

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday, August 7, 2014

Meeting was called to order by Vice President Bill Goforth at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Kerry Green, Col Peter Hunt, CAPT Bill Knehans, Col Stu Myers, LTC Bill Goforth, LTC Randy Hoff, LtCol Ed Marvin, LTC Jim Webb, Maj Len Mull, Pat Shecter, Susie Tolman, Trish Meserve.

Guest: LtCol (Ch) David Leas USAF (Ret)

Invocation given by Ed Marvin and pledge led by Bill Goforth.

Additions to the agenda: None

Secretary: Col David Patrick – (absent) Minutes from June were reviewed and approved for filing.

President: Maj Jim Cunningham (absent)
No Report

Treasurer: Vaughn Caudill (absent) – June & July financials were reviewed and approved for filing.

Outreach Account:

<u>INCOME</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Donations	1,087.00	130.00	130.00	7,003.00	\$ 8,000.00	(997.00)
Other				5,000.00		5,000.00
Golf Tournament						-
In				-		-
Out				1,000.00		1,000.00
Sub Total Golf	-	-	-	(1,000.00)	\$ 15,000.00	(16,000.00)
TOTAL INCOME	1,087.00	130.00	130.00	11,003.00	\$ 23,000.00	(11,997.00)
OUTFLOWS						
Charity						
Wounded Warrior				-	\$ 10,500.00	(10,500.00)
Red Cross				-	\$ 500.00	(500.00)
Undesignated Charities				-	\$ 200.00	(200.00)
VA Hospice				-	\$ 300.00	
Total	-	-	-	-	\$ 11,500.00	(11,500.00)
Scholarships				-		
Torrey 2K					\$ 2,500.00	(2,500.00)
Gen Herring (JROTC #1)					\$ 2,500.00	(2,500.00)
McCarthy (JROTC #2)					\$ 2,500.00	(2,500.00)
JROTC #3		2,500.00			\$ 2,500.00	(2,500.00)
Marvin (Chapter)		2,500.00			\$ 2,500.00	(2,500.00)
Total	-	5,000.00	-	5,000.00	\$ 12,500.00	(7,500.00)
TOTAL OUTFLOW	0.00	5,000.00	0.00	5,000.00	\$ 24,000.00	(19,000.00)
Decrease/Increase	1,087.00	(4,870.00)	130.00	6,003.00	\$ (1,000.00)	7,003.00

Operating Account – Inflow:

	<u>May</u>	<u>June</u>	<u>July</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Membership Dues						
MOAA National				\$4,120.00	\$ 3,000	\$1,120.00
New Aux				\$0.00	\$ -	\$0.00
New Retired		25.00		\$90.00	\$ -	\$90.00
New Active Duty				\$25.00	\$ -	\$25.00
New Former				\$0.00	\$ -	\$0.00
Renewal Aux	30.00	15.00	15.00	\$1,035.00	\$ 1,500	-\$465.00
Renewal Retired	370.00	480.00	870.00	\$7,235.00	\$ 8,000	-\$765.00
Renewal Active Duty	25.00	80.00	100.00	\$355.00	\$ 800	-\$445.00
Renewal Former				\$0.00	\$ -	\$0.00
Total	\$425.00	\$600.00	\$985.00	\$12,860.00	\$ 13,300	-\$440.00
Non-Dues Revenue						
Trip Rewards				\$1,457.80	\$ -	\$1,457.80
Shirt Sales				\$0.00	\$ -	\$0.00
Merchandise	1.00	10.00		\$201.00	\$ -	\$201.00
Advertising Lariat		1,890.00		\$12,090.00	\$ 18,000	-\$5,910.00
Corporate Partnership	200.00			\$400.00	\$ 1,000	-\$600.00
Donations to Chapter	35.00	60.00	735.00	\$4,355.00	\$ 4,000	\$355.00
Donations to Outreach	130.00	250.00	220.00	\$5,572.00	\$ 8,000	-\$2,428.00
Golf Tournament			2,875.00	\$2,875.00	\$ 1,500	\$1,375.00
Social Events	1,316.00	2,476.00	716.00	\$9,228.00	\$ 12,500	-\$3,272.00
Total	\$ 1,682.00	\$ 4,686.00	\$ 4,546.00	\$36,178.80	\$ 45,000	-\$8,821.20
TOTAL INCOME	\$2,107.00	\$5,286.00	\$5,531.00	\$49,038.80	\$ 58,300	-\$9,261.20

Operating Account – Outflows:

<u>Category</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Bank Charge/Int		63.78		63.78	\$ 100	36.22
Board & Staff Mtg	200.00			200.00	\$ 50	(150.00)
Copier Mntn Agreement				390.00	\$ 400	10.00
Square Service Fee	2.04	18.45	53.12	133.72	\$ 400	266.28
PayPal Service Fee		40.85	25.44	145.97	\$ 200	54.03
D&O Insurance				-	\$ 500	500.00
Dues & Subscription				552.00	\$ 1,400	848.00
Focus/Advisory Groups				-	\$ -	-
Independent Contr	1,158.32	1,158.32	1,158.32	7,529.08	\$ 13,900	6,370.92
Lariat Postage			1,000.00	2,200.00	\$ 3,000	800.00
Lariat Printing	508.36	505.37		3,283.84	\$ 8,500	5,216.16
Liability Insurance				425.00	\$ 500	75.00
Marketing			307.44	828.58	\$ 100	(728.58)
Membership Recruiting				25.00	\$ 300	275.00
Miscellaneous				-	\$ 100	100.00
Office	66.41	278.87	223.13	929.91	\$ 2,300	1,370.09
Personal Affairs				-	\$ -	-
Postage & Delivery		98.00	271.35	1,042.78	\$ 1,250	207.22
ROTC	316.25			316.25	\$ 200	(116.25)
Satellite Chapters				216.10	\$ 300	83.90
Social Events	1,374.42	684.00	3,844.75	9,740.91	\$ 12,500	2,759.09
Solitaires			35.10	35.10	\$ 125	89.90
Special Activities				-	\$ 600	600.00
Telephone		243.90	119.94	942.09	\$ 1,800	857.91
Trans To Outreach	1,087.00	130.00	130.00	7,003.00	\$ 8,000	997.00
Volunteer Recogn				-	\$ 100	100.00
TOTAL OUTFLOWS	4,712.80	3,221.54	7,168.59	36,003.11	\$ 56,625	20,621.89
Surplus/(Deficit)	(2,605.80)	2,064.46	(1,637.59)	13,035.69	1,675.00	11,360.69

Reserve Balances:

RESERVE BALANCES	May	June	July
Outreach			
RBFCU			
Savings	\$ 306.92	\$ 306.92	\$ 307.07
Money Market	\$27,080.86	\$22,217.66	\$22,353.45
Checking	\$ 131.25	\$ 131.25	\$ 131.34
Certificates	<u>\$ 9,355.17</u>	<u>\$ 9,362.47</u>	<u>\$ 9,369.54</u>
Total	\$36,874.20	\$32,018.30	\$32,161.40
Chapter Operations			
Broadway	\$31,470.61	\$33,535.70	\$31,897.48
USAA	<u>\$15,839.00</u>	<u>\$15,839.00</u>	<u>\$15,877.51</u>
Total	\$47,309.61	\$49,374.70	\$47,774.99

Executive VP Operations: LTC Bill Goforth – Discussions were held on the type of information that should be gained from a membership survey. Need to know what members are looking for and how to get them more involved. Internet Clubs are becoming popular as well as virtual chapters. Need to answer the question “What’s in it for me?” The idea was brought up to include the survey in with the renewal notice – may increase feedback.

Vice President Administration: LTC Jim Webb – Jim & Peter Hunt working on improvements to next year’s award season.

VP Membership: LTC Randy Hoff – Membership chart: Active Duty 438, Auxiliary 200, Former 25, Retired 952 for a total of 1615 members. Membership numbers are going in the right direction but retention is always the issue. Perhaps increased branding would help though having both the Advertising and Marketing/PR positions open hampers the effort.

VP Programs: (Open) – Luncheon at the ARC with MG Valenzuela, Golf Tournament Sept 12, Chapter luncheon Sept 25 luncheon with Eric Cooper of the San Antonio Food Bank, and Oktoberfest at Ft Sam Golf Club Oct 30.

Buddy Program Status – No updates.

Task Review – No updates.

Staff Reports

Historian: Col Janice Edgeron – Absent. No report.

ARC Satellite Chapter: MG Chuck Honore – Absent. Irene reported General Honore indicated he would like to be the next speaker at a MOAA ARC luncheon.

Transition Liaison Officer: Col David Patrick – Absent. No report.

Special Activities Representative: Susie Tolman – No report.

AFV Satellite: CAPT Bill Knehans – Names change in effect for Air Force Village 1 & II to Blue Skies of Texas East and West as its residency opens up to non military. Introduced David Leas who was the stand in Chaplain at the recent AFV MOAA luncheon. Is willing to be the current chaplains back up. Five residents from BST East and five from BST West have formed a steering committee and will meet on Aug 18 to determine if the interest exists to formally re-establish an affiliation or satellite chapter at BST to the Alamo Chapter. A bus has been organized for those wishing to attend the ARC luncheon. Writes an article for the BST newsletter and will include the upcoming Golf Tournament and luncheon.

Advertising Coordinator: (Open). No report.

Volunteer Coordinator: LTC Jerry Gonzales - Absent. Reviewed Jerry's volunteer categories and asked staff members to advise him of any additions or any upcoming volunteer needs.

Solitaires: Pat Shecter – Had good turn out at the August luncheon with 17. Continuing to hold meetings and brunches during the summer. Still looking for her replacement.

VP Personal Affairs: Col Stu Myers – No recorded deaths since May! No news on HCAC resuming.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: (Open). No report.

VP Legislative Affairs: Col Al Cote – Absent. No report.

MOAA National Update: Ed Marvin - Advised the Alamo Chapter did receive the 5 Star designation again this year in the Chapter of Excellence Awards. Encouraged all to read the Affiliate to familiarize themselves with the MOAA resolutions. Council & Chapter Affairs Committee at national level is to have a permanent member on the Strategic Planning Committee.

VP Logistics: LtCol Fred Koechley – Absent. No report.

Duty Officer: Col Irene Collier – Brenda Tobey has resigned as Duty Officer due to a pending move. Jim Webb offered to fill any vacancies.

Editor/VGSAA Rep: Col Kerry Green – Will include a line or two in The Lariat regarding reading the Affiliate.

Webmaster: Col Bill Hudson – Absent. No report.

Administration: Trish Meserve – Advised all of the physical address change to the building, 3165 Patch #2650 not 2935 Patch.

Old Business: None

New Business: None

MEETING ADJOURNED at 11:21am.

Next regular staff meeting scheduled for Thursday, September 4th at MOAA-AC Offices at 10am.

Next Board meeting Sept 18th @10am

A handwritten signature in black ink, appearing to read "David Patrick". The signature is stylized and cursive.

Col David Patrick, USAF (Ret), Secretary