

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
P. O. BOX 8037 SAN ANTONIO, TEXAS 78208  
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## MINUTES OF STAFF MEETING

Thursday, October 7, 2010

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Meeting was called to order by President Ed Marvin at 0900 hrs. A quorum was present and acting throughout the meeting.

**Attendees:** Col Irene Collier, Col Kerry Green, Col Dave Padden, Col David Patrick, LTC Randy Hoff, LtCol Fred Koechley, LtCol Ed Marvin, Chaplain James Taylor, LtCol David Walker, LtCol Jim Webb, Maj Jim Cunningham, Maj Len Mull, Mavis Cleary, Susie Tolman, Trish Meserve.

Invocation by Chaplain Taylor and pledge led by Ed Marvin.

**Additions to agenda:** Old Business – Travel Initiative (Marvin), New Business – Board Meeting & Annual Business Meeting (Patrick)

**Secretary:** Col David Patrick – Minutes were reviewed and approved for filing.

**President:** LtCol Ed Marvin - Welcomed Jim Webb to the meeting as VP Administration Elect. Advised he didn't know yet what committees his national Board position would place him on but hoped for either Chapter & Council Affairs, Finance or Investments.

**Treasurer:** Vaughn Caudill – Absent. Financials were reviewed and year end results look promising – currently \$6500 up versus a projected negative \$2,000.

**Executive VP Operations:** Maj Jim Cunningham – Oktoberfest picnic was a great success with good weather and good food. Some beer was leftover for which David W & David P have reimbursed the chapter. It was noted more wine was needed next time. Jim will be attending the MOAA meeting in Washington in November to receive the Chapter's Five Star award, therefore David Patrick will be officiating at the November luncheon with speaker Sig Christenson. Jim currently working on connecting with 5<sup>th</sup> Army to have them become more involved in the chapter and is also looking at new ideas for managing the volunteer needs and options.

Please submit any ideas for "the roast of Ed Marvin" being held at the Annual Business meeting.

Outside of the chapter and representing MOAA Jim is working on the Alliance for Veterans and Families. A kick off event from 8am to 5pm will be held on Oct 28 at Shriners Auditorium on 1604 with Senator Van de Putte and Chancellor of Texas A&M aimed at bringing together Bexar County's non profits who work with veterans, including Military 211, Haven for Hope. Any and all chapter leaders are invited to attend just need to RSVP to Jim C.

**Vice President Administration:** (Open) No report.

**VP Membership:** LTC Randy Hoff – Advised he will be on vacation 19-26 October so will miss Extravaganza, Board meeting and luncheon. Kerry Green and Jim C will cover Extravaganza. Give MeTen stats through 3<sup>rd</sup> quarter reveal Alamo Chapter is #1 in the state, rated 2<sup>nd</sup> nationally in chapters over 500 members and 5th overall. MOAA will provide \$10 for each GMT that was signed up (104), monies are expected to be received in January. Gained 27 new members during the Coverwrap campaign and chapter will receive \$15 for each member. Payment is scheduled for November. Membership numbers are currently at 1188 (Active 282, Auxiliary 247 and Retired 659). Less than 10% of Active Duty renew after their initial free year. Solitaires Calling committee will start calling again and Randy enlisted the help of chapter leadership to help with the calls. Randy will provide talking points for those who prefer one. Fred suggested displaying Sig Christensen as speaker at the next Extravaganza as well as pictures of General Swan to encourage participation. Kerry asked if the chapter has an Active Duty Advisory Group as part of the Board – consensus was to discuss at Planning Session.

**VP Programs:** (Open) – Ed disappointed we have not filed the position. October Annual meeting (Jim to check on meeting room for Board) and December Christmas party all set. Indebted as always to Susie & Irene. No speaker yet for January. Jim Cunningham enquired whether a Valentine Dance is desired next year. Fred suggested having a couple of MOAA tables at Randolph's party. Jim to check with Randolph. Jim reminded all of Retiree Appreciation days at Randolph Oct 30 and Ft Sam on Nov 6.

### Task Review:

- 1) 50<sup>th</sup> Anniversary Committee. Cheryl Smith. Absent. No report.
- 2) Corporate Sponsorship. Ed Marvin. Ed to send list of names to David P to obtain addresses.
- 3) Marketing: Car magnets. Work in progress.

- 4) Volunteer Coordinator. Dale Vande Hey resigned. Duty Officers to call volunteers to discover availability.
- 5) Advertising. David Walker. Will follow up.
- 6) Recruitment: Randy Hoff. Jim C to meet with Army North.
- 7) Chapter Activity. Fred Koechley. Plan dropped due to too many issues.
- 8) Marketing/PR. Cheryl Smith. Absent. No update.
- 9) Chapter Scholarship. Jim Cunningham. Will call Dan Cummings.

**Buddy Program Status:** No update.

**Action Plan Scorecard:** Outstanding items were discussed. David P to update Scorecard for Board meeting.

### Staff Reports

**AFV Satellite:** Lt Col Ginny Alloway – Absent. No report.

**Advertising Coordinator:** Lt Col David Walker – No report. David P advised AFV is working with MOAA to use other state's membership lists.

**Volunteer Coordinator:** (Open)

**Solitaires:** Mavis Cleary – Working on next year's programs. Brunches are now back at the Parr Club.

**VP Personal Affairs:** Col Dave Padden – Had three member deaths in the month of September, 2 auxiliaries and one retired. Will be on vacation Oct 30 to Nov 6.

**Chaplain:** Chaplain Taylor – Encouraged Calling Committee to offer Chaplains help if they come across any that need it. Is now national Chaplain for Sons of the American Revolution.

**PR & Marketing:** LtCol Cheryl Smith – Absent. No report.

**VP Legislative Affairs:** Col Al Cote – Absent. No report. Ed Marvin distributed copies of legislative contact booklet he picked up during his recent visit to Washington DC. Jim Cunningham advised much work was being done in coordination with Senator Van de Putte VCAT Committee and the writing of the laws to be presented in January.

**VP Logistics:** LtCol Fred Koechley – No report. Will be unavailable from 15-29 Oct as volunteering as Early Voting Judge.

**Duty Officer:** Col Irene Collier – October schedule is covered. Office will be closed Monday in observance of Columbus Day.

**Editor:** Col Kerry Green – No report.

**Webmaster:** Col Bill Hudson – Absent. No report.

**Administration:** Trish Meserve – Noted calendar revisions. Received one new volunteer. Recipients of OnLineOnly Lariat currently totals 531. Reminder email for August has been sent, as well as 2<sup>nd</sup> request for Sept and initial dues notice for October.

**Historian:** Col Janice Edgeron – Absent. No report. Col Edgeron underwent replacement hip surgery and got married! Placed 2 editions of old membership directories from Jim Cunningham in her mail file.

**Consultant:** Maj Len Mull – Updates to Display table flyer and quarterfolds are in the works. Has enlisted assistance from Mavis and Susie in counting the ballots on Oct 18<sup>th</sup>.

**TOPS:** Col David Patrick – No report.

**Special Activities Representative:** Susie Tolman – VAC meeting scheduled for Oct 20<sup>th</sup> at Warrior & Family Support center. Decorating VA Hospice ward scheduled for 29 Nov at 9am, inventory to be held on Wednesday. Requested mention in Lariat for Christmas decorations.

### **Old Business:**

- 1) Travel Initiative – TCC trying to set up a trip. Date needs to be set well in advance in order to successfully plan for it.

### **New Business:**

- 1) Board Meeting – scheduled for 9am Oct 21 at Ft Sam Golf Course.

- 2) Board meeting to be followed by Annual Business Meeting. Need State of the Union report to have at each place setting. Election results will be announced.
- 3) Texas Coalition of Veterans Organizations – Jim Cunningham announced there would be a press conference and ceremony at the Vietnam Memorial downtown. UTSA is proposing initiative to put faces to the names of those killed in Vietnam. Need pics and bios. If anyone has any contact UTSA. There are 310 in Bexar County alone. Peter Holt has donated \$1m to the project.

NEXT MEETING: Thursday, November 4 at the MOAA-AC Offices at 0900.

**MEETING ADJOURNED at 11.10 am.**



Col David Patrick, USAF (Ret), Secretary

**Outreach**

	8/31/2010	Sep	YTD	FY10 Budget
Income				\$5,000.00
Donations	\$4,139.50	\$44.00	\$4,183.50	
Golf Tournament				
IN	\$12,558.00		12,558.00	
Out	\$5,175.80		\$5,175.80	
TOTAL	\$7,412.20		\$7,412.20	\$5,000.00
Total Income	\$11,551.70	\$44.00	\$11,595.70	\$10,000.00
OUTFLOWS				
Charity				
Wounded Warr	3,335.50		\$3,335.00	\$2,500.00
Red Cross		149.00	149.00	\$500.00
VA				\$500.00
TVC		100.00	100.00	
TOTAL	3,335.50	249.00	3,584.00	\$3,500.00
Scholarships				
Savings Bonds	200.00		200.00	\$300.00
Zamora	2,000.00		2,000.00	\$1,000.00
Stewart	1,000.00		1,000.00	\$1,000.00
				\$1,000.00
				\$3,000.00
TOTAL	3,200.00		3,200.00	\$6,300.00
Total Outflow	6,535.00	\$249.00	\$6,784.00	\$9,800.00
Increase in fund	\$5,016.20	-\$205.00	\$4,811.70	\$200.00
BALANCES	30-Sep-10			
Eisenhower	\$12,662.49			
RBFUC				
Savings	\$928.92			
Money Market	\$9,087.97			
Checking	\$2,381.31			
Certificates	\$8,935.44			
Total RBFUC	\$21,333.64			
USAA	\$15,522.89			

**Operating Account - Inflow**

	08/31/10			SEP	YTD	FY 10 Budget
Donations						
Chapter	\$1,957.50				\$1,957.50	\$1,000.00
Dues						
MOAA National	\$2,570.00				\$2,570.00	\$3,000.00
New Aux	15.00				15.00	
New Members	220.00			15.00	235.00	
Renewal Aux	1,545.00			30.00	1,575.00	
Renewal Memb	8,220.00			85.00	8,305.00	
Active						
TOTAL DUES	12,570.00			130.00	12,700.00	\$12,000.00
Interest						\$75.00
Shirt Sales	205.68			20.00	225.68	\$250.00
Other						\$200.00
Advertising						
Lariat	11,710.00			1,080.00	12,790.00	\$12,000.00
Sponsorship						\$750.00
TCC	500.00				500.00	
TOTAL	26,943.18			1,230.00	28,173.18	
Social Events						
	Income	Expenses			Results	
January	915.00	917.10			-2.10	
February		75.00			-75.00	
March	915.00	1,044.54			-129.54	
April	803.00	35.00	956.97		-188.97	
May	865	1,131.66			-266.66	
June	1,007.00	1,000.02			6.98	
July	0.00	0.00			0.00	
August	2,390.50	2,373.48			16.57	
September	860.00	886.75			-26.75	
October						
November						
December						
Total	-\$638.72			-26.75	-665.47	
TOTAL INCOME	\$26,304.46			\$1,203.25	\$27,507.71	\$29,275.00

**Operations Account - Outflows**

Category	8/31/2010	SEP	YTD	Budget
Bank Charge/Int	\$181.40		\$181.40	100.00
Board & Staff Mtg	10.00		10.00	100.00
Branding				500.00
Dues & Subscript	225.00		\$225.00	350.00
Independent Contr	5,805.00	847.50	6,652.50	10,000.00
D&O Insurance	473.00		473.00	463.00
Liability Insurance	350.00		350.00	350.00
Wreath				150.00
Marketing	34.19		34.19	1,000.00
Office	854.06	60.00	914.06	2,000.00
Postage & Delivery	845.43	89.00	934.43	1,000.00
Lariat				
Printing	6,787.72	665.45	7,453.17	9,600.00
Postage	2,500.00		2,500.00	2,400.00
Solitares	83.84		83.84	250.00
Telephone	813.99	98.46	912.45	1,200.00
Volunteer Recogn				500.00
Miscellaneous				100.00
Membership	125.00		125.00	750.00
Focus Groups				300.00
Personal Affairs				150.00
Flag Covers	60.00		60.00	100.00
Total Outflows	\$19,148.63	\$1,760.41	\$20,909.01	31,363.00
Results	\$7,146.18	-\$557.16	\$6,598.67	-2,038.00