

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
 P. O. Box 340497 Ft Sam Houston, Texas 78234
 (210) 228-9955

MINUTES OF STAFF MEETING Thursday, September 3, 2015

Meeting was called to order by President, Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Kerry Green, Col Peter Hunt, Col Stu Myers, Col David Patrick, LTC Bill Goforth, LTC Jerry Gonzales, LTC Randy Hoff, LtCol Ed Marvin, LtCol Kitty Meyers, LTC Chaplain James Taylor, Maj Fernando Carreon, Maj Jim Cunningham, Pat Shecter, Susie Tolman, Trish Meserve.
 Guest: Jay Johnson

Invocation led by James Taylor, pledge led by Jim Cunningham.

Additions to the agenda: None

Secretary: Col David Patrick – Minutes from the August meeting were reviewed and approved for filing.

Treasurer: Vaughn Caudill – absent. David Patrick reviewed the August financials and they were approved for filing.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec
Donations	375.00	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00				
Other												
Golf Tournament												
In	5,000.00	5,000.00				1,540.00	2,615.00	7,925.00				
Out			1,000.00									
Sub Total Golf	5,000.00	5,000.00	(1,000.00)	-	-	1,540.00	2,615.00	7,925.00	-	-	-	-
TOTAL INCOME	10,375.00	10,055.00	(515.00)	285.00	210.00	1,915.00	2,928.00	8,075.00	-	-	-	-
OUTFLOWS												
Charity												
Wounded Warrior												
Red Cross												
Undesignated Charities												
VA Hospice												
Total	-	-	-	-	-	-	-	-	-	-	-	-
Scholarships												
Col Torrey								2,500.00				
Gen Herring (JROTC)								2,500.00				
Col McCarthy (JROTC)												
LtCol & Mrs. Marvin (Chapter)							2,500.00					
ROTC Army #1								1,000.00				
LtCol & Mrs. Marvin (Chapter)								2,500.00				
Torrey Runner Up							500.00					
Total	-	-	-	-	-	-	-	3,000.00	8,500.00	-	-	-
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	8,500.00	0.00	0.00	0.00	0.00
Decrease/Increase	10,375.00	10,055.00	(515.00)	285.00	210.00	1,915.00	(72.00)	(425.00)	-	-	-	-

Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec
Membership Dues												
MOAA National		5,015.00	50.00									
New Aux					15.00							
New Retired				15.00		15.00						
New Active Duty												
New Former												
Renewal Aux	460.00	190.00	45.00	30.00	75.00	45.00	960.00	15.00				
Renewal Retired	2,595.00	955.00	455.00	310.00	525.00	520.00	15.00	830.00				
Renewal Active Duty	70.00	15.00	25.00	40.00	105.00	25.00	30.00	40.00				
Renewal Former				25.00			40.00					
Total	\$ 3,125.00	\$ 6,175.00	\$ 575.00	\$ 420.00	\$ 720.00	\$ 605.00	\$ 1,045.00	\$ 885.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Non-Dues Revenue												
CFC												
Trip Rewards					87.17							
Golf Tournament												
Shirt Sales												
Merchandise	5.00		5.00	55.00				20.00				
Advertising Lariat		6,500.00		5,500.00			6,500.00	1,620.00				
Corporate Partnership		100.00	400.00	100.00	100.00			100.00	200.00			
Donations to Chapter	1,260.00	405.00	765.00	123.00	215.00	50.00	1,170.00	360.00				
Donations to Outreach	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00	125.00				
Social Events	1,200.00	1,120.00	1,490.00	780.00	1,324.00	2,693.00	60.00	641.16				
Total	\$ 7,520.00	\$ 8,610.00	\$ 2,945.00	\$ 6,768.00	\$ 2,101.17	\$ 3,056.00	\$ 7,980.00	\$ 2,966.16	\$ -	\$ -	\$ -	\$ -
TOTAL INCOME	\$10,645.00	\$14,785.00	\$3,520.00	\$7,188.00	\$2,821.17	\$3,661.00	\$9,025.00	\$3,851.16	\$0.00	\$0.00	\$0.00	\$0.00

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Bank Charge/Int				0.26									0.26
Board & Staff Mtg													-
Building Costs (rent)													-
Copier Mntn Agreement							390.00						390.00
Square Service Fee	15.62	18.13	11.56	2.56	21.95	34.48	30.43	93.26					227.99
PayPal Service Fee	28.00	8.59	20.99	15.96	23.39	66.33	9.58	78.67					251.51
D&O Insurance								618.00					618.00
Dues & Subscription	726.00	50.00				566.40							1,342.40
Focus/Advisory Groups													-
Independent Contr	595.84	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68					8,937.60
Lariat Postage				1,000.00									1,000.00
Lariat Printing	490.35	486.55	485.96	482.58	652.35	644.08	1,973.53	470.82					5,686.22
Liability Insurance		425.00											425.00
Marketing													-
Membership Recruiting				37.00									37.00
Miscellaneous													-
Office			402.36	27.00	80.53	221.34	432.29	68.38					1,231.90
Personal Affairs													-
Postage & Delivery	148.85	197.85			98.00		393.85	197.00					1,035.55
ROTC					332.85								332.85
Satellite Chapters													-
Social Events	942.60		2,500.92		942.60	350.00	3,310.42						8,046.54
Solitaires							65.45						65.45
Special Activities													-
Telephone	119.90	251.09	124.03	120.72	125.81	120.80	147.13	126.44					1,135.92
Trans To Outreach	375.00	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00					7,248.00
Volunteer Recogn													-
TOTAL OUTFLOWS	3,442.16	7,683.89	5,222.50	3,162.76	3,679.16	3,570.11	8,257.36	2,994.25	-	-	-	-	38,012.19
Surplus/(Deficit)	7,202.84	7,101.11	(1,702.50)	4,025.24	(857.99)	90.89	767.64	856.91	-	-	-	-	17,484.14

Reserve Balances & Social Events:

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
Outreach												
RBCU												
Savings	\$307.42	\$ 307.47	\$ 307.47	\$ 307.57	\$ 307.62	\$ 307.67	\$ 307.72	\$ 307.77				
Money Market	\$19,184.22	\$ 24,244.34	\$ 24,729.34	\$ 25,026.73	\$ 25,243.13	\$ 25,624.37	\$ 16,942.76	\$ 12,096.51				
Checking	\$232.69	\$ 232.70	\$ 231.70	\$ 232.72	\$ 232.73	\$ 232.74	\$ 6,232.94	\$ 2,733.10				
Certificates	\$ 9,427.50	\$ 9,427.50	\$ 9,442.72	\$ 9,442.72	\$ 9,450.46	\$ 9,457.96	\$ 9,465.72	\$ 9,473.49				
Total	\$19,724.33	\$ 34,212.01	\$ 34,696.01	\$ 35,009.74	\$ 35,233.94	\$ 35,622.74	\$ 32,949.14	\$ 24,610.87	\$ -	\$ -	\$ -	\$ -
Chapter Operations												
Broadway	\$37,356.81	\$47,394.94	\$49,617.26	\$46,348.25	\$45,340.52	\$46,997.41	\$50,406.05	\$59,429.06				
USAA	15,934.43	\$15,944.04	\$15,944.04	\$15,944.04	\$15,971.66	\$15,971.66	\$15,990.62	\$16,000.26				
Total	\$53,291.24	\$63,338.98	\$65,561.30	\$62,292.29	\$61,312.18	\$62,969.07	\$66,396.67	\$75,429.32	\$0.00	\$0.00	\$0.00	\$0.00
Job Fair In		\$2,467.95	\$10,003.48	150	0							
Job Fair Out		\$4,530.93	\$4,928.66	7594.77	52							
Balance to be transferred		\$2,062.98	\$5,074.82	97.74	0							
Social Events	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
Income	\$1,240.00	\$1,040.00	\$1,470.00	\$840.00	\$780.00	\$3,237.00	\$0.00	\$701.16				
Outgo	\$942.60	\$833.52	\$1,667.40	\$0.00	\$942.60	\$3,660.42	\$0.00					
Variance	\$297.40	\$206.48	-\$197.40	\$840.00	-\$162.60	-\$423.42	\$0.00	\$701.16	\$0.00	\$0.00	\$0.00	\$0.00

Golf:

9/9/15	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD
Income:													
Sponsorship		5000				500		3,500.00					9,000.00
Donation	5000					125	750.00	1,725.00					7,600.00
Entry Fee Player						875	1,625.00	2,500.00					5,000.00
Super Tickets						40	240.00	200.00					480.00
Silent Auction													-
Total	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$1,540.00	\$2,615.00	\$7,925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,080.00
Expenses:													
Ron Inselmann			1000										1,000.00
Lunch													-
Green Fees													-
Awards Dinner													-
Drink Tickets													-
Gift Certificates													-
Catering Staff Tip													-
Plaques/Signage													-
Super Tickets													-
Golf Balls													-
Poker Chip Markers													-
Charity Auctions of TX													-
Total	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Net Profit:													\$ 21,080.00
													\$ 21,080.00
													\$ 2,108.00
													\$ 18,972.00
													\$ 5,691.60
													\$ 13,280.40

Executive VP Operations: LTC Bill Goforth – Noted that abundant job fairs met an ongoing need. Encouraged all to go to the MOAA national website and send note to local legislative representatives – so easy to do on MOAA's platform. Trish to have webmaster include the link on chapter website. Will be participating in Kansas City President's symposium Sept 9-13.

Vice President Administration/ROTC: Jim Webb – absent. No report.

VP Membership: LTC Randy Hoff – Membership chart reviewed and discussed. Upcoming recruitment opportunities include Retiree Appreciation Day Oct 3. David Patrick to register the chapter's participation in the Red, White & You Job Fair on Nov 12.

VP Programs: (Open) – Still need speaker for January.

President: Maj Jim Cunningham – Working diligently with MVCC, and promoting good relations with JBSA San Antonio. Discussing options of working together with the VA regarding their roll out of a similar program to MVCC. Alamo Chapter will be well represented at Kansas City President's symposium – attendees will be Jim Cunningham, Kitty Meyers, Bob Blake, Bill Goforth, Peter Hunt & Jim Webb.

MOAA National Update:

Ed Marvin: Looking forward to Kansas meeting where membership and finances will be discussed. Follow up Symposiums have been eliminated from the national budget due to investments being down approx \$17m. Executive Search firm working on a replacement for Norb Ryan. MOAA website undergoing a complete revision to enhance user friendliness. Requested feedback from leadership team on what they like and don't like about it. Membership model is also being reviewed with a view to reaching the Millennials and the Gen Xers.

Buddy Program Status – Jim Webb's "buddy" Jay Johnson attending for the first time. Open to seeing where he might fit into the organization. Currently unable to attend the October meeting but will be back in November.

Staff Reports

Chaplain: Chaplain Taylor – No report.

VP Public Relations/Marketing: LTC Charles Poole - absent. No report.

VP Legislative Affairs: LTC Bob Blake – absent. An appointment has been set to meet with Will Hurd on Sept 14. Ed Marvin advised they are producing a list of chapter members with the districts they represent with a view to create a chapter contact person for each representative.

VP Logistics: LtCol Fred Koechley – Absent. No report.

Chapter Affairs Officer: Col Irene Collier – There are many new residents arriving at the ARC. Many belong to MOAA national but don't seem motivated to join the local chapter. Jim Cunningham advised he has spoken to CEO Mary Garr regarding wine and cheese events to encourage membership. Still need to work on coordinating a welcome letter/package to all new residents from us. Irene advised a good speaker would be ARC resident Quinn Becker, and noted the passing of long time member Martha Rogers. Recent luncheon at ARC with speaker General Honore was well received.

Editor/VGSAA Rep: Col Kerry Green – No report.

Webmaster: Col Bill Hudson – Absent. Jim Cunningham advised the chapter website was selected as 2nd Runner Up in the MOAA national Communications Award. Certificate to be forwarded to Bill.

Administration: Trish Meserve – Reviewed calendar. December's planning meeting scheduled for Tuesday Dec 8th at 9:30am.

Historian: LTC Kerry Reyna – Absent. Advised she would produce a Year in Review report by Nov 1st.

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

Scholarship: Col Peter Hunt – Scholarship planning meeting scheduled for Oct 7th at 2pm at RAFB ROTC Bldg. Milestones to be discussed. Email Peter to confirm your desired participation.

Transition Liaison Officer: LtCol Kitty Meyers – Will be leaving Goodwill to concentrate on her volunteer efforts for MOAA, ESGR and MVCC. Will be attending UTSA Veterans mixer on Sept 22, Hiring Heroes Spouse event on Sept 23 and Hiring Heroes Job Fair on Sep 24. Will speak at a Rotary meeting at Sonterra on Oct 15 on why businesses should hire veterans. Attending all upcoming Job Fairs and will wear MOAA and MVCC hats.

Special Activities Representative: Susie Tolman – Advised chapter should seek another venue for the Christmas decoration project. VAC meetings do not seem relevant to MOAA but will continue to be involved.

Blue Skies Satellite: CAPT Bill Knehans has submitted his resignation as Satellite representative and Board member.

Advertising Coordinator: Maj Fernando Carreon – Sent appreciation note to Blue Skies for their increased monetary donation to the Golf Tournament. Continuing to work on media kit for potential advertisers.

Volunteer Coordinator: LTC Jerry Gonzales – Had to drop 4 of the volunteers on his list for lack of response, but has 10 new ones that indicated their desire to volunteer. Confirmed placement of volunteers

Solitaires: Pat Shecter – Meetings were well attended over the summer. Still looking for replacement coordinator.

VP Personal Affairs: Col Stu Myers – Lost 2 officers during the month of August.

Consultant: Maj Len Mull – Absent. No report.

Old Business:

Relocation: Broadway Bank awaiting approval from 502nd Support Group Engineers. Jim spoke with Col Alan Smith who will follow up with engineers.

New Business:

Succession Planning:

Reviewed position paper, job descriptions and proposed org chart. Will be presented at the next Board meeting for their review and approval.

MEETING ADJOURNED at 11:56am.

Next Golf Cmte Meeting scheduled for Tuesday Sep 8 at 1pm

Next staff meeting scheduled for Thursday, Oct 1 at 10am.

Next Board meeting Wednesday November 11 at 10am



Col David Patrick, USAF (Ret), Secretary