Wounded Warrior				-	\$ 4,150.00	(4,150.00)
Red Cross				-	\$ 500.00	(500.00)
Undesignated Charities				-	\$ 100.00	(100.00)
Total	-	-	-	-	\$ 4,750.00	(4,750.00)
Scholarships						
Torrey 1K					\$ 2,000.00	(2,000.00)
Torrey 2K					\$ 2,000.00	(2,000.00)
Gen Herring (JROTC #1)					\$ 2,000.00	(2,000.00)
McCarthy (JROTC #2)					\$ 2,000.00	(2,000.00)
Marvin (Chapter)					\$ 2,000.00	(2,000.00)
Total	-	-	-	-	\$ 10,000.00	(10,000.00)
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	\$ 14,750.00	(14,750.00)
Decrease/Increase	-	3,413.72	(600.00)	2,813.72	\$ 250.00	2,563.72

Operating Account – Income:

	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2013 Budget</u>	<u>Variance</u>
Membership Dues						
MOAA National	3,180.00			\$3,180.00	\$ 1,500	\$1,680.00
New Aux				\$0.00	\$ 30	-\$30.00
New Retired		23.97	-	\$23.97	\$ 60	-\$36.03
New Active Duty			25.00	\$25.00	\$ -	\$25.00
New Former			-	\$0.00	\$ 30	-\$30.00
Renewal Aux	524.32	554.21	85.00	\$1,163.53	\$ 1,400	-\$236.47
Renewal Retired	3,602.64	1,284.45	195.00	\$5,082.09	\$ 7,500	-\$2,417.91
Renewal Active Duty	201.91		40.00	\$241.91	\$ 500	-\$258.09
Total	\$ 7,508.87	\$ 1,862.63	\$345.00	\$9,716.50	\$ 11,020	-\$1,303.50
Non-Dues Revenue						
Interest				\$0.00	\$ -	\$0.00
Shirt Sales				\$0.00	\$ -	\$0.00
Merchandise				\$0.00	\$ -	\$0.00
Advertising/Lariat		4,800.00		\$4,800.00	\$ 17,000	-\$12,200.00
Corporate Partnership	100.00	96.35	100.00	\$296.35	\$ 1,500	-\$1,203.65
Donations to Chapter	1,090.85	1,146.70	725.00	\$2,962.55	\$ 3,000	-\$37.45
Donations to Outreach	2,340.47	2,284.50	1,295.00	\$5,919.97	\$ 6,000	-\$80.03
Social Events	759.15	1,188.52	720.00	\$2,667.67	\$ 12,500	-\$9,832.33
Total	\$ 4,290.47	\$ 9,516.07	\$ 2,840.00	\$16,646.54	\$ 40,000	-\$23,353.46
TOTAL INCOME	\$11,799.34	\$11,378.70	\$3,185.00	\$26,363.04	\$ 51,020	-\$24,656.96

Operating Account – Outflows:

<u>Category</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD</u>	<u>2013 Budget</u>	<u>Variance</u>
Bank Charge/Int	184.97			184.97	\$ 50	(134.97)
Board & Staff Mtg		39.74		39.74	\$ -	(39.74)
Credit Card Losses Square	28.66	26.33		54.99	\$ -	(54.99)
Credit Card Losses PayPal	-	11.88		11.88	\$ -	(11.88)
D&O Insurance				-	\$ 500	500.00
Dues & Subscription	450.00	50.00	25.00	525.00	\$ 1,250	725.00
Focus/Advisory Groups				-	\$ 50	50.00
Independent Contr	1,112.50	1,125.00	1,125.00	3,362.50	\$ 13,500	10,137.50
Lariat Postage	190.00	1,000.00		1,190.00	\$ 3,000	1,810.00
Lariat Printing	592.85	616.54	747.91	1,957.30	\$ 8,200	6,242.70
Liability Insurance		425.00		425.00	\$ 450	25.00
Marketing				-	\$ 100	100.00
Membership Recruiting		25.00	25.00	50.00	\$ 300	250.00
Miscellaneous				-	\$ 50	50.00
Office	383.50	131.11	(87.26)	427.35	\$ 2,300	1,872.65
PayPal/Square Charges			12.31			
Personal Affairs				-	\$ -	-
Postage & Delivery		180.00	93.75	273.75	\$ 1,250	976.25
ROTC				-	\$ 200	200.00
Social Events	748.00	795.00	781.80	2,324.80	\$ 12,500	10,175.20
Solitaires				-	\$ 125	125.00
Special Activities				-	\$ 600	600.00
Telephone	257.15	134.24	134.24	525.63	\$ 1,400	874.37
Trans To Outreach		3,413.72		3,413.72	\$ 6,000	2,586.28
Volunteer Recogn				-	\$ 100	100.00
TOTAL OUTFLOWS	3,947.63	7,973.56	2,857.75	14,778.94	\$ 51,925	37,146.06

Reserve Balances:

<u>RESERVE BALANCES</u>	<u>31-Jan-13</u>	<u>28-Feb-13</u>	<u>31-Mar-13</u>
Outreach			
RBFCU			
Savings	\$306.17	\$ 306.17	\$ 306.17
Money Market	\$14,728.23	\$18,731.98	\$18,735.67
Checking	\$800.20	\$ 213.92	\$ 213.92
Certificates	<u>\$9,243.21</u>	<u>\$ 9,249.63</u>	<u>\$ 9,256.09</u>
Total	\$25,077.81	\$28,501.70	\$28,511.85
Chapter Operations			
Broadway	\$18,558.10	\$21,684.54	\$21,411.79
USAA	<u>15,686.29</u>	<u>\$15,686.29</u>	<u>\$15,686.29</u>
Total	\$34,244.39	\$37,370.83	\$37,098.08

Executive VP Operations: LTC Bill Goforth – Absent. No report.

Vice President Administration: LTC Jim Webb – Absent. No report.

VP Membership: LTC Randy Hoff – Reviewed Membership chart: Active Duty 384, Auxiliary 227, Former 11, Retired 732 for a total of 1354 members. Should be receiving \$1,000 check from MOAA national for being the chapter submitting the most GMT's. Have received listing of potential members from MOAA national containing 11,000 names. 5,000 of which were actual members as opposed to prospects. Of these only 194 had email addresses, 2 of which were already in our database. There is apparently an opt in clause that members need to agree to before MOAA will release their additional email addresses. An email blast will go to these 194 advising them of their free one year membership and will be added to the membership roles unless they opt out. Thanked Dave Padden & Mac McDonald for their help at the Extravaganzas and thanks also to Fred Koechley and Mac McDonald for their help at last evening's job fair on post. Also thanks to David Patrick for his aid in recruiting new members through his TOPS activities.

VP Programs: (Open) - Jim Cunningham advised that this month's speaker will be Wendy Carpenter and Mary Armour from The Freedom House who will talk about care and research for dementia and alzheimer's. Scholarship Luncheon speaker yet to be confirmed, likely will be Gen Rodriguez. June Summer Celebration flyer is attached to packet and it will be sent out in an email blast every 2 weeks. Need ideas for Octoberfest location and speakers for Sept & Oct. Have received one definite booking for the Collette trip in October and another serious enquiry.

Buddy Program Status – No new buddies.

Action Plan Scorecard – Scorecard was discussed and will be updated for the April 10 Boardmeeting.

Staff Reports

Volunteer Coordinator: (Open). An update was given on Mavis. Currently back in her home and was able to attend the recent Solitaires luncheon and Sunday brunch. Still awaiting CAT scan to determine if more chemo is needed.

Solitaires: Pat Shecter – Has 27 attendees at the recent luncheon! Sunday brunch is in flux at Parr Club. No brunch or meeting in May but will have potluck on May 4 and Field trip to Sandy Oaks Olive orchard on May 23rd. Has found at least a short presentation by a speaker is preferable to none at all.

VP Personal Affairs: Col Stu Myers – Absent. Reported that 1 spouse, 1 auxiliary and one retired member passed in March.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: (Open). No report.

VP Legislative Affairs: Col Al Cote – Alamo Republican committees appear to be stagnant whereas Democratic ones are active. Lamar Smith trying to be instrumental in moving the Republican Committees forward.

VP Logistics: LtCol Fred Koechley – No report.

Duty Officer: Col Irene Collier – Had to cover many Duty Officer slots herself due to illness and absence, but now Cuskey & Polasek are back in the saddle and Ed Waggoner aims to be back in May.

Editor/VGSAA Rep: Col Kerry Green – VGSAA minutes provided on email read ahead materials. Distributed flyer for upcoming 2nd Annual Army Ball for all services on June 14 at Pueblo Hall, and a list of items needed by the newly opened Fisher House near the VA Hospital.

Webmaster: Col Bill Hudson – Absent.

Administration: Trish Meserve – Requested calendar updates, and advised October's Staff meeting would be postponed by a week to Oct 10 because of vacation.

Historian: Col Janice Edgeron – Nothing to report

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

TOPS: Col David Patrick – Absent. Has been busy assisting 2-3 transitioning members a week.

Special Activities Representative: Susie Tolman – Ft Sam VAC has a change in leadership. Mentioned Mavis was unable to attend June VOYA Banquet because she is unable to drive at night, but David Patrick offered to pick them both up. Attended VAV meeting, also received Fisher House wish list. Received official thank you letter from the GI Forum for the items donated.

AFV Satellite: (Open) No report.

Advertising Coordinator: (Open). No report.

Old Business:

None

New Business:

1) Texas Challenge Ride to Recovery. Red Cross is providing van and truck to transport the bicycle rider's gear and requested help with the cost of the gas. David Patrick made a motion to support the event with \$100, seconded by Fred Koechley. Motion carried.

2) Golf Tournament: Date set for Friday 13 September at River Crossing Golf Course in Spring Branch. Ron Inselmann has been hired as a consultant to assist in organizing the tournament and obtaining sponsors. Already has sponsor to cover the cost of the luncheon.

MEETING ADJOURNED at 10:37am.

Next regular staff meeting scheduled for Thursday, May 2 at MOAA-AC Offices at 0900.

A handwritten signature in black ink, appearing to read "David Patrick". The signature is fluid and cursive, with the first name "David" and last name "Patrick" clearly distinguishable.

Col David Patrick, USAF (Ret), Secretary