

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday, October 2, 2014

Meeting was called to order by President Jim Cunningham at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Kerry Green, Col Peter Hunt, Col Barbara Ramsey, Col Phillip Swinney, LTC Robert Blake, LTC Randy Hoff, Maj Jim Cunningham, Maj Len Mull, Susie Tolman, Trish Meserve.

Invocation and pledge led by Jim Cunningham.

Additions to the agenda: None

Secretary: Col David Patrick – Absent. Minutes from the September meeting were reviewed and approved for filing.

President: Maj Jim Cunningham – Preparing for the MOAA National Annual Meeting in Washington Oct 27-29 and working with the Texas Council of Chapters on the Advocating The Hill to occur in February in Washington DC. Also participating in the Texas Workforce Commission’s “Red, White and You” Job Fair on November 13 where David Patrick will be organizing the Veterans Information Village.
Don't forget to vote in the upcoming elections.

Met with LTC Robert Blake who has agreed to be the new VP Legislative Affairs. He will establish contact with the US and State representatives in our area and evolve a program where chapter members visit their representatives and get the MOAA message heard.

Represented the chapter by being present with our wreath at the MIA/POW ceremony held in Austin on Sept 12.

Treasurer: Vaughn Caudill (absent) – September financials were reviewed and approved for filing.

Outreach Account:

INCOME	July	August	September	YTD	2014 Budget	Variance
Donations	130.00	220.00	120.00	7,343.00	\$ 8,000.00	(657.00)
Other				5,000.00		5,000.00
Golf Tournament						-
In	2,875.00	10,000.00	12,510.00	25,385.00		25,385.00
Out			12,417.55	13,417.55		13,417.55
Sub Total Golf	2,875.00	10,000.00	92.45	11,967.45	\$ 15,000.00	(3,032.55)
TOTAL INCOME	3,005.00	10,220.00	212.45	24,310.45	\$ 23,000.00	1,310.45
OUTFLOWS						
Charity						
Wounded Warrior				-	\$ 10,500.00	(10,500.00)
Red Cross				-	\$ 500.00	(500.00)
Undesignated Charities				-	\$ 200.00	(200.00)
VA Hospice					\$ 300.00	
Total	-	-	-	-	\$ 11,500.00	(11,500.00)
Scholarships						
Torrey 2K				-	\$ 2,500.00	(2,500.00)
Gen Herring (JROTC #1)			2,500.00	-	\$ 2,500.00	(2,500.00)
McCarthy (JROTC #2)		2,500.00		2,500.00	\$ 2,500.00	-
JROTC #3				2,500.00	\$ 2,500.00	-
Marvin (Chapter)				2,500.00	\$ 2,500.00	-
Total	-	2,500.00	2,500.00	10,000.00	\$ 12,500.00	(2,500.00)
TOTAL OUTFLOW	0.00	2,500.00	2,500.00	10,000.00	\$ 24,000.00	(14,000.00)
Decrease/Increase	3,005.00	7,720.00	(2,287.55)	14,310.45	\$ (1,000.00)	15,310.45

Operating Account – Inflow:

	<u>July</u>	<u>August</u>	<u>September</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Membership Dues						
MOAA National		250.00		\$4,370.00	\$ 3,000	\$1,370.00
New Aux				\$0.00	\$ -	\$0.00
New Retired		40.00		\$130.00	\$ -	\$130.00
New Active Duty				\$25.00	\$ -	\$25.00
New Former				\$0.00	\$ -	\$0.00
Renewal Aux	15.00		30.00	\$1,065.00	\$ 1,500	-\$435.00
Renewal Retired	870.00	550.00	580.00	\$8,365.00	\$ 8,000	\$365.00
Renewal Active Duty	100.00	55.00	80.00	\$490.00	\$ 800	-\$310.00
Renewal Former				\$0.00	\$ -	\$0.00
Total	\$985.00	\$895.00	\$690.00	\$14,445.00	\$ 13,300	\$1,145.00
Non-Dues Revenue						
Trip Rewards				\$1,457.80	\$ -	\$1,457.80
Shirt Sales				\$0.00	\$ -	\$0.00
Merchandise			10.00	\$211.00	\$ -	\$211.00
Advertising Lariat			4,000.00	\$16,090.00	\$ 18,000	-\$1,910.00
Corporate Partnership		200.00		\$600.00	\$ 1,000	-\$400.00
Donations to Chapter	735.00	720.00	25.00	\$5,100.00	\$ 4,000	\$1,100.00
Donations to Outreach	220.00	120.00	235.00	\$5,927.00	\$ 8,000	-\$2,073.00
Golf Tournament	2,875.00	10,000.00	12,510.00	\$25,385.00	\$ 1,500	\$23,885.00
Social Events	716.00	1,460.00	920.00	\$11,608.00	\$ 12,500	-\$892.00
Total	\$ 4,546.00	\$ 12,500.00	\$ 17,700.00	\$66,378.80	\$ 45,000	\$21,378.80
TOTAL INCOME	\$5,531.00	\$13,395.00	\$18,390.00	\$80,823.80	\$ 58,300	\$22,523.80

Operating Account – Outflow:

<u>Category</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>YTD</u>	<u>2014 Budget</u>	<u>Variance</u>
Bank Charge/Int				63.78	\$ 100	36.22
Board & Staff Mtg				200.00	\$ 50	(150.00)
Copier Mntrn Agreement				390.00	\$ 400	10.00
Square Service Fee	53.12	33.90	38.42	206.04	\$ 400	193.96
PayPal Service Fee	25.44	92.20	182.48	420.65	\$ 200	(220.65)
D&O Insurance				-	\$ 500	500.00
Dues & Subscription		611.20		1,163.20	\$ 1,400	236.80
Focus/Advisory Groups				-	\$ -	-
Golf Tournament			12,417.55	13,417.55		
Independent Contr	1,158.32	1,158.32	1,158.32	9,845.72	\$ 13,900	4,054.28
Lariat Postage	1,000.00			2,200.00	\$ 3,000	800.00
Lariat Printing		2,407.95	499.40	6,191.19	\$ 8,500	2,308.81
Liability Insurance				425.00	\$ 500	75.00
Marketing	307.44			828.58	\$ 100	(728.58)
Membership Recruiting		25.00		50.00	\$ 300	250.00
Miscellaneous				-	\$ 100	100.00
Office	223.13	356.17	136.84	1,422.92	\$ 2,300	877.08
Personal Affairs				-	\$ -	-
Postage & Delivery	271.35	48.00	197.85	1,288.63	\$ 1,250	(38.63)
ROTC				316.25	\$ 200	(116.25)
Satellite Chapters				216.10	\$ 300	83.90
Social Events	3,844.75		2,114.40	11,855.31	\$ 12,500	644.69
Solitaires	35.10			35.10	\$ 125	89.90
Special Activities				-	\$ 600	600.00
Telephone	119.94	135.18		1,077.27	\$ 1,800	722.73
Trans To Outreach	130.00	220.00	120.00	7,343.00	\$ 8,000	657.00
Volunteer Recogn				-	\$ 100	100.00
TOTAL OUTFLOWS	7,168.59	5,087.92	16,865.26	58,956.29	\$ 56,625	(2,331.29)
Surplus/(Deficit)	(1,637.59)	8,307.08	1,524.74	21,867.51	1,675.00	20,192.51

Reserve Balances:

RESERVE BALANCES	July	Aug	Sept
Outreach			
RBFCU			
Savings	\$ 307.07	\$ 307.07	\$ 307.22
Money Market	\$22,353.45	\$20,079.14	\$17,708.94
Checking	\$ 131.34	\$ 131.34	\$ 31.44
Certificates	<u>\$ 9,369.54</u>	<u>\$ 9,376.85</u>	<u>\$ 9,391.24</u>
Total	\$32,161.40	\$29,894.40	\$27,438.84
Chapter Operations			
Broadway	\$31,897.48	\$40,204.56	
USAA	<u>\$15,877.51</u>	<u>\$15,887.08</u>	<u>\$15,887.08</u>
Total	\$47,774.99	\$56,091.64	

Golf:

10/2/14	Jan	July	Aug	Sept	YTD	2013	Variance
Income:							
Sponsorship		250.00	5,000.00	3,000.00	8,250.00	3,000.00	5,250.00
Entry Fee Player		2,500.00	3,375.00	4,250.00	10,125.00	18,110.00	(7,985.00)
Entry Fee Donation		125.00	1,625.00	575.00	2,325.00	3,275.00	(950.00)
Super Tickets				3,360.00	3,360.00	1,625.00	1,735.00
Silent Auction				1,325.00	1,325.00		1,325.00
Total	\$0.00	\$2,875.00	\$10,000.00	\$12,510.00	\$25,385.00	26,010.00	(625.00)
Expenses:							
Ron Inselmann	1,000.00				1,000.00	600.00	400.00
Lunch				360.00	360.00		360.00
Green Fees				3,710.00	3,710.00	3,780.00	(70.00)
Awards Dinner				2,369.40	2,369.40	4,480.00	(2,110.60)
Drink Tickets				740.40	740.40		740.40
Gift Certificates				1,425.00	1,425.00	1,000.00	425.00
Catering Staff Tip					-	140.00	(140.00)
Plaques/Signage				1,228.25	1,228.25	2,445.25	(1,217.00)
Super Tickets				1,012.00	1,012.00		1,012.00
Golf Balls				630.00	630.00		630.00
Poker Chip Markers				342.50	342.50		342.50
Charity Auctions of TX				600.00	600.00		600.00
Total	\$1,000.00	\$0.00	\$0.00	\$12,417.55	\$13,417.55	\$12,445.25	972.30
				Net Profit:	\$ 11,967.45	\$ 13,564.55	(1,597.10)
					\$ 11,967.45	\$ 13,564.55	(1,597.10)
				-10% MOAA	\$ 1,196.75	\$ 1,356.46	(159.72)
				Balance:	\$ 10,770.71	\$ 12,208.10	(1,437.40)
				30% Scholarship:	\$ 3,231.21	\$ 3,662.43	(431.22)
				70% WFSC:	\$ 7,539.49	\$ 8,545.67	(1,006.18)

At the recent Board meeting the Board advised holding off on the Scholarship partnership with First Command until more due diligence was done and if the monies could be spread among all scholarships to make them all the same amount.

One of the scholarships that was initially refused by Clayton Howard Hosfield due to his scholarship to Norwich University in Vermont falling through has been reinstated. He is currently enrolled at Texas Tech and will enter the Marine reserves in January.

Executive VP Operations: LTC Bill Goforth – Absent. No report.

Vice President Administration: Col Peter Hunt – Peter & Jim Webb met to discuss the JROTC awards season and divided the tasks between them. Will also encourage current chapter members living in the outerlying areas to make the presentations those schools instead of just mailing the medals and certificates.

VP Membership: LTC Randy Hoff – Picked up 12 new members at the recent Retiree Appreciation Day at JBSA Ft Sam Houston. Aply assisted by Barbara Ramsey and Dave Padden. Reviewed the Membership chart: Active Duty 388, Auxiliary 201, Former 24, Retired 863 for a total of 1476 members. Numbers should level out by the end of the year. Upcoming recruiting events include Extravaganza on Oct 28, and the Red White & You Job Fair in Freeman Colisuem on Nov 13.

VP Programs: (Open) – Oktoberfest at Ft Sam Golf Club Oct 30. Still need speaker for November's Annual General Meeting luncheon (both LaBruda and Horoho are unavailable). Has approached Asst DA Joanne Woodruff regarding their elder fraud unit.

Buddy Program Status – No updates.

Task Review – Can close out items regarding the tax deductible status as all indications are that we are in compliance.

Staff Reports

Special Activities Representative: Susie Tolman – Date for decorating the VA Hospital will be Monday, December 1st at 9am. Susie to contact Fred regarding taking inventory.

AFV Satellite: CAPT Bill Knehans – Absent. No report.

Advertising Coordinator: (Open). No report.

Volunteer Coordinator: LTC Jerry Gonzales - Absent. No report.

Solitaires: Pat Shecter – Absent. No report.

VP Personal Affairs: Col Stu Myers – Absent. One death to report – BG George Woodward (one of our Emeritus/Honorary Board Members) passed on Sept 22 in Arizona.

Consultant: Maj Len Mull – Font issues involving the upgrade from Word 2007 to Word 2013 with the Quarterfolds are now solved. (Thanks to Trish for her assistance! Will prepare the updated version shortly.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: (Open). No report.

VP Legislative Affairs: LTC Robert Blake – Jim Cunningham to send relevant materials and Bob will create talking points.

MOAA National Update: Barbara Ramsey – Attended La Bruda's and Campbell's session at the Retiree Appreciation Day where they reviewed the gains and initiatives for JBSA. The C17's loaded for the Ebola mission are coming from JBSA, and the national guard, among many others here, are receiving training in the event of an epidemic. JBSA is at the forefront of this mission.

MOAA national is involved with a survey on member's interactions with Express Scripts, as well as another survey distributed by DFAS on the Military Retirement and Modernization Compensation Board regarding healthcare options.

Attended Mental Health Services seminar cosponsored by MOAA at the Warrior and Family Symposium in Washington DC.

VP Logistics: LtCol Fred Koechley – Absent. No report.

Duty Officer: Col Irene Collier – Absent. No report.

Editor/VGSAA Rep: Col Kerry Green – At recent VGSAA meeting it was reported that the normal Nov 11th activities may be revised and postponed until Nov 14 event at MacArthur field. Jim Cunningham to make enquires.

Webmaster: Col Bill Hudson – Absent. Website glitches appear to have been fixed.

Administration: Trish Meserve – Will update calendar.

Historian: (Open). No report.

ARC Satellite Chapter: MG Chuck Honore – Absent. No report.

Scholarship: Col Peter Hunt: Suggested Nov 6th following the staff meeting to have lunch with Dan Cummings, Kerry Green and Jim Cunningham to discuss Scholarship plans.

Transition Liaison Officer: LtCol Kitty Meyers – Absent. Jim Cunningham advised MOAA was reorganizing their Transition program. Peter Hunt advised the Air Force was also changing theirs to be more in line with the Army's Soldier For Life program.

Old Business: None

New Business:

Board member John Gibbs is putting on a day trip to the Museum of Western Art in Kerrville on Oct 22nd. Cost is \$55 and includes lunch. Contact John Gibbs (210) 822-7483 or gibbstexas@earthlink.net if interested.

MEETING ADJOURNED at 11:05am.

Next regular staff meeting scheduled for Thursday, November 6th at MOAA-AC Offices at 10am.

Next Board meeting Thursday, November 13th at 10am

A handwritten signature in black ink, appearing to read "David Patrick". The signature is stylized with large, flowing letters.

Col David Patrick, USAF (Ret), Secretary