

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
TELEPHONE (210) 228-9955

MINUTES OF STAFF MEETING

Thursday, August 11, 2011

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Janice Edgerson, Col Kerry Green, Col Dave Padden, Col David Patrick, LtCol Ginny Alloway, LtCol Craig Erickson, LTC Randy Hoff, LtCol Fred Koechley, LtCol Ed Marvin, LtCol David Walker, Major Jim Cunningham, Susie Tolman, Trish Meserve.

Invocation and pledge by Jim Cunningham.

Additions to Agenda: 1) Volunteer Opportunities, 2) Pilot Program

Secretary: Col David Patrick – Minutes from June were reviewed and approved for filing. Reminded Executive Staff of upcoming Board meeting on 18th.

President: Maj Jim Cunningham – Received a letter from MOAA national regarding the Educational Assistance Fund. Approximately 60 area students received scholarships from MOAA. Suggests sending congratulatory letter from local chapter to each one. Jointly with David Patrick and Ed Marvin, has been busily engaged in the Annual Meeting preparations. Had conference call with MOAA national. Also working on Alliance for Veterans and Families (AVF) projects. David Patrick as Co-chair put on a very successful Veterans Benefit Fair.

Presentation: Craig Erickson spoke on his work with the Bexar County Veterans Service Office and offered his thanks and appreciation for all MOAA-AC does to help the veterans' activities in the city and county. Outlined services offered for the burial of veterans who are homeless or who have no next of kin. Funeral services are provided free of charge by Dignity Funeral Homes (Roy Akers) typically on Wednesday mornings. Honor guards are provided by Cole High School. All are welcome to attend – will send email to those interested if you provide email address.

Veterans Treatment Court was created last year to assist vets who get into trouble. Currently there are 30 veterans participating. They are being treated for PTSD or substance abuse and the aim is for them to get help and get their record expunged. Goal is to have 80 in the program by the end of next fiscal year. Next Commissioner's Court will be Aug 29th.

Mentor program due to start soon and if interest in assisting contact Craig. Planning to meet with a couple of interested groups who can take over the mechanics of it and run the program.

A reunion is being planned on Sept 3 for the members of the Bell of San Jacinto, a light aircraft carrier from WWII. Looking for navy speaker, Kerry Green suggested he contact USAA Speaker Bureau.

Presented Community Service Award, the Bexar County Leroy V. Greene, Jr award to past president, Edward L. Marvin. The award recognizes a Bexar County resident who has made positive contributions to the well being and quality of life of veterans and military service members and their families. Deadline for this year's nominee is September 15.

Treasurer: Col Vaughn Caudill – Absent. Financials were reviewed. \$500 misc in Outreach account was a reimbursement of a scholarship award where the recipient did not return for her second year. Need to increase advertising. May receive more monies from national as part of the new pilot program.

Outreach Account:

INCOME	June	July	YTD	Budget	Variance
Donations	200.00	50.00	3,920.00	\$4,000.00	-\$80.00
Other	-		500.00	\$0.00	\$500.00
Golf Tournament					
In			10,659.40		
Out			(4,316.05)		
Total			6,343.35	\$8,000.00	-\$1,656.65
TOTAL INCOME	200.00	50.00	10,763.35	\$12,000.00	-\$1,236.65
OUTFLOWS					
Charity					
Wounded Warrior			2,855.00	\$4,000.00	\$1,145.00
Red Cross				\$500.00	\$500.00
Undesignated Charities				\$1,000.00	\$1,000.00
Total			2,855.00	\$5,500.00	\$2,645.00
Scholarships					
Torrey #1				\$2,000.00	\$2,000.00
Torrey #2				\$2,000.00	\$2,000.00
Torrey Runners Up (Cash)				\$400.00	\$400.00
JROTC #1				\$2,000.00	\$2,000.00
JROTC #2				\$2,000.00	\$2,000.00
Marvin				\$2,000.00	\$2,000.00
Total			-	\$10,400.00	\$10,400.00
TOTAL OUTFLOW	0.00	0.00	2,855.00	\$15,900.00	\$13,045.00
Decrease/Increase	200.00	50.00	7,908.35	-\$3,900.00	

Operating Account – Income:

	June	July	YTD	CY 11 Budget	Variance
Membership Dues					
MOAA National			970.00	\$3,300.00	(2,330.00)
New Aux			-	\$300.00	(300.00)
New Retired	25.00		145.00	\$1,800.00	(1,655.00)
New Active Duty	15.00		30.00	\$600.00	(570.00)
Renewal Aux	15.00	30.00	1,170.00	\$1,200.00	(30.00)
Renewal Retired	305.00	365.00	7,855.00	\$4,500.00	3,355.00
Renewal Active Duty	155.00	30.00	500.00	\$300.00	200.00
Total	\$515.00	\$425.00	\$10,670.00	\$12,000.00	(1,330.00)
Non-Dues Revenue					
Interest			-	\$75.00	(75.00)
Shirt Sales			-	\$250.00	(250.00)
Merchandise			25.00	\$200.00	(175.00)
Advertising/Lariat	1,320.00	4,320.00	11,790.00	\$13,000.00	(1,210.00)
Corporate Partnership	100.00	300.00	400.00	\$800.00	(400.00)
Donations to Chapter	45.00		2,125.00	\$2,000.00	125.00
Donations to Outreach	85.00	25.00	110.00	\$0.00	110.00
Total	\$ 1,550.00	\$ 4,645.00	\$14,450.00	\$16,325.00	(1,875.00)
Social Event	163.75	30.00	-186.93	-\$1,000.00	813.07
TOTAL INCOME	\$2,228.75	\$5,100.00	\$24,933.07	\$27,325.00	(2,391.93)

Operating Account – Outflows:

<u>Category</u>	<u>June</u>	<u>July</u>	<u>YTD</u>	<u>Budget</u>	<u>Variance</u>
Bank Charge/Int			110.12	100.00	10.12
Board & Staff Mtg			-	50.00	(50.00)
D&O Insurance			-	500.00	(500.00)
Dues & Subscription			555.00	350.00	205.00
Focus/Advisory Groups			-	100.00	(100.00)
Independent Contr	540.00	1,440.00	7,664.00	12,000.00	(4,336.00)
Lariat Postage	1,000.00		2,185.00	2,750.00	(565.00)
Lariat Printing	590.26	1,659.74	5,293.69	9,600.00	(4,306.31)
Liability Insurance			425.00	350.00	75.00
Marketing			-	250.00	(250.00)
Membership Recruiting	25.00	25.00	163.00	500.00	(337.00)
Miscellaneous			831.25	100.00	731.25
Office	140.42	199.06	925.17	1,750.00	(824.83)
Personal Affairs			-	100.00	(100.00)
Postage & Delivery	89.00	88.00	539.65	1,250.00	(710.35)
ROTC			234.20	0.00	234.20
Solitaires			-	100.00	(100.00)
Special Activities			-	100.00	(100.00)
Telephone	194.85	-	611.38	1,200.00	(588.62)
Volunteer Recogn			-	250.00	(250.00)
					-
TOTAL OUTFLOWS	2,579.53	3,411.80	16,125.66	31,400.00	(15,274.34)
Surplus/(Deficit)	(350.78)	1,688.20	8,807.41	-4,075.00	

Reserve Balances:

<u>RESERVE BALANCES</u>	30-Jun-11	31-Jul-11
Outreach		
RBFUC		
Savings	\$ 931.44	\$ 932.14
Money Market	\$ 16,962.91	\$ 17,019.86
Checking	\$ 500.00	\$ 500.23
Certificates	<u>\$ 9,063.71</u>	<u>\$ 9,075.75</u>
Total	\$27,458.06	\$27,527.98
Chapter Operations		
Broadway	\$13,347.47	\$14,985.67
USAA	<u>\$15,592.73</u>	<u>\$15,592.73</u>
Total	\$28,940.20	\$30,578.40

Executive VP Operations: LTC Bill Goforth – Absent, no report.

Vice President Administration: LTC Jim Webb – Absent, no report.

VP Membership: LTC Randy Hoff – Randy reviewed membership data - Active 261, Auxiliary 233, and Retired 666 for a total of 1160. Has received a 300 name list from MOAA national of members who have recently updated their information in our catchment area. Randy to call and offer free membership. Chapter received \$920 from MOAA national for the Give Me Ten's submitted during the first half of 2011. Thanked Jim Cunningham, Ed Marvin, Kerry Green and Cheryl Smith for their help at the recent Extravaganza recruitment event. Will have a recruitment table at the Veterans Land Board Benefits Fair on Saturday. Dave Padden volunteered to assist.

VP Programs: (Open) – Jim Cunningham advised the luncheon speaker, Tom Palladino, will likely talk about the legislative happenings at TVC. Reminded all to vote Yes on Proposition 1 on November ballot which will effect a constitutional amendment to allow the property tax exemption to continue for a surviving spouse. Need a Program Director and be thinking of 2012 program.

Scorecard:

Scorecard was reviewed and appropriate updates made for next week's Board meeting.

Buddy Program Status: No updates.

Staff Reports

VP Logistics: LtCol Fred Koechley – Nothing to report. Ed Marvin suggested Retiree Appreciation Day Supplies be ordered soon.

Duty Officer: Col Irene Collier – Nothing to report.

Editor/VGSAA Rep: Col Kerry Green – Has received lengthy healthcare article and will make it an “as needed” separate column.

Webmaster: Col Bill Hudson – Absent. No report.

Administration: Trish Meserve – All dues notices and reminders are in the works. Calendar updates were noted. Received 2 thank you certificates from Warrior and Family Support Center.

Historian: Col Janice Edgeron – Working with Jean Truscott on the MOAA Annual meeting and looking for all and any pictures of MOAA-AC members for the annual meeting slide show. Trish to send out copy of MOAA brochure insert Janice has been working on.

TOPS: Col David Patrick – Nothing to report.

Special Activities Representative: Susie Tolman – VAC meeting scheduled for 17 August. Veterans Administration requiring Board volunteers to give 4 hours each month. Sue McCarty and Lolly Orlowski unable to comply and have since resigned. Jim Cunningham to call and determine if not on the Board whether MOAA-AC can still decorate the Hospice Ward, as they have since 1987. If not, an alternative could be the American GI Forum.

AFV Satellite: Lt Col Ginny Alloway – Nothing to report.

Advertising Coordinator: Lt Col David Walker – CPS is now the 13th Corporate Partner to sign up.

Volunteer Coordinator: (Open) No Report.

Solitaires: Mavis Cleary – Absent. Per Irene Collier the Solitaires had a Harlequin Dinner Theatre trip last month and there will a tour of the Food Bank.

VP Personal Affairs: (Open). Col Dave Padden thanked Craig Erickson for filling in for him during his absence. So far unable to find a replacement, will act as stand in when he is in town, as well as continue as a greeter at social functions.

Chaplain: Chaplain Taylor – Absent. No report.

PR & Marketing: (Open) LtCol Cheryl Smith has resigned her position. Jim Cunningham will contact Tish Zauner to see if she would like to take over.

VP Legislative Affairs: Col Al Cote – Absent. Nothing to report.

Old Business:

- 1) MOAA Annual meeting - Held conference call yesterday with MOAA national to clarify MOAA's needs and expectations. 26th will be the travel day. 27th the job fair from 10-2. Randy will have the recruitment table set up. 28th state and council meetings. MOAA may require assistance with registration on 27th & 28th. Hospitality room on Friday 28th from 1-4pm, TCC meeting 2-4pm. Hometown Heroes award at Knibbe Ranch 5-8pm. No taskings at this other than to be present. Saturday 29th Dinner – Level of Excellence Awards. Chapter's latest 5 Star banner to be presented. Encouraged all to sign up.

New Business:

- 1) Volunteer Opportunities – Jim Cunningham spoke with Debbie Sewell at KLRN who will be pleased to keep MOAA advised of upcoming telethons. Currently needs volunteer help for ½ days at their office for data entry and someone to research US vineyards for the wine tasting events.
- 2) Pilot Program – MOAA National: Set to begin 1 October, new recruits at MOAA national will be directed to be part of local chapter. List to be compiled and Chapter will contact and make a member. List of new members to be sent to MOAA national and chapter to received \$10 per new member.

NEXT MEETING: Thursday, Sept 8 at MOAA-AC Offices at 0900. **MEETING ADJOURNED at 11.33 am.**



Col David Patrick, USAF (Ret), Secretary