

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
 P. O. Box 340497 Ft Sam Houston, Texas 78234
 (210) 228-9955

MINUTES OF STAFF MEETING Thursday, October 10, 2015

Meeting was called to order by President, Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Kerry Green, Col Peter Hunt, LTC Bob Blake, LTC Jerry Gonzales, LTC Randy Hoff, LtCol Ed Marvin, LtCol Kitty Meyers, LTC Charles Poole, LTC Kerry Reyna, LTC Chaplain James Taylor, LTC Jim Webb, Maj Fernando Carreon, Maj Jim Cunningham, Susie Tolman, Trish Meserve.
 Guest: Jay Johnson

Invocation led by James Taylor, pledge led by Jim Cunningham.

Additions to the agenda: Nominating Committee – Kitty Meyers

Secretary: Col David Patrick – (absent). Minutes from the September meeting were reviewed and approved for filing.

Treasurer: Vaughn Caudill – absent. Jim Cunningham reviewed the September financials and pending Vaughn's review and approval they will be earmarked for filing.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2015 Budget	Variance	
Donations	375.00	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00	125.00				7,373.00	\$ 7,000.00	373.00	
Other																
Golf Tournament																
In	5,000.00	5,000.00				1,540.00	2,615.00	7,925.00					22,080.00		22,080.00	
Out			1,000.00										1,000.00		1,000.00	
Sub Total Golf	5,000.00	5,000.00	(1,000.00)	-	-	1,540.00	2,615.00	7,925.00	-	-	-	-	21,080.00	\$ 14,000.00	7,080.00	
TOTAL INCOME	10,375.00	10,055.00	(515.00)	285.00	210.00	1,915.00	2,928.00	8,075.00	125.00	-	-	-	28,453.00	\$ 21,000.00	7,453.00	
OUTFLOWS																
Charity																
Wounded Warrior													-	\$ 9,000.00	(9,000.00)	
Red Cross													-	\$ -	-	
Undesignated Charities													-	\$ 200.00	(200.00)	
VA Hospice													-	\$ -	-	
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 9,200.00	(9,200.00)	
Scholarships																
Col Torrey								2,500.00					2,500.00	\$ 2,500.00	-	
Gen Herring (JROTC)								2,500.00					2,500.00	\$ 2,500.00	-	
Col McCarthy (JROTC)									2,500.00				2,500.00	\$ 2,500.00	-	
LtCol & Mrs. Manin (Chapter)							2,500.00						2,500.00	\$ 2,500.00	-	
ROTC Army #1								1,000.00					1,000.00	\$ 1,000.00	-	
LtCol & Mrs. Manin (Chapter)								2,500.00					2,500.00	\$ 2,500.00	-	
Torrey Runner Up							500.00						500.00	\$ 500.00	-	
Total	-	-	-	-	-	-	3,000.00	8,500.00	2,500.00	-	-	-	14,000.00	\$ 14,000.00	-	
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	8,500.00	2,500.00	0.00	0.00	0.00	14,000.00	\$ 23,200.00	(9,200.00)	
Decrease/Increase	10,375.00	10,055.00	(515.00)	285.00	210.00	1,915.00	(72.00)	(425.00)	(2,375.00)	-	-	-	14,453.00	\$ (2,200.00)	16,653.00	

Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2015 Budget	Variance
Membership Dues															
MOAA National		5,015.00	50.00										\$5,065.00	\$ 3,000	\$2,065.00
New Aux					15.00				15.00				\$30.00	\$ -	\$30.00
New Retired				15.00		15.00							\$30.00	\$ -	\$30.00
New Active Duty													\$0.00	\$ -	\$0.00
New Former													\$0.00	\$ -	\$0.00
Renewal Aux	460.00	190.00	45.00	30.00	75.00	45.00	960.00	15.00					\$1,820.00	\$ 1,200	\$620.00
Renewal Retired	2,595.00	955.00	455.00	310.00	525.00	520.00	15.00	830.00	370.00				\$6,575.00	\$ 9,000	-\$2,425.00
Renewal Active Duty	70.00	15.00	25.00	40.00	105.00	25.00	30.00	40.00	155.00				\$505.00	\$ 800	-\$295.00
Renewal Former				25.00			40.00						\$65.00	\$ -	\$65.00
Total	\$ 3,125.00	\$ 6,175.00	\$575.00	\$420.00	\$720.00	\$605.00	\$1,045.00	\$885.00	\$540.00	\$0.00	\$0.00	\$0.00	\$14,090.00	\$ 14,000	\$90.00
Non-Dues Revenue															
CFC													\$	\$ -	\$ -
Trip Rewards					87.17								\$87.17	\$ 1,000	-\$912.83
Golf Tournament													\$0.00	\$ 1,300	\$ -
Shirt Sales													\$0.00	\$ -	\$0.00
Merchandise	5.00		5.00	55.00				20.00	3.00				\$88.00	\$ -	\$88.00
Advertising Lariat		6,500.00		5,500.00			6,500.00	1,620.00					\$20,120.00	\$ 19,000	\$1,120.00
Corporate Partnership		100.00	400.00	100.00	100.00		100.00	200.00					\$1,000.00	\$ 1,500	-\$500.00
Donations to Chapter	1,260.00	405.00	765.00	123.00	215.00	50.00	1,170.00	360.00	55.00				\$4,403.00	\$ 6,000	-\$1,597.00
Donations to Outreach	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00	125.00	441.00				\$7,439.00	\$ 7,000	\$439.00
Social Events	1,200.00	1,120.00	1,490.00	780.00	1,324.00	2,693.00	60.00	641.16	740.00				\$10,048.16	\$ 16,000	-\$5,951.84
Total	\$ 7,520.00	\$ 8,610.00	\$ 2,945.00	\$ 6,768.00	\$ 2,101.17	\$ 3,056.00	\$ 7,980.00	\$ 2,966.16	\$ 1,239.00	\$ -	\$ -	\$ -	\$43,185.33	\$ 51,800	-\$8,614.67
TOTAL INCOME	\$10,645.00	\$14,785.00	\$3,520.00	\$7,188.00	\$2,821.17	\$3,661.00	\$9,025.00	\$3,851.16	\$1,779.00	\$0.00	\$0.00	\$0.00	\$57,275.33	\$ 65,800	-\$8,524.67

Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2015 Budget	Variance
Bank Charge/Int				0.26									0.26	\$ 100	99.74
Board & Staff Mtg													-	\$ -	-
Building Costs (rent)													-	\$ 2,400	-
Copier Mntn Agreement							390.00						390.00	\$ 400	10.00
Square Service Fee	15.62	18.13	11.56	2.56	21.95	34.48	30.43	93.26	80.05				308.04	\$ 300	(8.04)
PayPal Service Fee	28.00	8.59	20.99	15.96	23.39	66.33	9.58	78.67	58.41				309.92	\$ 500	190.08
D&O Insurance								618.00					618.00	\$ 600	(18.00)
Dues & Subscription	726.00	50.00				566.40							1,342.40	\$ 1,200	(142.40)
Focus/Advisory Groups													-	\$ -	-
Independent Contr	595.84	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68	1,191.68				10,129.28	\$ 14,300	4,170.72
Lariat Postage				1,000.00									1,000.00	\$ 3,000	2,000.00
Lariat Printing	490.35	486.55	485.96	482.58	652.35	644.08	1,973.53	470.82	471.61				6,157.83	\$ 8,500	2,342.17
Liability Insurance		425.00											425.00	\$ 500	75.00
Marketing													-	\$ 1,000	1,000.00
Membership Recruiting				37.00									37.00	\$ 100	63.00
Miscellaneous													-	\$ 100	100.00
Office			402.36	27.00	80.53	221.34	432.29	68.38	415.49				1,647.39	\$ 2,300	652.61
Personal Affairs													-	\$ -	-
Postage & Delivery	148.85	197.85			98.00		393.85	197.00	197.85				1,233.40	\$ 1,750	516.60
ROTC					332.85								332.85	\$ 350	17.15
Satellite Chapters													-	\$ 300	300.00
Social Events	942.60		2,500.92		942.60	350.00	3,310.42		1,344.96				9,391.50	\$ 16,000	6,608.50
Solitaires							65.45						65.45	\$ 100	34.55
Special Activities													-	\$ 1,200	1,200.00
Telephone	119.90	251.09	124.03	120.72	125.81	120.80	147.13	126.44	127.33				1,263.25	\$ 1,800	536.75
Trans To Outreach	375.00	5,055.00	485.00	285.00	210.00	375.00	313.00	150.00	125.00				7,373.00	\$ 7,000	(373.00)
Volunteer Recogn													-	\$ 100	100.00
TOTAL OUTFLOWS	3,442.16	7,683.89	5,222.50	3,162.76	3,679.16	3,570.11	8,257.36	2,994.25	4,012.38	-	-	-	42,024.57	\$ 63,900	21,875.43
Surplus/(Deficit)	7,202.84	7,101.11	(1,702.50)	4,025.24	(857.99)	90.89	767.64	856.91	(2,233.38)	-	-	-	15,250.76	1,900.00	13,350.76

Reserve Balances & Social Events:

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
Outreach -													
RBFCU													
Savings	\$307.42	\$ 307.47	\$ 307.47	\$ 307.57	\$ 307.62	\$ 307.67	\$ 307.72	\$ 307.77	\$ 307.77				
Money Market	\$19,184.22	\$ 24,244.34	\$ 24,729.34	\$ 25,026.73	\$ 25,243.13	\$ 25,624.37	\$ 16,942.76	\$ 12,096.51	\$ 12,221.51				
Checking	\$232.69	\$ 232.70	\$ 231.70	\$ 232.72	\$ 232.73	\$ 232.74	\$ 6,232.94	\$ 2,733.10	\$ 233.10				
Certificates		\$ 9,427.50	\$ 9,427.50	\$ 9,442.72	\$ 9,450.46	\$ 9,457.96	\$ 9,465.72	\$ 9,473.49	\$ 9,473.49				
Total	\$19,724.33	\$34,212.01	\$ 34,696.01	\$ 35,009.74	\$ 35,233.94	\$ 35,622.74	\$ 32,949.14	\$ 24,610.87	\$ 22,235.87	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$37,356.81	\$47,394.94	\$49,617.26	\$46,348.25	\$45,340.52	\$46,997.41	\$50,406.05	\$59,429.06	\$52,711.93				
USAA	15,934.43	\$15,944.04	\$15,944.04	\$15,944.04	\$15,971.66	\$15,971.66	\$15,990.62	\$16,000.26	\$16,000.26				
Total	\$53,291.24	\$63,338.98	\$65,561.30	\$62,292.29	\$61,312.18	\$62,969.07	\$66,396.67	\$75,429.32	\$68,712.19	\$0.00	\$0.00	\$0.00	
Job Fair In		\$2,467.95	\$10,003.48	150	0								
Job Fair Out		\$4,530.93	\$4,928.66	7594.77	52								
Balance to be transferred		\$2,062.98	\$5,074.82	97.74	0								
Social Events													
Income	\$1,240.00	\$1,040.00	\$1,470.00	\$840.00	\$780.00	\$3,237.00	\$0.00	\$701.16	\$740.00				\$10,048.16
Outgo	\$942.60	\$833.52	\$1,667.40	\$0.00	\$942.60	\$3,660.42	\$0.00	\$631.50	\$713.46				\$9,391.50
Variance	\$297.40	\$206.48	-\$197.40	\$840.00	-\$162.60	-\$423.42	\$0.00	\$69.66	\$26.54	\$0.00	\$0.00	\$0.00	\$656.66

Golf:

10/1/15	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2015 YTD	2014 YTD
Income:														
Sponsorship		5000				500		3,500.00					9,000.00	8,500.00
Donation	5000					125	750.00	1,725.00	625.00				8,225.00	2,325.00
Entry Fee Player						875	1,625.00	2,500.00	3,625.00				8,625.00	10,125.00
Super Tickets						40	240.00	200.00	2,800.00				3,280.00	3,360.00
Silent Auction									1,057.00				1,057.00	2,100.00
Total	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$1,540.00	\$2,615.00	\$7,925.00	\$8,107.00	\$0.00	\$0.00	\$0.00	\$30,187.00	\$26,410.00
Expenses:														
Ron Inselmann			1000										1,000.00	1,000.00
Green Fees									3,500.00				3,500.00	3,710.00
Awards Dinner									4,248.00				4,248.00	3,309.80
Gift Certificates									1,700.00				1,700.00	1,425.00
Catering Staff Tip									200.00				200.00	400.00
Plaques/Signage									2,422.75				2,422.75	2,582.75
Golf Balls									520.00				520.00	630.00
Total	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,590.75	\$0.00	\$0.00	\$0.00	\$13,590.75	\$13,057.55
Net Profit:													\$ 16,596.25	\$ 13,352.45
													\$ 16,596.25	\$ 13,352.45
													\$ 1,659.63	\$ 1,335.25
													\$ 14,936.63	\$ 12,017.21
													\$ 4,480.99	\$ 3,605.16
													\$ 10,455.64	\$ 8,412.04

Executive VP Operations: LTC Bill Goforth – Absent. No report.

Vice President Administration/ROTC: Jim Webb – Attended regional conference in Kansas City and spoke with the MOAA folks responsible for distributing the JROTC medals. Was advised to submit chapter request January 1st to ensure timely delivery.

VP Membership: LTC Randy Hoff – Membership chart reviewed: Active Duty 356, Auxiliary 190, Former 38, Retired 1024 totaling 1608. Upcoming recruitment opportunities include Retiree Appreciation Day Oct 3, Red, White & You Job Fair on Nov 12.

VP Programs: (Open) – Jim Cunningham has invited Donna Campbell as January speaker. Oktoberfest will showcase new musical band, Klein Stein. November is Annual Business Meeting and elections. Judith Markelz has been invited to say a few words about WFSC. December is Christmas Party.

President: Maj Jim Cunningham – Attended regional conference in Kansas City. Noted the booklet for Council & Chapter Policies and Procedures guide has been updated – appendices have been moved on line. Advised Voices for Troops enrollments can help MOAA membership as senior NCO's will encourage their officers to join.

Wants to encourage satellite chapter in south Texas, McAllen perhaps.

Retiree Council on JBSA Ft Sam aiming to further expand Retiree Appreciation Days.

Actively involved in MVCC. Attended presentation by Syracuse University who want to pilot a program and provide initial start up monies to assist veterans in using community resources.

Met with Jim Carmen of MOAA national and suggested they train local chapters to put on similar spouse job fairs as they did two years ago that was a huge success. Need more of that here.

Attended POW/MIA wreath laying ceremony in Austin on Saturday and presented MOAA-AC's wreath.

Will be at Orlando, Florida for MOAA Annual meeting.

MOAA National Update:

Ed Marvin: Encouraged all to read the National Defense Authorization Act.

Appreciated the number of attendees from the San Antonio chapter – embellishes its good reputation.

MOAA to make use of more webinars as meetings are expensive and will help the bottom line.

2016-2020 Strategic Plan (draft) has been distributed, need to review and ensure Chapter plan is in alignment.

Buddy Program Status – No new buddy's.

Staff Reports

VP Legislative Affairs: LTC Bob Blake – Visited with Will Hurd, his specialty is cyber security. Interested in being a luncheon speaker, and possibly provide an article for the Lariat. Working with Ed Marvin on identifying chapter members in all legislative representative's districts.

VP Logistics: LtCol Fred Koechley – Absent. Jim met with JBSA Fire Marshall who needed to inspect the building. It is not in compliant due to disrepair and a report will be submitted to the facilities folks on JBSA.

Chapter Affairs Officer: Col Irene Collier – In speaking with ARC residents finds that many spouses do not see a copy of the Lariat now that it is generally received electronically. Puts spouses at a disadvantage, and together with General Honore caring for his wife translates into little emphasis on MOAA-AC activities. Jim Cunningham to meet with Mary Garr and discuss ways to receive more recognition within the ARC or a suggestion for Satellite coordinator.

Editor/VGSAA Rep: Col Kerry Green – No report.

Webmaster: Col Bill Hudson – Absent.

Administration: Trish Meserve – Reviewed calendar.

Historian: LTC Kerry Reyna – Working on Year in Review for Nov 1st.

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

Scholarship: Col Peter Hunt – Scholarship planning meeting scheduled for Oct 7th at 2pm at RAFB ROTC Bldg. Waiting for response to number of college juniors. Still needing separate email account for awards/scholarships.

Transition Liaison Officer: LtCol Kitty Meyers – Networked at Women2Women event hosted by SA Chamber Military Affairs Council. Will speak at a Rotary meeting at Sonterra on Oct 15 on why businesses should hire veterans. Attending all upcoming Job Fairs and will wear MOAA and MVCC hats.

Special Activities Representative: Susie Tolman – Forwarded letter requesting volunteers to Jerry Gonzales.

Blue Skies Satellite: Ginny Alloway looking for replacement for Bill Knehans as satellite coordinator.

Advertising Coordinator: Maj Fernando Carreon – Has had contact with Broadway Bank regarding their continuing to advertise in the Lariat. Provided draft of media kit for review. Once approved could be linked to the website.

Volunteer Coordinator: LTC Jerry Gonzales – Will be meeting with Peter regarding volunteer project. If anyone needs volunteers, let Jerry know and advise Trish so it can be placed in The Lariat. Jerry to write an article encouraging volunteerism.

Solitaires: Pat Shecter – Absent. Irene Collier advised the next Solitaires speaker will recount her experiences in WWII.

VP Personal Affairs: Col Stu Myers – Lost 1 retired officer and one spouse during the month of September.

Consultant: Maj Len Mull – Absent. No report.

Chaplain: Chaplain Taylor – No report.

VP Public Relations/Marketing: LTC Charles Poole - Working on finding the Public Relations person at MOAA national. Ed Marvin to provide the name.

Old Business:

Relocation: Mike Rowland of Broadway Bank received response that Air Force does not allow subletting. However, the land belongs to the Corps of Engineers so now awaiting a response from them..

New Business:

Nominating Committee:

Ad hoc committee – Kitty Meyers, Peter Hunt & Jerry Gonzales to meet following the staff meeting.

MEETING ADJOURNED at 11:30am.

Next Golf Cmte Meeting scheduled for Monday 12 Oct at 1pm

Next staff meeting scheduled for Thursday Nov 5 at 10am.

Next Board meeting Wednesday November 11 at 10am



Col David Patrick, USAF (Ret), Secretary