

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
 P. O. Box 340497 Ft Sam Houston, Texas 78234
 (210) 228-9955

MINUTES OF STAFF MEETING

Thursday, April 7, 2016

Meeting was called to order by President, Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Peter Hunt, Col David Patrick, LTC Bob Blake, LTC Randy Hoff, LtCol Ed Marvin, LtCol Kitty Meyers, LTC Chuck Poole, LTC Jim Webb, MAJ Jim Cunningham, Susie Tolman, Trish Meserve.

Invocation and pledge led by Jim Cunningham.

Additions to the agenda: 1) Golf Tournament 2016

Secretary: Col David Patrick – Minutes from the March meeting were reviewed and approved for filing.

Treasurer: Vaughn Caudill – absent. David Patrick reviewed the March financials. The \$300 received from MOAA/USAA in April will be put towards the deficit on the Scholarship lunches.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2016 Budget	Variance
Donations	2,025.00	1,515.00	1,155.00										4,695.00	\$ 7,000.00	(2,305.00)
Other													-		-
Golf Tournament													-		-
In													-		-
Out													-		-
Sub Total Golf	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 15,000.00	(15,000.00)
TOTAL INCOME	2,025.00	1,515.00	1,155.00	-	-	-	-	-	-	-	-	-	4,695.00	\$ 22,000.00	(17,305.00)
OUTFLOWS															
Charity															
Wounded Warrior													-	\$ 7,500.00	(7,500.00)
MOAA Heritage													-	\$ 125.00	(125.00)
Undesignated Charities													-	\$ -	-
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,625.00	(7,625.00)
Scholarships															
Col Torrey													-	\$ 2,500.00	(2,500.00)
Gen Herring (JROTC)													-	\$ 500.00	(500.00)
Col McCarthy (JROTC)													-	\$ 500.00	(500.00)
Chapter													-	\$ 500.00	(500.00)
ROTC Army													-	\$ 9,000.00	-
ROTC AF (LtCol Ed & Ruby Marvin)													-	\$ 2,000.00	-
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 15,000.00	(15,000.00)
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 22,625.00	(22,625.00)
Decrease/Increase	2,025.00	1,515.00	1,155.00	-	-	-	-	-	-	-	-	-	4,695.00	\$ (625.00)	5,320.00

Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2016 Budget	Variance
Membership Dues															
MOAA National		480.00	50.00										\$530.00	\$ 3,000	-\$2,470.00
New Aux													\$0.00	\$ -	\$0.00
New Retired		15.00	15.00										\$30.00	\$ -	\$30.00
New Active Duty													\$15.00	\$ -	\$15.00
New Former													\$25.00	\$ -	\$25.00
Renewal Aux	420.00	180.00	75.00										\$675.00	\$ 1,200	-\$525.00
Renewal Retired	2,460.00	1,115.00	455.00										\$4,030.00	\$ 8,000	-\$3,970.00
Renewal Active Duty	30.00	70.00	75.00										\$175.00	\$ 700	-\$525.00
Renewal Former													\$25.00	\$ -	\$25.00
Total	\$ 2,910.00	\$ 1,900.00	\$ 695.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$5,505.00	\$ 12,900	-\$7,395.00
Non-Dues Revenue															
CFC													\$0.00	\$ -	\$ -
Trip Rewards	373.80												\$373.80	\$ -	-\$373.80
Golf Tournament													\$0.00	\$ 1,700	\$ -
Shirt Sales													\$0.00	\$ -	\$0.00
Merchandise	105.00	10.00											\$115.00	\$ 120	-\$5.00
Advertising Lanat		175.00	7,325.00										\$7,500.00	\$ 19,000	-\$11,500.00
Corporate Partnership	100.00		100.00										\$200.00	\$ 1,000	-\$800.00
Donations to Chapter	860.00	870.00	905.00										\$2,635.00	\$ 5,000	-\$2,365.00
Donations to Outreach	1,515.00	1,155.00	1,001.00										\$3,671.00	\$ 7,000	-\$3,329.00
Social Events	1,950.00	1,225.00	660.00										\$3,835.00	\$ 15,000	-\$11,165.00
Total	\$ 4,903.80	\$ 3,435.00	\$ 9,991.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$18,329.80	\$ 48,820	-\$30,490.20
TOTAL INCOME	\$7,813.80	\$5,335.00	\$10,686.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,834.80	\$ 61,720	-\$37,885.20

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2016 Budget	Variance
Bank Charge/Int	56.80												56.80	\$ 100	43.20
Board & Staff Mtg													-	\$ -	-
Building Costs (rent)													-	\$ 1,200	1,200.00
Copier Mntn Agreement													-	\$ 400	400.00
Square Service Fee	32.52	15.82	1.36										49.70	\$ 400	350.30
PayPal Service Fee	41.75	26.96	16.33										85.04	\$ 500	414.96
D&O Insurance													-	\$ 650	650.00
Dues & Subscription	586.00												586.00	\$ 1,350	764.00
Golf Tournament Contr													-	\$ 500	500.00
Independent Contr	1,209.38	1,227.08	1,227.08										3,663.54	\$ 14,725	11,061.46
Lariat Postage	225.00												225.00	\$ 3,000	2,775.00
Lariat Printing	463.64	332.74	460.81										1,257.19	\$ 8,000	6,742.81
Liability Insurance		425.00											425.00	\$ 500	75.00
Marketing													-	\$ 1,000	1,000.00
Membership Recruiting													-	\$ 100	100.00
Miscellaneous (Move)													-	\$ 100	100.00
Office	326.39	148.37	7.40										482.16	\$ 2,300	1,817.84
Personal Affairs													-	\$ -	-
Postage & Delivery	196.00												196.00	\$ 1,900	1,704.00
ROTC													-	\$ 350	350.00
Satellite Chapters													-	\$ -	-
Social Events		2,793.18	40.00										2,833.18	\$ 15,000	12,166.82
Solitaires													-	\$ 100	100.00
Special Activities													-	\$ 1,200	1,200.00
Telephone		632.18											632.18	\$ 1,800	1,167.82
Trans To Outreach	2,025.00	1,515.00	1,155.00										4,695.00	\$ 7,000	2,305.00
Volunteer Recogn													-	\$ 100	100.00
													-	\$ -	-
TOTAL OUTFLOWS	5,162.48	7,116.33	2,907.98	-	-	-	-	-	-	-	-	-	15,186.79	\$ 62,275	47,088.21
Surplus/(Deficit)	2,651.32	(1,781.33)	7,778.02	-	-	-	-	-	-	-	-	-	8,648.01	(555.00)	9,203.01

Reserve Balances & Social Events:

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
Outreach													
RBFCU													
Savings	\$ 7.90	\$ 7.90	\$ 7.90										
Money Market	\$19,994.40	\$21,516.07	\$22,678.76										
Checking	\$ 108.48	\$ 108.48	\$ 108.48										
Certificates	\$ 9,512.15	\$ 9,520.75	\$ 9,530.10										
Total	\$29,622.93	\$31,153.20	\$32,325.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$34,677.88	\$39,689.95	\$43,972.16										
USAA	\$16,047.93	\$16,057.58	\$16,066.62										
Total	\$50,725.81	\$55,747.53	\$60,038.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Fair In	\$ 870.87	\$ 7,544.84	\$ 4,513.00										
Job Fair Out	\$ 227.27	\$ 108.36	\$ 571.81										
Balance to be transferred	\$ 643.60	\$ 7,436.48	\$ 3,941.19	\$ -	\$ -								
Social Events													
Income	\$1,975.00	\$1,220.00	\$640.00										\$3,835.00
Outgo	\$1,855.62	\$937.56											\$2,793.18
Variance	\$119.38	\$282.44	\$640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,041.82

Executive VP Operations: LTC Bill Goforth – Absent. No report.

Vice President Administration/ROTC: Jim Webb – All awards have been mailed to various schools for their JROTC award ceremonies. List has been emailed to volunteers with little response so far.

VP Membership: LTC Randy Hoff – Membership chart reviewed: Active Duty 227, Auxiliary 186, Former 35, Retired 909 totaling 1360. Upcoming recruiting events are Retiree Activity Day at Randolph AFB on April 23 and ARC Health & Benefits Fair on May 4.

VP Programs: Col Bruce Willett – absent. Col Willett has had to take a leave of absence for a period of 2-3 months. April speaker will be Queta Marquez from Bexar County Veterans Service Office. Board Panel members set up last month for April fell through due to scheduling conflicts of the Board members.

President: Maj Jim Cunningham – MVCC has hired its Executive Director Col Dave Marttala. Have been attending state legislative meetings. VAMI Cmte received \$20 million for veteran's mental health care plus a matching donation from a private company. Money has yet to be distributed. Will attend JBVA VOYA meeting next week on Peter's behalf as unable to attend. Will also be attending the United Way VOYA event at the Palladium Imax on May 17

MOAA National Update:

Ed Marvin: Travelling to Washington tomorrow for Storming of The Hill where the MOAA teams will meet with every congressional district and will push SBP/DIC and TriCare. Recommendations resulting from the Bottom Up Review (BUR) (where the ROI (Return of Investment) was reviewed) will be discussed. The charter of a Virtual Chapter will also be decided upon. 12 new Board members of the 68 submitted will be decided upon at the end April. David Patrick suggested they should consider junior officers join the Board for a younger person's input and Kitty Meyers suggested a phone app for the MOAA website should be produced.

Buddy Program Status – No updates..

Staff Reports

Webmaster: Col Bill Hudson – Absent. No report.

Administration: Trish Meserve – Requested calendar updates. Advised 20 2nd requests for March dues had been sent and 50 first letter requests for the April dues were also sent. Bill Goforth has submitted his son's Eagle Scout project to the Scouting committee for improvements to be done around our new building.

Historian: LTC Kerry Reyna – Absent. No report.

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

Scholarship: Col Peter Hunt – Scholarship Luncheon went well, received many positive comments. It was timely and well organized. Group photo afterwards was a highlight for the parents. Need to expedite payments to the ROTC cadets directly. As in the past the payments to the High School kids will go to their university bursar. Scholarship Committee will reconvene in the fall, may well reduce Torrey Scholarship to the \$500 as with the rest of the High School scholarships.

Transition Liaison Officer: LtCol Kitty Meyers – Finalising Job Fair wrap up. May be moved to May next year to avoid competing Job Fairs. Will be attending the ESGR luncheon today and meet with the new director of MVCC. Next project is an event, hiring fair for spouses. There will also be an ETAP event at Ft Sam on April 28.

Special Activities Representative: Susie Tolman – No report.

Blue Skies West Liaison: LtCol Jim Conner – absent. No report.

Advertising Coordinator: Maj Fernando Carreon – absent. No report.

Volunteer Coordinator: (Open). No report

Solitaires: Pat Shecter – Absent. Irene Collier reported a low attendance of 10 at the recent luncheon. Unable to meet in a room. It was suggested they could meet at the chapter office and bring in lunch. Reiterated there are too many activities at the ARC that preclude its residents from actively participating.

VP Personal Affairs: Col Stu Myers – Absent. Reported one member passing in March.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: LTC Charles Poole – USO needs mentors for its RP6 (Rally Point 6) program. Reaches both enlisted and officers. Introduces MOAA to those who qualify. Learned MOAA does not do its own event for CAM week but supports others. Chuck was encouraged to build a rapport with the editorial staff at MOAA for info to be included in the Military Officers Magazine and the Affiliate.

VP Legislative Affairs: LTC Bob Blake – Has recruited 2 members for their Congressional Districts team; Col Dennis Shumaker USAF (Ret) for District 21, LtCol Winston Shafer USAF (Ret) for District 28. Still working on Castro, Hurd & Doggett's districts.

VP Logistics: (Open) No report.

Chapter Affairs Officer: Col Irene Collier – No report.

Editor/VGSAA Rep: Col Kerry Green – Absent. No report.

Old Business: None

New Business: None

- 1) Golf Tournament- scheduled for Sept 9. Will get Ron Inselmann on board again and need to produce flyer.

MEETING ADJOURNED at 11:33am.

Next staff meeting scheduled for Thursday 5 May 10am.

Next Board meeting Wednesday 11 May at 1pm (may change).



Col David Patrick, USAF (Ret), Secretary