

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
 P. O. Box 340497 Ft Sam Houston, Texas 78234
 TELEPHONE (210) 228-9955

MINUTES OF STAFF MEETING

Thursday, October 6, 2011

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Al Cote, Col Janice Edgerson, Col David Patrick, LTC Bill Goforth, LTC Randy Hoff, LtCol Ed Marvin, Chaplain Taylor, Major Jim Cunningham, Mavis Cleary, Susie Tolman, Trish Meserve. Guest: Pat Shecter

Invocation by Chaplain Taylor and pledge led by Jim Cunningham.

Pat Shecter, National Auxiliary Board Member, was introduced by Mavis Cleary. She represents the auxiliary members in the 6 state area of the southwest region.

Secretary: Col David Patrick – Minutes from September were reviewed and approved for filing.

President: Maj Jim Cunningham – Has been busy, together with David Patrick, working on MOAA's Annual meeting and their latest requirements. Also working with Alliance for Veterans and Families (AVF) with their Veterans Information Program headed by David Patrick and the South Texas Employment Initiative to funnel veterans and those about to retire towards the Texas Workforce Commission. The VA's polytrauma center will have a representative at the center who will advise the families and veterans of the services available to them in Bexar County. The initial grant of \$15k for this assistance was procured by the AVF and will be manned initially by 211 personnel.

Treasurer: Col Vaughn Caudill – Absent. David Patrick reviewed the Financials. In order to avoid negative budget next year need to increase revenue from non dues income i.e. advertising.

Motion was made by David Patrick to release the \$500 budgeted for the American Red Cross to enable them to buy an additional air conditioning unit and put the rest toward the fund for Bastrop Fire Relief. Seconded by Chaplain Taylor. Motion carried.

Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	YTD	Budget	Variance
Donations	2,900.00	500.00	200.00	20.00	50.00	200.00	50.00	510.00	225.00	4,655.00	\$4,000.00	\$655.00
Other					500.00	-				500.00	\$0.00	\$500.00
Golf Tournament										-		
In	-	2,040.00	5,175.00	3,444.40	-					10,659.40		
Out	-		(150.00)	(4,166.05)						(4,316.05)		
Total		2,040.00	5,025.00	(721.65)						6,343.35	\$8,000.00	-\$1,656.65
TOTAL INCOME	2,900.00	2,540.00	5,225.00	(701.65)	550.00	200.00	50.00	510.00	225.00	11,498.35	\$12,000.00	-\$501.65
OUTFLOWS												
Charity												
Wounded Warrior					2,855.00					2,855.00	\$4,000.00	\$1,145.00
Red Cross										-	\$500.00	\$500.00
Undesignated Charities									125.93	125.93	\$1,000.00	\$874.07
Total	-	-	-	-	2,855.00					2,855.00	\$5,500.00	\$2,645.00
Scholarships												
Torrey #1									2,000.00	2,000.00	\$2,000.00	\$0.00
Torrey #2										-	\$2,000.00	\$2,000.00
Torrey Runners Up (Cash)										-	\$400.00	\$400.00
JROTC #1										-	\$2,000.00	\$2,000.00
JROTC #2										-	\$2,000.00	\$2,000.00
Marvin									2,000.00	2,000.00	\$2,000.00	\$0.00
Total	-	-	-	-						-	\$10,400.00	\$10,400.00
TOTAL OUTFLOW	0.00	0.00	0.00	0.00	2,855.00	0.00	0.00	0.00	4,125.93	2,855.00	\$15,900.00	\$13,045.00

Operating Account – Income:

	January	February	March	April	May	June	July	August	September	YTD	CY 11 Budget	Variance
Membership Dues												
MOAA National		970.00						920.00		1,890.00	\$3,300.00	(1,410.00)
New Aux										-	\$300.00	(300.00)
New Retired	15.00	50.00	40.00	15.00		25.00				145.00	\$1,800.00	(1,655.00)
New Active Duty			15.00			15.00				30.00	\$600.00	(570.00)
Renewal Aux	750.00	195.00	135.00	15.00	30.00	15.00	30.00		45.00	1,215.00	\$1,200.00	15.00
Renewal Retired	5,740.00	925.00	300.00	130.00	90.00	305.00	365.00	410.00	325.00	8,590.00	\$4,500.00	4,090.00
Renewal Active Duty	50.00	30.00	55.00	15.00	165.00	155.00	30.00	70.00	90.00	660.00	\$300.00	360.00
Total	\$ 6,555.00	\$ 2,170.00	\$545.00	\$175.00	\$285.00	\$515.00	\$425.00	\$1,400.00	\$460.00	\$ 12,530.00	\$12,000.00	530.00
Non-Dues Revenue												
Interest										-	\$75.00	(75.00)
Shirt Sales								20.00		20.00	\$250.00	(230.00)
Merchandise				25.00						25.00	\$200.00	(175.00)
Advertising/Lariat		1,350.00			4,800.00	1,320.00	4,320.00			11,790.00	\$13,000.00	(1,210.00)
Corporate Partnership						100.00	300.00			400.00	\$800.00	(400.00)
Donations to Chapter	1,605.00	255.00	220.00	-		45.00		50.00	45.00	2,220.00	\$2,000.00	220.00
Donations to Outreach						85.00	25.00		105.00	440.00	\$0.00	440.00
Social Events	690.00	1,085.00	950.00	-	660.00	930.00	-	1,220.00	3,730.00	9,265.00	\$0.00	9,265.00
Total	\$ 2,295.00	\$ 2,690.00	\$ 1,170.00	\$ 25.00	\$ 5,460.00	\$ 2,480.00	\$ 4,645.00	\$ 1,515.00	\$ 3,880.00	\$ 24,160.00	\$16,325.00	7,835.00
TOTAL INCOME	\$8,850.00	\$4,860.00	\$1,715.00	\$200.00	\$5,745.00	\$2,995.00	\$5,070.00	\$2,915.00	\$4,340.00	\$36,690.00	\$27,325.00	9,365.00

Operating Account – Outflows:

Category	January	February	March	April	May	June	July	August	September	YTD	Budget	Variance
Bank Charge/Int	179.53	10.50	2.80		(82.71)					110.12	100.00	10.12
Board & Staff Mtg										-	50.00	(50.00)
D&O Insurance										-	500.00	(500.00)
Dues & Subscription	81.00	474.00	-							555.00	350.00	205.00
Focus/Advisory Groups										-	100.00	(100.00)
Independent Contr	1,020.00	1,080.00	1,604.00	480.00	1,500.00	540.00	1,440.00	360.00	1,560.00	9,584.00	12,000.00	(2,416.00)
Lariat Postage	1,185.00					1,000.00				2,185.00	2,750.00	(565.00)
Lariat Printing	621.93	614.80	611.75	603.16	592.05	590.26	1,659.74	597.06	584.88	6,475.63	9,600.00	(3,124.37)
Liability Insurance		425.00								425.00	350.00	75.00
Marketing										-	250.00	(250.00)
Membership Recruiting		25.00	25.00	25.00	38.00	25.00	25.00	50.00	55.00	268.00	500.00	(232.00)
Miscellaneous				831.25						831.25	100.00	731.25
Office	12.50	368.93	28.49	45.28	130.49	140.42	199.06	344.74	110.24	1,380.15	1,750.00	(369.85)
Personal Affairs										-	100.00	(100.00)
Postage & Delivery		174.85	53.80	45.00	89.00	89.00	88.00	86.00	178.00	803.65	1,250.00	(446.35)
ROTC			77.45		156.75					234.20	0.00	234.20
Social Events	783.96	1,088.00	1,022.88	30.00	840.84	736.25	-	923.70	3,652.68	9,078.31	1,000.00	8,078.31
Soitaires										-	100.00	(100.00)
Special Activities										-	100.00	(100.00)
Telephone	-	103.26	194.80		118.47	194.85	-	205.65	105.77	922.80	1,200.00	(277.20)
Volunteer Recogn										-	250.00	(250.00)
TOTAL OUTFLOWS	3,883.92	4,364.34	3,620.97	2,059.69	3,382.89	3,315.78	3,411.80	2,567.15	6,246.57	32,853.11	32,400.00	453.11
Surplus/(Deficit)	4,966.08	495.66	(1,905.97)	(1,859.69)	2,362.11	(320.78)	1,658.20	347.85	(1,906.57)	3,836.89	-5,075.00	

Reserve Balances:

RESERVE BALANCES	31-Jan-11	28-Feb-11	31-Mar-11	30-Apr-11	31-May-11	30-Jun-11	31-Jul-11	31-Aug-11	30-Sep-11
Outreach									
RBFUC									
Savings	\$930.64	\$ 930.64	\$ 930.64	\$ 931.44	\$ 931.44	\$ 931.44	\$ 932.14	\$ 932.14	\$ 932.14
Money Market	\$9,109.93	\$ 12,013.80	\$ 12,518.01	\$ 13,376.19	\$ 16,756.49	\$ 16,962.91	\$ 17,019.86	\$ 15,537.07	\$ 13,769.34
Checking	\$1,177.53	\$ 1,152.53	\$ 1,152.53	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.23	\$ 2,500.23	\$ 374.30
Certificates	\$9,004.53	\$ 9,015.74	\$ 9,026.91	\$ 9,039.29	\$ 9,051.29	\$ 9,063.71	\$ 9,075.75	\$ 9,088.21	\$ 9,100.68
Total	\$20,222.63	\$ 23,112.71	\$ 23,628.09	\$ 23,846.92	\$ 27,239.22	\$ 27,458.06	\$ 27,527.98	\$ 28,057.65	\$ 24,176.46
Chapter Operations									
Broadway	\$16,700.23	\$16,805.89	\$19,727.42	\$17,016.14	\$16,553.25	\$13,347.47	\$14,985.67	\$15,504.95	\$13,091.95
USAA	\$15,548.07	\$15,563.68	\$15,571.36	\$15,571.36	\$15,571.36	\$15,592.73	\$15,592.73	\$15,604.46	\$15,604.46
Total	\$32,248.30	\$32,369.57	\$35,298.78	\$32,587.50	\$32,124.61	\$28,940.20	\$30,578.40	\$31,109.41	\$28,696.41

Social Events:

Social Events	Expenses	Income	Profit/Deficit	Budget
January	783.96	690.00	(93.96)	
February	1,088.00	1,085.00	(3.00)	
March	1,022.88	950.00	(72.88)	
April	30.00		(30.00)	
May	840.84	660.00	(180.84)	
June	736.25	930.00	193.75	
July	-	-	-	
August	923.70	1,260.00	336.30	
September	3,652.68	3,690.00	37.32	
October				
November				
December				
Total	9,078.31	9,265.00	186.69	-\$1,000.00

Executive VP Operations: LTC Bill Goforth – Has distributed information through informal channels about the Annual Meeting encouraging Active Duty to attend. Also encouraging those retiring to consider lifetime MOAA national memberships. If sent through chapter office they would also receive a free year in local chapter.

Vice President Administration: LTC Jim Webb – Absent, no report.

VP Membership: LTC Randy Hoff – Randy reviewed membership data - Active 335, Auxiliary 232, and Retired 632 for a total of 1199. As of 3 October chapter is #1 in Texas for recruitment, #1 in chapters over 500 members, and #2 nationally. Needs assistance with upcoming events: 22 Oct Randolph Retiree Appreciation Day 8:30 to noon, 22 Oct Extravaganza 9-noon, 27 Oct MOAA Career Fair 8-1400, 5 Nov Ft Sam Retiree Appreciation Day 9 to Noon. Display materials used in career fair will remain at the hotel for the display area on 29 Oct at the Annual Meeting.

VP Programs: (Open) – General Rice has been confirmed as speaker for November luncheon. A good showing of chapter members is encouraged. Christmas Party is set, now working on the entertainment.

Buddy Program Status: Mavis Cleary will bring Marge Fraley to the next meeting who will be taking over Solitaires in January. Janice Edgeron is encouraging Jean Truscott to take the Public Relations/Marketing position.

Guest Presentation: Pat Shecter from MOAA National Auxiliary Board Member described the Cell Phone project where they have collected over 11,000 used cellphones since April. Hoping to set up collection boxes at the Annual Meeting and have MOAA national send a message to all attendees to donate their old phones. Collection company in return will provide phone cards to active duty soldiers. Pat to provide email and information will be distributed to members.

Staff Reports

Duty Officer: Col Irene Collier – Coverage has been light due to vacations or illness.

Editor/VGSAA Rep: Col Kerry Green – Absent. Nothing to report.

Webmaster: Col Bill Hudson – Absent. Nothing to report.

Administration: Trish Meserve – All dues notices and reminders have been sent. No Calendar updates were reported.

Historian: Col Janice Edgeron – Requested any pics taken at Anniversary Dinner to be emailed to her, preferably with names!

TOPS: Col David Patrick – Attended Chapter Leadership Symposium in Kansas City and gave a TOPS presentation.

Special Activities Representative: Susie Tolman – Awaiting result of Jim's conversation to be had with VA Hospital re Christmas decorating project.

AFV Satellite: Lt Col Ginny Alloway – Absent. David Patrick advised buses have been arranged for those at Annual Meeting to tour the Villages.

Advertising Coordinator: Lt Col David Walker – Absent. No report.

Volunteer Coordinator: (Open) No Report.

Solitaires: Mavis Cleary – Thanked Irene for her presentation of her recent trip to Siberia. Next month is Country & Western singers and a pot luck in December. Mavis and Irene to look into idea of having a chapter function at Harlequin Dinner Theatre, possibly in conjunction with AUSA members.

VP Personal Affairs: (Open). No report.

Chaplain: Chaplain Taylor – Encouraged all to visit the WWI museum in Kansas City.

PR & Marketing: (Open) No report.

VP Legislative Affairs: Col Al Cote – General business practice is to concentrate on private sector rather than federal due to ongoing cuts with DoD. Encouraged all to keep track of what their representative does and send in letters when needed.

VP Logistics: LtCol Fred Koechley – Absent. No report.

Old Business:

MOAA has asked for assistance in the following areas for the Annual Meeting:

- 1) Keynote speaker canceled this past week and Jim and David were asked to approach alternative speakers (Gen Rice, or General Swan, a wounded warrior or purple heart recipient).
- 2) Tour bus will transport award recipients and guests from BAMC and Lackland to Knibbe Ranch. Local MOAA chapter members are being sought as escorts from 5-10pm.
- 3) Escorts are also needed at the Congressional breakfast on Saturday morning for Leticia Van de Putte, Charlie Gonzalez, Quico Conseco and Lloyd Doggett. Meet them at hotel and sit with them through the breakfast.

Hospitality room will be staffed by Dale Van De Hey, Irene Collier, Josh Welch and Janice Edgerson. Jim is to write up a script for the LOE Awards dinner concerning the 50th Anniversary.

NEXT MEETING: Thursday, Nov 3 at MOAA-AC Offices at 0900. **MEETING ADJOURNED at 11:03 am.**

A handwritten signature in black ink, appearing to read "David Patrick". The signature is fluid and cursive, with a large initial "D" and "P".

Col David Patrick, USAF (Ret), Secretary